Office of Study Abroad
720 Northern Blvd
Brookville, NY 11548
(516) 299-2508
patricia.seaman@liu.edu

Faculty-led Study Abroad Programs

What is a faculty-led study abroad (FLSA) program?

- Academic courses initiated, organized, and carried out by LIU faculty, with assistance from the Office of Vice President for Academic Affairs and Study Abroad Office.
- May involve classroom meetings and coursework before and/or after travel abroad.
- Experience-rich, with cultural activities, visits to museums and performances, field studies, guest lectures, and more.
- Counts for direct LIU credit.
- International program fee covers housing, ground transportation, some meals, cultural activities, and other local arrangements. Tuition, international airfare, and student travel health insurance billed separately.
- Financial aid may apply.

Interested students are encouraged to attend a faculty-led study abroad information meeting for your specific course. Contact the designated faculty leader or the Study Abroad Office for meeting dates.

Application Information

Students interested in participating in a FLSA must turn in the completed FLSA Application to the Study Abroad Office. Forms may be scanned and emailed to patricia.seaman@liu.edu, faxed (516-299-4140) or dropped off at LIU Study Abroad Office, Winnick House Courtyard.

Students: please include your destination(s) and LIU ID # in the subject line of your email and your full name and ID on all attachments

- After review by the faculty leader(s), successful applicants will receive an admission packet with follow-up forms and a confirmation deposit form. While a deposit is not required with your FLSA application, you must pay the deposit ($500) by the due date in order to secure your place in the program.

- Questions? Contact patricia.seaman@liu.edu or the faculty leader for your program for additional information

General Information and Getting Ready:

- Arrange financial aid, if necessary.
- Get a passport. Applications available at: www.travel.state.gov The process can take between 30-90 days.
- Register for Course – Your instructor will arrange registration in the appropriate section. You are required to remain registered throughout the duration of the course, including travel portion, and will be held responsible for tuition and fees associated with the course(s).
- Make airline reservations for your program, ONLY AFTER YOUR PROGRAM IS FULLY ENROLLED AND YOU ARE NOTIFIED BY YOUR LEADER.
- Apply for host country entry visa, if required. You can learn more about which countries require visas and the visa process by visiting http://travel.state.gov/travel/cis_pa_tw/cis/cis_1765.html.
- Pay Tuition according to regular LIU schedule. Pay international program fee according to specified schedule.
- Return all pre-departure forms to Study Abroad Office
- Attend MANDATORY pre-departure orientation session.

All LIU students travelling internationally are automatically enrolled in Gallagher Student Health and Risk Travel Insurance, and pay the associated fee. These charges are not included in student tuition, and will appear separately on a student's bill.

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Faculty Led Study Abroad Application

A COMPLETED APPLICATION FOR ALL PROGRAMS CONSISTS OF SEVERAL PARTS:

□ The Two-Page FLSA Application □ Application Essays. See Number 9 on Page 2 of the FLSA Application for a description. □ Photo Release form □ Dean of Students Release form

[Non-LIU students only] Official Copy of Your Academic Transcript: You must have completed at least one semester of college-level work prior to applying to study abroad. Students are accepted based on their GPA at the time of their application.

1. Biographical Information:

   First Name_____ Last Name_____

   LIU Student ID #_____

   Date of Birth ____/____/____ (mm/dd/yyyy)

   Place of Birth _____

   Home Address_____

   _____

   Telephone #_____

   Email_____

2. Your Current Academic Status and Major/Degree Program:
   Freshman _____ Sophmore _____ Junior _____
   Senior _____ Graduate Student _____

   Major/Degree Program: _____

3. Current Citizenship_____

4. Passport # and Expiration Date

   _____

5. _____
   City/ State/ Country of Issue

6. Program to which you are applying:

   Country _____ City _____

   Program Title & Course Number _____

7. Term/Year of Study: (check one and indicate calendar year)

   Winter_____ Summer _____

8. Session Dates: _____

9. Essays :

Essay 1: What are your academic goals? How will studying on this specific course complement these goals? Please consider both the content and location of the program's course(s).

Essay 2: What are your personal and professional goals? How will studying on this specific program complement these goals?

- Each essay should be no more than 250 words.

Please list any previous international travel experience you have (countries visited, duration of visit, purpose of travel:

_____
_____
_____

10. How did you first hear about the overseas program?
_____
_____
_____

11. Will you be applying for federal or state financial assistance? _____ . If yes, briefly describe:_____
_____
_____

I, the undersigned, acknowledge that I have read this Study Abroad Application and that all statements are correct to the best of my knowledge. In addition, I, the applicant, authorize the release of my transcript(s) and recommendations to the academic institutions involved in the program for which I have applied.

Applicant's Signature _____

Date: _____

_____Check here if you do not wish to have your name and address released to other program participants.

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Photo/Audio/Text/Video Release

I authorize LIU to record and/or duplicate my original photo(s)/ image/voice/text (or that of my minor child named below). I give LIU and any persons or entities acting in accordance with LIU's authority all rights to use these images/text. I understand that the images/text will be used for educational, advertising, and promotional purposes in all conventional and electronic media, as well as any future media. I understand and agree that these images/text and/or recordings may be duplicated, distributed, with or without charge, and/or altered in any manner without future/further compensation or liability.

Name of Subject: _____

Date: _____/_____/_____

Signature: _____

Address: _____
_____
_____

Phone: _____

e-mail: _____

LIU Affiliation (please circle one): ρ Student ρ Staff ρ Faculty ρ Alumni ρ Other (explain)

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DEAN OF STUDENTS RELEASE FORM

Student Name: _____

LIU I.D.: _____

Study Abroad Program/Course #: _____

Program Date(s): _____

Faculty Leader(s): _____

I give the Dean of Students office permission to release information concerning my conduct records to the Study Abroad Office.

Student Signature: _____

Date: _____

Students Do Not Write Below This Line.

Dean of Students Office: Please complete this portion of the form and return to the Study Abroad Office.

θ This student has no conduct file.

θ This student has a conduct file.

θ This student has a pending student conduct issue awaiting adjudication by the Dean of Students office.

Name of D.S.O. representative completing this form:
_____

Signature: _____

Date _____