



STUDENT COMMENCEMENT COUNTDOWN INFORMATION!

While this is an exciting time for you and your family, it is extremely important that you complete the necessary steps in order to participate in commencement on May 9, 2014.

REGISTRAR: 516-299-2756

All students who have applied for graduation are considered *candidates* for a degree (subject to the satisfactory completion of current studies). Participation in the commencement ceremony does not guarantee graduation.

- Have you completed your studies as of the end of Summer 2013 or Fall 2013? Will you complete your studies as of May 9, 2014? If you fall into one of these three conferrals, your name will appear in the 2014 Commencement Program and you may participate in the commencement exercises.
- Have you filed a degree application?
Please submit your graduation application by February 15, 2014, if you have not already done so. To apply for graduation, complete the Degree Application Form at: www.liu.edu/cwpost/about/offices/registrar/graduation.aspx and bring it to the Main Office at LIU Brentwood, or hand-delivered to the Office of the Registrar in Kumble Hall at LIU Post; faxed to 516-299-2330; or mailed to: Office of the Registrar, LIU Post, 720 Northern Boulevard, Brookville, NY 11548.

If you file your application after February 7, you may have your degree awarded at the conferral in September 2014 and your name **will not** appear in the May 2014 commencement program.

- Have you requested that your advisor submit any approved course substitutions or waivers to the Records Office? If you completed a thesis, has your advisor submitted a copy of the front cover of the thesis to the Records Office?
- Have you cleared any blocks or freezes that you may have?

*Note: Check "HOLDS" link on your MyLIU account.

ACADEMIC ADVISORS:

- We strongly encourage you to check with your academic advisor to ensure all academic degree requirements have been met. www.liu.edu/post/advisors

FINANCIAL ASSISTANCE: 631-287-8510

- Have you completed your exit interview required for Federal Student Loans?

BURSAR: 516-299-2323

- Have you cleared your account?

LIU POST BOOKSTORE: 516-299-2639

- Have you purchased your cap, gown, and tassel? Order Forms are available in the Main Office and on-line. Deadline to order is April 19. Pick yours up in the Main Office between March 20 - April 26!

CAREER SERVICES IN KUMBLE HALL: 516-299-2435

- Have you attended Common Hour Student Success Workshops for job search planning, resume writing, interviewing skills and getting into grad school? Go to <http://liu.edu/post/ac> and click Student Success Workshops for more information.
- Have you met with a career development counselor to talk about developing an individual career and job search plan?
- Have you learned about how OptimalResume (<https://liu-post.optimalresume.com>) can be used in your job search?
- Have you had your resume, cover letter, and LinkedIn.com profile critiqued?
- Have you registered for, or updated your account on, JobNet, LIU Post's online job bank and career information system? Go to <http://liu.edu/post/jobnet> Check JobNet for current job postings, resume collections and recruitment events.

ALUMNI OFFICE: 516-299-2263

- Have you checked out the great benefits the LIU Post Alumni Association can offer you?
Please visit www.liu.edu/alumni-and-giving/alumni/relation