

LIU Brentwood
2015-2016
Undergraduate and
Graduate Bulletin



LIU Brentwood

2015 - 2016 Undergraduate & Graduate Bulletin

Michael J. Grant Campus

1001 Crooked Hill Road, Brentwood, NY 11717

General Information: 631-287-8500

www.liu.edu/brentwood

Admissions: 631-287-8505 Fax: 631-287-8575

Notice to Students: The information in this publication is accurate as of September 1, 2015. However, circumstances may require that a given course be withdrawn or alternate offerings be made. Therefore, LIU reserves the right to amend the courses described herein and cannot guarantee enrollment into any specific course section. All applicants are reminded that the University is subject to policies promulgated by its Board of Trustees, as well as New York State and federal regulation. The University therefore reserves the right to effect changes in the curriculum, administration, tuition and fees, academic schedule, program offerings and other phases of school activity, at any time, without prior notice.

The University assumes no liability for interruption of classes or other instructional activities due to fire, flood, strike, war or other force majeure. The University expects each student to be knowledgeable about the information presented in this bulletin and other official publications pertaining to his/her course of study and campus life. For additional information or specific degree requirements, prospective students should call the campus Admissions Office. Registered students should speak with their advisors.

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LIU

Accreditation and Program Registration

Long Island University is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104; 267-284-5000; website: www.msche.org. The Middle States Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and by the Council for Higher Education Accreditation. The degree and certificate programs are approved and registered by the New York State Department of Education.

ABOUT LIU BRENTWOOD

Mission Statement

The mission of LIU Brentwood supports the goal of the university in providing excellence and access in education to people from all backgrounds to meet the needs and expand the horizons of each student. LIU Brentwood enhances the university's educational outreach, serving students located in Suffolk County, Long Island, by providing course offerings in various degree programs primarily to adult, working professionals. LIU Brentwood utilizes the resources of a multi-campus university to provide faculty, administrative support, and other services.

Overview

LIU Brentwood has served the diverse communities of western Suffolk County with premier undergraduate and graduate programs since 1959, providing an exciting environment for learning on the Michael J. Grant Campus of Suffolk County Community College. Since LIU Brentwood is primarily a teaching institution, classroom instruction is its top priority. Small class sizes and comprehensive, personalized academic advising ensure that each student is given the direction and guidance needed for a successful academic experience that will help them make transformative changes in their lives and careers. Faculty members are involved in research, scholarly writing, or creative activities appropriate to their discipline and all are measured against the highest standards of teaching excellence.

As one of two Suffolk County regional campuses of Long Island University, LIU Brentwood utilizes the resources of one of the country's largest multi-campus universities to provide superior educational opportunities to a population comprised of a great variety of students including adults and working professionals. Many of LIU Brentwood's innovative degree programs are designed and delivered for individuals who wish to complete their degree quickly, yet maintain a full-time work schedule. The campus offers access to a full range of amenities, including a state-of-the-art library and computer resources.

Undergraduate transfer students can take advantage of late afternoon and evening courses in the bachelor degree programs in criminal justice, health care administration, nursing (for RNs only), psychology or social work. These programs are designed around the needs of the working professional and provide a unique opportunity to earn a four-year undergraduate degree without leaving Suffolk County.

The teacher education and counseling programs at LIU Brentwood are among the most celebrated and comprehensive in New York State. Graduate

programs include early childhood education, childhood education, childhood/special education, childhood/literacy, special education, literacy education, clinical mental health counseling and school counseling. A specialization in autism is also offered within the single and dual certification programs in special education. Courses are available in teaching English to speakers of other languages and adolescent education.

Other graduate degree programs offered at LIU Brentwood include the Master of Public Administration in Health Care Administration, the Master of Science and Advanced Certificate in Family Nurse Practitioner, and LIU Post's Palmer School of Library and Information Science Master of Science degree in Library and Information Science. The innovative Fast Track Master of Science degree in Criminal Justice is completed in only four semesters and at a discounted tuition rate that remains frozen for the length of the program.

We are proud to provide professional and pre-professional programs that are valuable in the job market, and are also committed to giving students the general education needed for continued personal and professional growth. A committed and expert faculty oversees the academic quality of all programs.

University Policies

Long Island University does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Ronald Edwards

Title IX Coordinator
Long Island University
700 Northern Boulevard
Brookville, New York 11548
Phone: (516) 299-4236

For further information on notice of non-discrimination, visit <https://wdcrobcop01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481.

LIU BRENTWOOD ACADEMIC PROGRAM OFFERINGS

Bachelor's Degree Programs	Degrees
Criminal Justice	B.A.
*Health Care Administration	B.S.
*Nursing (for RNs only)	B.S.
*Psychology	B.A.
*Social Work	B.S.

Master's Degree Programs	Degrees
Criminal Justice	M.S.
Literacy (Birth - Grade 6)	M.S.Ed.
Special Education (Grades 1-6)	M.S.Ed.
Early Childhood Education (Birth - Grade 2)	M.S.
Childhood Education (Grades 1-6)	M.S.
Childhood Education/ Special Education (Dual Certification) (Grades 1-6)	M.S.
Childhood Education/ Literacy (Dual Certification) (Birth - Grade 6)	M.S.
*Adolescence Education (Grades 7-12) (Pedagogy Only)	M.S.
*T.E.S.O.L. (Grades K-12)	M.A.
School Counselor	M.S.
Clinical Mental Health Counseling	M.S.
*Family Nurse Practitioner	M.S.
Health Administration	M.P.A.
*Library and Information Science	M.S.
*Library and Information Science/School Library Media	M.S.

Advanced Certificate Programs	Degree
Students With Disabilities (SWD) "7-12" Generalist	Adv.Cert
Clinical Mental Health Counseling	Adv.Cert.
*Family Nurse Practitioner	Adv.Cert.

*These programs are LIU Post programs offered at LIU Brentwood. Students must take a minimum of 3 credits at LIU Post to satisfy the residency requirement. Student's financial aid is administered by LIU Brentwood. Students in these programs earn an LIU Post degree. Contact the LIU Brentwood Office of Admissions for details by calling 631-287-8505.

ACADEMIC CALENDAR 2015-2016

Fall Term 2015

Classes Begin	September 8
Add/Drop and Late Registration (instructor permission required to add Lab Science courses as of 9/15)	September 8 - 21
Award of September Degrees	September 18
Columbus Day - Administrative Offices Open - No Classes	October 12
Registration Begins for Spring 2016	October 12
Tuesday Classes Suspended/Monday Classes Meet	October 13
Last Day to File for January 2016 Degree	October 16
Last Day to Opt P/F or Partial Withdrawal	November 6
Thanksgiving Recess - No Classes	November 25 - 29
Last Day of Regular Classes	December 11
Last Day for Full Term Withdrawal	December 11
Study/Snow Days/Alternate Class Days	December 14 - 15
Final Examinations/Final Class Meetings	December 16- 22
Final Exam Make up Day (in the event of snow closure)	December 23
Term Ends	December 23
Conferral of January Degrees	January 15

All classes must meet during the Final Examination period (for either a final exam or regular class meeting) in order to meet minimum contact hours required by NYSED.

Winter Term 2015-2016

Classes Begin	January 4
Add/Drop and Late Registration	January 4
Classes End	January 15

Spring Term 2016

Classes Begin	January 19
Add/Drop and Late Registration (instructor permission required to add Lab Science courses as of 1/26)	January 19 - Feb. 1
Last Day to File for May 2016 Degree	February 5
Presidents' Day - No Classes	February 15
Tuesday Classes Suspended/Monday Classes Meet	February 16
Registration Begins for Summer 2016	March 1
Spring Recess - No Classes	March 7 - 11
Registration Begins for Fall 2016	March 14
Last Day to Opt P/F or Partial Withdrawal	April 1
Last Day of Regular Classes	April 26

Last Day for Full Term Withdrawal	April 26
Study/Snow Days/Alternate Class Days	April 27 - 28
Final Examinations/Final Class Meetings	April 29 - May 5
Commencement	May 6
Conferral of May Degrees	May 15

All classes must meet during the Final Examination period (for either a final exam or regular class meeting) in order to meet minimum contact hours required by NYSED.

Summer Term 2016

SUMMER SESSION I

Classes Begin	May 16
5 week Session	May 16 - June 17
10 week Session	May 18- July 22
12 week Session	May 18 - August 5
Add/Drop and Late Registration for 5 Week Session	May 16-17
Add/Drop and Late Registration for 10 and 12 Week Session	May 16 - May 22
Memorial Day Holiday - No Classes (Make-up day - May 29)	May 30
Make-up day for Memorial Day	June 3
Last Day to Opt P/F or Withdraw for Five Week Session*	June 3
Summer I Five Week Session Ends	June 17

SUMMER SESSION II

Classes Begin - 2nd 5 Week Session	June 20
Add/Drop and Late Registration	June 20-21
Independence Day Holiday - No Classes (Make up July 8)	July 4
Make Up Day for Independence Day	July 8
Last Day to file for September Degree	July 8
Last Day to Opt P/F or Withdraw Five Week Session*	July 15
Ten Week Session Ends	July 22
Summer II Five Week Session End	July 22

SUMMER SESSION III

Classes Begin - 3rd 5 Week Session	July 25
Add/Drop and Late Registration	July 26-27
Twelve Week Session Ends	August 5
Last Day to Opt P/F or Withdraw Five Week Session*	August 19
Summer III Five Week Session Ends	August 26

*Last day to withdraw from a class or elect Pass/Fail option is:
5 week session: One week prior to end of session
10 week session: Two weeks prior to end of session

UNDERGRADUATE ADMISSION

General Information

Students interested in applying for undergraduate admission to LIU Brentwood may do so online at www.liu.edu/brentwood, or may request application materials by mail at the following address:

Office of Admissions
LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Road
Brentwood, NY 11717-1017
Telephone: 631-287-8505
Fax: 631-287-8575

Be sure to include your name, address, e-mail address, telephone number, intended major, most recent school attended, and date of graduation.

Programs of Study

LIU Brentwood is registered with the New York State Education Department as a campus that offers upper-division undergraduate programs. Transfer students from two-year or four-year institutions may complete the B.A. in Criminal Justice, LIU Post's B.S. in Nursing (for RNs only), B.S. in Social Work, B.A. in Psychology or the B.S. in Health Care Administration.

Application Procedure

To apply for undergraduate admission, an applicant must submit a completed application for undergraduate admission and one official transcript from each college/university previously attended. Individuals may also apply online at www.liu.edu/brentwood by selecting the "Apply Online" link.

Notification of Application Status

All applicants are notified promptly of the receipt of their applications and are advised which, if any, of their credentials have not been received by the LIU Brentwood Office of Admissions. After all required credentials are received, the applications are reviewed, and the applicants are advised of their status, which will be one of the following:

- **Acceptance:** For students whose credentials meet admission standards of LIU Brentwood.
 - **Pending:** For students who are to submit additional information before decisions can be made.
 - **Denial:** For students whose admission cannot be approved.
- Admitted candidates are encouraged to accept

the offer to enroll as soon as possible.

Admission Status

Entering undergraduate LIU Brentwood students will be admitted in one of the following categories:

- **Full Matriculant:** A student who has successfully satisfied all admission requirements and has been officially accepted into a degree program.
- **Non-Matriculant:** A student who does not satisfy one or more of the entrance requirements and who may enroll, but may not pursue a degree.

Transfer Admission

For admission as a transfer student, the Office of Admissions generally considers a minimum cumulative GPA of 2.0 on the college record. The minimum cumulative GPA for students applying to the B.S. in Social Work is 2.75. The minimum cumulative GPA for students applying to the B.S. in Nursing program is 3.0.

Transfer students are evaluated primarily on the basis of their college work. However, students with less than 24 credits of previous college work must be prepared to submit secondary school records and test scores from either SAT or ACT. Students who are 25 years of age or older need only submit high school transcripts.

LIU Brentwood does not admit first-time freshmen.

Transfer Credit

Transfer credit is awarded for academic courses successfully completed with a grade of C- or better at an accredited college or university. A student transferring to LIU Brentwood with a conferred associate degree from an accredited institution will receive a maximum of 72 credits including those with earned grades of (D) and better. A student transferring from a non-accredited institution must consult with his or her academic counselor to determine transfer credit eligibility.

Articulation Agreements

LIU Brentwood has developed an articulation agreement with Suffolk County Community College. This agreement enables qualified students to benefit from automatic admission and guaranteed transfer credit toward their bachelor's degree. For further information, contact the LIU Brentwood Office of Admissions at 631-287-8505.

Joint Admissions Agreement with Suffolk County Community College

Any student interested in attending LIU Brentwood after completing his/her associate degree at Suffolk County Community College may do so with one application to both SCCC and LIU Brentwood through the Joint Admissions Agreement. Students who take advantage of this agreement receive several benefits including

academic counseling and access to LIU Brentwood facilities. For further information, contact the LIU Brentwood Office of Admissions at 631-287-8505.

Academic Residency Requirements

Transfer students from four-year colleges must be in academic residence for at least the final 32 credits, nine of which must be completed in the student's major field. Transfer students from two-year colleges must complete a minimum of 56 credits in residence, nine of which must be in the student's major field. A maximum of 72 credits may be accepted in transfer from two-year colleges. Students must also satisfy departmental major requirements.

Advanced Placement Credits

Academic credit toward graduation will be granted automatically to students who pass the College Entrance Examination Board's Advanced Placement examination with a score of 4 or 5. Credit for the grade of 3 will be awarded only on the recommendation of the department chairs concerned (except for English, which awards credit for the grade of 3). No credit will be awarded for a score less than 3.

Credit by Proficiency Examination

The LIU Brentwood Office of Admissions will accept a number of "transfer credits" earned by a student who receives an eligible score on the College Level Examination Program examinations or a similar proficiency examination given by the New York State Department of Education. Some academic departments have placed restrictions on the applicability of proficiency examinations to degree requirements. Before students are eligible to receive this credit, they must meet the appropriate admission requirements and be accepted for admission. Specific regulations limit the total number of credits accepted toward graduation by proficiency examination to 60; no more than nine credits may be used to fulfill the advanced requirements in the major. A student's final nine credits in the major must be completed at LIU. Further inquiries should be directed to the academic advisor.

Life Experience Credit

Life experience credit is credit given in recognition of knowledge obtained in ways other than study in a two or four-year accredited college. The knowledge must be equivalent to what would be learned in a LIU undergraduate course and the applicant must be able to demonstrate such knowledge. No student may apply for life experience credit before completing six credits at LIU or during the last 32 credits of residency. A maximum of 60 credits can be earned through this process. The student must apply at the Office of the Life Experience Credit, 516-299-2445.

Students serving with the United States Armed Forces, honorably discharged; those serving with

such agencies as VISTA and the Peace Corps; and others with proficiencies that are related to the academic program are invited to seek either proficiency credit as outlined under "Credits by Proficiency Examination" or advanced standing, or life experience credit.

Visiting Students

Visiting students must have written permission from their primary educational institution granting permission to register at, and transfer credit from, Long Island University. This letter must specify which courses will be accepted in transfer upon successful completion of coursework.

Readmission

Students who stop attending LIU Brentwood for one or more semesters, and who wish to return within five years of their last date of attendance, must file an application for readmission. Applications can be obtained from the LIU Brentwood Office of Admissions or online at www.liu.edu/brentwood. If readmission is approved, student's return is subject to the academic requirements as posted in the LIU Brentwood bulletin in effect at the time of readmission.

Students who have been suspended or dismissed are required to:

- Register for 6 credits (suspended) or 12 credits (dismissed) in one academic semester or one summer at another accredited institution (outside the LIU system).
- Earn a cumulative GPA of 2.75 or better in those 6 or 12 credits
- Submit an official transcript from that institution
- Submit a personal letter of intent, indicating your desire to continue your studies at LIU Brentwood
- Submit a written letter of support from the chairperson of their major department indicating eligibility to pursue that major

Applications for reinstatement and supporting documentation must be received by the Academic Standing Committee no later than two weeks prior to the first day of classes for the semester for which students are seeking readmission.

Academic Forgiveness

Students who have not enrolled for at least five years have the option to be readmitted with the following provisions:

- The student must follow the bulletin in effect at the time they were readmitted.
- All courses and grades received prior to the date of readmission will remain on the student's permanent record, but will not be computed into the student's academic average.
- Only courses completed prior to readmission in which a "C" or better was earned will count toward the student's graduation requirements.

However, these grades will not be computed into the student's academic average.

- Courses completed prior to readmission in which a "C-" or lower was earned will not count toward graduation requirements nor will they be included in the computation of the student's academic average.
- This option, once chosen, cannot be rescinded.

New York State Immunization Law

The New York State Health Department requires college and university students born on or after January 1, 1957 to be immunized against measles, mumps and rubella. All students attending the university, including matriculants and non-degree students, must show proof of immunity if they wish to register for classes. In addition, New York State requires that LIU Brentwood maintain a record of each student's response to the meningococcal disease and vaccine information. The form must be signed by the student and contain either a record of meningitis immunization within the past 10 years OR an acknowledgement of meningococcal disease risk and refusal of meningitis immunization signed by the student.

For information on student procedures for complying with this law, please contact the Office of Student Services at 631-287-8500.

GRADUATE ADMISSION

General Information

Students interested in applying for graduate admission to LIU Brentwood may do so online at www.liu.edu/brentwood, or may request application materials by mail at the following address:

Office of Admissions
LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Road
Brentwood, NY 11717-1017
Telephone: 631-287-8505
Fax: 631-287-8575

Be sure to include your name, address, e-mail address, telephone number, intended major, most recent school attended, and date of graduation.

Graduate admission eligibility requirements are determined by each academic department and are outlined in the departmental information section of this bulletin.

Required credentials vary with each department. In general, a graduate candidate must submit the following:

- A completed application for graduate admission
- One official transcript of all post-secondary coursework, including verification of conferred degrees: All international transcripts of post-secondary education must be translated by World Education Services (WES). This translation must be received by the Office of Admissions in an envelope sealed by WES.
- Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is: 79 Internet-based (213 computer based or 550 paper-based) or minimum IELTS score: 6.5.

Individual departments may require additional documentation such as letters of recommendation and standardized test scores. Applicants are encouraged to refer to the departmental information sections of this bulletin for further information. All candidates for graduate admission must have a bachelor's degree (or its equivalent) from an accredited institution. Candidates are urged to apply for admission no later than one month before the beginning of the semester. Most academic departments have a rolling admission policy whereby a student is notified of his or her admission decision as soon as all credentials are received and reviewed. Some academic disciplines, however, have specific application deadlines. Current deadline information is available by contacting the LIU Brentwood Office of Admissions at 631-287-8505.

Admission Status

Entering LIU Brentwood graduate students will be admitted in one of the following categories:

- **Full Matriculant:** A student who has successfully satisfied all admission requirements and has been officially accepted into a degree program.
- **Limited Matriculant:** A student who must satisfy certain requirements before he or she may be considered for full matriculation.
- **Non-Matriculant:** A student who does not satisfy one or more of the entrance requirements and who may enroll, but may not pursue a degree.

Admission to Class

Admission to graduate classes does not imply that a student has been accepted to a degree-granting program. Acceptance for degree candidacy is contingent upon successful completion of all admission and academic requirements.

Transfer Credit

Graduate courses taken at other institutions before admission to LIU Brentwood may be credited to the graduate degree if they are pertinent to the plan of study. Requests to transfer credits must be made at the time of admission, and should be accompanied by official transcripts of all relevant graduate coursework. Transfer credit is normally limited to six credits for which the student has received a grade of (B) or better. Transfer credit is not recorded on the student's permanent record until he/she has completed 15 credits in residence at LIU Brentwood. The appropriate chairperson and dean must approve all requests for transfer credit.

Visiting Students

It is suggested that visiting students secure written permission from their primary educational institution granting permission to register for courses at Long Island University. This letter should specify which courses will be accepted in transfer upon successful completion of coursework. Visiting students are permitted to register for only one semester unless they have authorization for extended enrollment from the LIU Brentwood Office of Admissions.

Readmission

If a student is out of attendance for one or more semesters and has not maintained his or her matriculation status, he/she must apply for readmission in the Office of Graduate Admissions as follows:

- Students out of attendance for fewer than five years must fill out a "Request for Readmission" form available in the Office of Graduate

Admissions. This form must be approved and signed by the appropriate academic department

- Students out of attendance for more than five years must submit a new application and all supporting credentials

If readmission is approved, students return subject to the academic requirements posted in the graduate bulletin in effect at the time of readmission.

New York State Immunization Law

The New York State Health Department requires college and university students born on or after January 1, 1957 to be immunized against measles, mumps and rubella. All students attending the university, including matriculants and non-degree students, must show proof of immunity if they wish to register for classes. In addition, New York State requires that LIU Brentwood maintain a record of each student's response to the meningococcal disease and vaccine information. The form must be signed by the student and contain either a record of meningitis immunization within the past 10 years OR an acknowledgement of meningococcal disease risk and refusal of meningitis immunization signed by the student.

For information on student procedures for complying with this law, please contact the Office of Student Services at 631-287-8500.

UNDERGRADUATE ACADEMIC POLICY

Please refer to individual departmental listings in this bulletin for policies which may be specific to each academic discipline.

Undergraduate Degrees

LIU Brentwood awards the B.A. in Criminal Justice. LIU Post awards the B.S. in Health Care Administration, B.S. in Nursing (for RNs only), B.S. in Social Work, and the B.A. in Psychology offered at LIU Brentwood. The New York State Board of Regents and the New York State Commissioner of Education require that three-quarters of the work for the Bachelor of Arts degree must be in the liberal arts and sciences.

Course Load and Class Standing

Full-time students in good academic standing may carry 12-19 credits during each fall and spring semester (weekend college and summer session programs are subject to different credit allowances). A student wishing to exceed 19 credits in the regular semester must have a minimum 3.25 cumulative grade point average and must obtain the signature of his or her academic counselor and department chairperson. The appropriate dean's permission is also required if, for any reason, the student requests an extraordinary workload that exceeds 21 credits. In accordance with university regulations, only students who have been admitted to the university, have formally registered, and made arrangements for payment of tuition and fees may attend classes.

For class standing to be considered a sophomore, a student must have earned 30 credits; a junior, 60 credits; a senior, 90 credits.

Grading and Quality Points

Credits are granted for courses completed with the grade of A excellent, A- very good, B+ very good, B good, B- good, C+ above average, C average, C- Below average, D below average, or P passed. The grade of F signifies failure. A grade of incomplete (INC) indicates that some of the course requirements have not been completed. W indicates a student initiated withdrawal from a course after the change of program period though the last day for grade change options (as noted in each semester's schedule of classes), UW indicates an unauthorized withdrawal with no penalty.

Students who receive grades of W (withdrawal), UW (unauthorized withdrawal), INC (incomplete) or pass/fail in the fall or spring semester are not eligible for inclusion on the Dean's List or the Honor's List for that academic year.

Incomplete grades earned in undergraduate courses will automatically convert to "F" at the

conclusion of the semester following the one in which the grade was assigned (i.e. an outstanding INC earned in a fall course will automatically change to an "F" at the conclusion of the next spring term). The grade "I" is printed on the transcript along with the final earned grade and the date the work was completed. Students with an excessive rate of unexcused absences may receive a grade of F or UW for the semester. Except as noted below, any grade may be removed from the student's cumulative average by repeating the course at LIU Brentwood.

Students have the option to repeat any course. Credits will be earned only once, and although the original grade remains on the student's permanent record, the second grade (whether higher or lower) will be used in computing the grade point average (GPA). No student who has taken a course and received a passing grade in it may repeat that course for credits after he or she has taken a related course containing content of a higher level. No course may be repeated more than once, except with the prior approval of the Academic Standing Committee. If a course is taken more than twice, all grades after the first will be computed into the student's GPA. To be considered for graduation with honors, the student's average shall include only the grade given to that student the first time he or she has taken any specific course.

Grades of P will not be computed into the student's overall GPA and major average, but will count toward graduation credits. The grade of F will be computed in the student's overall GPA and major average. Grades for courses taken at another college or university do not enter into the computation of either the cumulative or major averages. All LIU courses taken at any branch campus will be computed into the student's cumulative and major averages. The average grade in the major field is computed from all of the courses the student has taken in the major.

Required courses in which a grade of F was earned must be repeated within one year. Students are encouraged to repeat such courses, provided they are offered, during the subsequent semester; this applies particularly to those students who are on academic probation. The Academic Standing Committee will evaluate the status for any student who fails the same required course twice.

Students are responsible for monitoring their major and cumulative averages to ensure they are meeting their requirements for graduation, as well as the requirements for satisfactory academic progress.

Pass/Fail Option

Students may take a maximum of two courses on the pass/fail basis per academic year (which includes winter and summer sessions and weekend college sessions, and all other newly created sessions, for a total of not more than 24 credits in a student's resident undergraduate program). This restriction does not apply to courses offered only on the pass/fail basis. A grade of "P" (pass) will be

posted on the student's transcript only if the actual grade earned is a "D" or better. Only elective courses may be taken on a pass/fail basis. Core courses may not be taken on a pass/fail basis.

Core courses, courses in a student's major or minor and co-related courses may not be taken as pass/fail without the written permission of the major or minor department chair or program director.

Students who opt for a pass/fail during the fall or spring semester are not eligible for inclusion on the Dean's List or the Honor's List for that academic year.

Students may choose the pass/fail option up to three weeks before the last day of classes as specified in the academic calendar. Changes will not be considered after the deadline date.

To graduate with honors, a student must take at least 56 credits at LIU, not including courses taken pass/fail or life experience credits. Students in the Program for Academic Success (PAS) may not take courses on a pass/fail basis.

Quality Points and Grade Point Average (GPA)

Each student must satisfactorily complete at least 129 credits for a baccalaureate degree (except those transfer students exempted from 1 credit of First Year Seminar); in some departments more credits are required. The student must achieve an overall grade point average (GPA) of 2.00, and in some departments requirements may be higher (see departmental requirements). In the major area, the student must achieve an average of at least 2.25; in certain programs the minimum major average may be higher.

A credit is defined as 50 minutes of classroom work per week, completed on one 15-week semester, or its equivalent, plus appropriate out-of-class assignments and readings. As of fall 2012, quality points are computed by multiplying the number of credits in a course by: 4.000 for grade A, 3.667 for grade A-, 3.333 for grade B+, 3.000 for grade B, 2.667 for grade B-, 2.333 for grade C+, 2.000 for grade C, 1.667 for grade C-, 1.000 for grade D. Grades of C- and D cannot be awarded in graduate courses.

For courses in which the grade of F has been earned, no quality points are assigned. To determine the quality points for a specific course, multiply the corresponding quality points (see above) for the grade received in the course by the number of credits awarded for the course. To determine the total quality points, add all quality points for all courses. To compute the grade point average (GPA), divide the total quality points by the total number of credits, including those of failed courses. The grades W, UW and P are not counted in the GPA computation nor are the grades for courses taken at another college or university.

GPA computations are carried to the third decimal place from which rounding takes place to the second decimal place. For example, a computed GPA of 2.994 will be rounded down to

2.990. A computed GPA of 2.995 will be rounded up to 3.000. On all official LIU transcripts, a GPA will be displayed to three decimal places with the third decimal place always being zero due to rounding.

For example:

In a semester, a student earns an A- in a 4-credit biology 1 course ($3.667 \times 4 = 14.668$), a B- in a 3-credit English 1 course ($2.667 \times 3 = 8.001$), a B in a 3-credit history 2 course ($3.000 \times 3 = 9.000$), a C+ in a 3-credit math 4 course ($2.333 \times 3 = 6.999$), and an F in a 3-credit art 1 course ($0.000 \times 3 = 0.000$).

The student has earned 38.668 total quality points based on 16 total credits. Dividing 38.668 by 16 yields a cumulative GPA for this semester of 2.417 before rounding. Based on the rounding policy, the cumulative GPA for this semester will be reported on the student's official LIU transcript as 2.420.

Dean's and Honor's Lists

Eligibility for the Dean's List and the Honor's List is evaluated after each fall and spring term and is determined by grades earned in the regular academic semesters (fall and spring). Summer session grades are not considered. Students who receive grades of Incomplete (INC or I), Failure (F), Withdrawal (W), Unauthorized Withdrawal (UW), or Pass/Fail (P/F) are not eligible. In addition, students repeating courses are not eligible. An average of 3.50 in 12 or more completed credits is required for inclusion on the Dean's List. An average of 3.50 for part-time students who have completed 6 - 11 credits in an academic semester is required for inclusion on the Honor's List.

Attendance

It is expected that students will attend all class sessions scheduled for the courses in which they are enrolled. Regulations concerning attendance in a particular course are at the discretion of the instructor. Responsibility for class attendance rests with the student.

Absences from classes or laboratories may affect the final grade. Ordinarily, the work missed through absence must be made up. However, permission to make up such work is not automatic, and is given at the discretion of the instructor.

When a student's attendance in classes is unsatisfactory to his/her instructors or to the dean, the university reserves the right to exclude the student from an examination, course or program.

Absence from Final Examination

Students who are absent from a final examination must:

1. notify their professor or department chair within 24 hours of the reason for the absence, and

2. request permission from the professor to take a deferred final examination.

A deferred final examination is a privilege that may be granted only to a student who complies with the notification regulations outlined above, whose work during the semester is satisfactory and whose reason for missing the scheduled examination is an authorized excuse. If a rescheduled final exam is given after the final day of the term, an initial grade of INC will be assigned.

Probation, Suspension and Dismissal

Students will be placed on academic probation in any one of the following circumstances:

1. the student's cumulative average (LIU courses only) falls below 2.00
2. the student's major average falls below the minimum required by the major department or program.
3. the student's semester average falls below 2.00
4. the student does not complete at least half of the credits for which he or she originally registered in any given semester.

A student who remains on probationary status for two semesters will be suspended from the university by the Academic Standing Committee. Students on probation must comply with the following stipulations:

1. they may not register for more than 12 credits; or for 13 credits if one of the courses includes a laboratory science;
2. they may register for only three credits per summer session;
3. they may not receive a grade of UW or F in any course(s);
4. they must raise their major and cumulative averages to at least the required minimum by the time they have completed 12 more credits.

Students who have attempted 24 credits, and achieve a GPA of 1.0 or below, will be suspended from the university.

Generally, the Academic Standing Committee will determine suspensions and dismissals after the spring semester. Students may appeal their suspension or dismissal to the Academic Standing Committee. Students who are suspended/dismissed at that time may not attend summer sessions or the following fall semester at LIU Brentwood, and must observe the following procedure when seeking readmission:

1. Submit an application for readmission to the Office of Admissions.
2. Provide a formal statement of permission from the chair of their major department or program indicating their eligibility to pursue that major.
3. Submit a letter of appeal to the LIU Post Academic Standing Committee.

If readmitted, they will be permitted to return to LIU Brentwood for one semester on probation.

Any student who is readmitted on probation

after suspension must comply with the stipulations outlined by the Academic Standing Committee to return to good standing. Failure to comply with these stipulations will result in the student's academic dismissal from the institution.

Final Dismissal

Students who are placed on dismissal deferred status and who are then dismissed are required to register for 12 credits at another accredited institution and earn a 2.75 before they can return to LIU Brentwood. Students who need more than the one semester allotted to raise their cumulative average to the university minimum of 2.0 will now be dismissed permanently from the university. This includes, among others, students who have attempted 24-48 credits with 1.0 or lower and students who have attempted 49 or more credits with a 1.5 or lower.

Graduation and Diplomas

Students who meet all requirements for their degrees in September or January are considered to be in the graduation class of the following May. Diplomas are dated three times a year: September, January, and May. Candidates for graduation are required to notify the Office of Enrollment Services of their intended date of graduation by filing a degree application on-line at least three months in advance. Please consult the academic calendar, which is available at liu.edu/Brentwood/Services/Registrar/Academic-Calendar, for deadline dates.

Assuming they clear for graduation, students who file their degree application after the specified graduation date will automatically have their degree awarded at the following conferral, regardless of the date of completion of requirements.

The final 32 hours of credits earned must be in academic residence (regular attendance), 9 of those 32 hours being in the student's major program. Full-time students should complete degree requirements within five years. Full-time students should complete degree requirements within five years.

The Academic Standing Committee is the final arbiter of all matters of academic standing, such as waivers of and substitutions for graduation requirements.

General Requirements for Graduation

- 2.00 cumulative average (higher in some areas)
- 2.25 major subject average (higher in some areas)
- 128 credits (more in some departments)
- core and major requirements fulfilled
- Writing Across the Curriculum (WAC) requirements fulfilled
- Minimum liberal arts requirements

Graduation with Honors

Summa cum laude requires an average of 3.90 or higher; magna cum laude, 3.70-3.89; cum laude,

3.50-3.69. At least 56 credit hours (not including courses taken on a pass/fail basis or life experience credits) must be earned in academic residence at LIU for the student to qualify for honors.

Student Conduct

Discipline in the classroom is the responsibility of the faculty member in charge of the class. Misbehavior that interferes with the educational efficiency of a class is considered sufficient cause for suspension of a student from class. A student who is suspended from class for disciplinary reasons must first attempt to resolve the problem with the faculty member. If this is not possible, the problem will be referred to the department chairperson and if not resolved at the department chairperson level, then the academic dean. A record of the disposition of the case will be sent to the associate dean and director of campus operations for LIU Brentwood.

Academic Conduct Policy

In cases of academic irregularities or dishonesty in examinations or class work, responsibility for disciplinary action is assigned to the appropriate academic dean. Plagiarism and cheating are not only serious violations of the rules, but also may reflect adversely on the student's reputation as well as on the reputation of the campus. Faculty, administrators, and the student body share responsibility for academic integrity.

A student in violation of accepted academic procedures may be subject to disciplinary action, up to and including expulsion from the campus. Faculty members will report to the appropriate academic dean any case of irregular or dishonest behavior that occurs in the class or in his or her observation. Students may likewise make such a report to the faculty member or academic dean. The academic dean will decide what disposition is to be made of the charges. Requests for appeals may be made to the Student Faculty Appeals Board. In the case of a minor infraction that is the student's first disciplinary offense, the academic dean may authorize the faculty member to dispose of the charges, limiting the maximum penalty to failure in the course. The faculty member will make a report of the incident and the action taken to the academic dean and the dean for LIU Brentwood. In the case of a major infraction, or in the case of repeat academic offenses, the student may be subject to suspension or expulsion from the campus. If current non-academic disciplinary action is pending for a student, further disciplinary action may result, up to and including expulsion from the campus.

Respective academic departments may have additional academic policies. Exceptions to academic policy provisions may be made only with written permission from the appropriate dean.

Disciplinary Action

Disciplinary action involving academic matters (academic irregularities, plagiarism, faculty-student disputes, grading issues, etc.) are the responsibility of the appropriate academic dean. Actions involving non-academic conduct (including but not limited to verbal or physical harassment, sexual harassment, violence or threat of violence, forgery or falsification of records, theft, possession or use of weapons, illegal possession of keys or unlawful entry, vandalism, violation of smoking, parking or fire safety regulations, soliciting, gambling, unauthorized use of computers, violation of alcohol and drug policies, failure to cooperate, etc.) are the responsibility of the associate dean and director of campus operations at LIU Brentwood. Decisions on disciplinary matters are the responsibility of the associate dean and director of campus operations for LIU Brentwood. Appeals of any disciplinary decision of LIU Brentwood must be made in writing to the dean (within five days), whose decision is final.

Academic Integrity

Plagiarism is the use or presentation of ideas, works, or work that is not one's own and that is not common knowledge, without granting credit to the originator. Plagiarism is a practice that is not only unacceptable, but which is to be condemned in the strongest terms possible on the basis of moral, educational and legal grounds. .

Cheating includes, but is not limited to the following: falsification of statements or data; listing sources that have not been used; having another individual write your paper or do your assignments; writing a paper or creating work for another student to use without proper attribution; purchase of paper or research work for one's submission as his/her own work; using written, verbal, electronic or other sources of aid during an examination (except when expressly permitted by the instructor depending on the nature of the examination); or knowingly providing such assistance to aid other students.

All students are required to read the Post Pride Student Handbook, where you will find the Academic Conduct Policy regarding A.) Academic Respect for the Work of Others, B.) Academic Self-Respect, C.) Academic Honesty, D.) Academic Originality and E.) Academic Fairness. The Post Pride Student Handbook can be found at url: www.liu.edu/post/studenthandbook.

Appeals Process

Level One

A student accused of any academic violation has the right to an appeal. However, the student must be aware that for Level One violations, only the grade can be appealed. An appeal will automatically create a first offense even if the instructor had decided that no institutional awareness of this incident was necessary.

1. If the student disputes the instructor's decision, s/he can seek a solution from the chair of the

department involved.

2. If still not satisfied, student meets with appropriate dean or the dean's designee for a solution. The student will be notified in writing of the dean's decision within seven (7) business days.
3. If the student wishes to request an appeal to the outcome of his or her case, the student must submit an Appeal Request Form (pdf, doc) to the chair of the Faculty Student Appeals Board within three (3) business days after receiving the dean's letter.
4. The Faculty Student Appeals Board shall convene a meeting, in a timely fashion, to consider the appeal. Statements from both the student and the professor will be heard. The decision of this board is final.
5. The outcome of the decision will be communicated to the student, the instructor, the appropriate chair and dean, and (if applicable) the Registrar within seven (7) business days.
6. A copy of the decision of the Faculty Student Appeals Board shall be forwarded to the Office of Student Conduct and Community Education.

Level Two

A student accused of any academic violation, that warrants further institutional awareness or action beyond the assignment of a grade, has the right to an appeal. A student found to have committed a Level Two violation has the right to appeal the decision of the Committee on Academic Misconduct to the Faculty Student Appeals Board.

1. The student submits an Appeal Request Form to the chair of the Faculty Student Appeals Board within three (3) business days after receiving the decision of the Committee on Academic Misconduct.
2. The chair of the Faculty Student Appeals Board shall convene a meeting, in a timely fashion, to consider the appeal. The decision of this board is final.
3. The outcome of the decision will be communicated to the student, the instructor, the appropriate chair and dean, and (if applicable) the Registrar within seven (7) business days.
4. A copy of the decision of the Faculty Student Appeals Board shall be forwarded to the Office of Student Conduct and Community Education.

Student complaints brought to the Office of Academic Affairs are investigated and responded to only when the complaint has been addressed at the campus level.

Criminal Background and Drug Testing

A criminal conviction and/or the use of illegal drugs may impede or bar your entry into your chosen field of study. Students seeking entrance into many graduate fields of study including counseling, education, and health and human

services professions should be aware that a criminal record can result in the refusal of licensing/certification/registration agencies to issue the credential needed to practice in that field of study. Prospective students are urged to contact the pertinent state and/or federal licensing agency to inquire whether a criminal record will have an impact on licensure or certification eligibility.

Many clinical/field experience affiliates now require the completion of criminal background checks and/or drug testing for employees, volunteers and students affiliated with the site. Therefore, students who plan to participate in a clinical/field experience may be asked to undergo a criminal background check, and/or a drug screen. Students should be aware that our clinical/field affiliates can reject or remove a student from the site if a criminal record is discovered or if a drug test is positive. In the event that a student is rejected from a clinical/field site due to information contained in the criminal background check, or drug screen, the student may be unable to complete a required clinical/field experience. In such an event, the student, may be advised to withdraw from the program.

Related Curricular Matters

Cross-Referenced Courses

Cross-referenced courses may be applied only once to a student's program; students may choose under which discipline a cross-referenced course will be listed. The course designation may not be changed once the course appears on the student's permanent record. For example, a student majoring in finance and taking FIN 65 (cross-referenced as ECO 65) cannot also receive credit for ECO 65, which is a liberal arts requirement.

Course Numbers

Odd-numbered courses are usually offered in the fall semester, even-numbered courses in the spring. A few courses are offered each term without regard to this numbering code. Courses numbered from 1 to 299 are for undergraduates only. Courses numbered 300 to 399 are Honors College courses. Courses numbered 400 to 499 are special, undergraduate multidiscipline courses. Courses 500 and above are for graduate students and are described in this bulletin.

Course Frequency

Course descriptions, in the academic section of this bulletin, indicate the frequency with which each course is offered. A schedule of classes is published online each semester at www.liu.edu/brentwood. This schedule lists all courses available for that term and their days and times.

Public Information Policy

The Family Educational Rights and Privacy Act (FERPA) of 1974 specifically provides that a

school may provide what is termed "directory information," and only this information, without the student's consent or as provided by the law. Directory information includes the following: the student's name, address, telephone number, date and place of birth, major field of study, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended.

GRADUATE ACADEMIC POLICY

Please refer to individual departmental listings in this bulletin for policies which may be specific to each academic discipline.

Graduate Degrees

LIU Brentwood awards the M.S., M.P.A. and M.S.Ed. degrees and Advanced Certificates in Clinical Mental Health Counseling and Students with Disabilities (SWD) Grades 7-12 Generalist. LIU Post awards the M.S. degree and the Advanced Certificate in Family Nurse Practitioner, offered at LIU Brentwood.

Course Load

Graduate students are considered to have registered full-time with nine or more credits per semester. Eligibility for some financial aid programs may require enrollment for a minimum of 12 credits. Further information is available from the Office of Financial Aid. Graduate students are encouraged not to take more than two consecutive courses in a single day.

Grading and Quality Points

Credit is granted for courses completed with the grade of (A), (A-), (B+), (B), (B-), (C+), (C) or (P). A grade of (P) signifies pass. The grade of (F) signifies failure, and a grade of (W) indicates a student-initiated withdrawal from a course that occurred some time after the add/drop period through the final day to select the pass/fail option.

A grade of (INC) is assigned at the discretion of the professor and indicates that some of the course requirements have not been completed. A student has until the end of the following semester to make up incomplete coursework. When, due to extenuating circumstances, a student needs additional time to complete the course, he or she must submit a written request to the appropriate faculty member, chairperson and dean for an extension. After completion of an incomplete (INC) course, a grade of (I) is retained on the transcript along with the final earned grade and the date.

Quality Points and Grade Point Average (GPA)

A credit is defined as 50 minutes of classroom work per week, completed on one 15-week semester, or its equivalent, plus appropriate out-of-class assignments and readings. As of fall 2012, quality points are computed by multiplying the number of credits in a course by: 4.000 for grade A, 3.667 for grade A-, 3.333 for grade B+, 3.000 for grade B, 2.667 for grade B-, 2.333 for grade C+, 2.000 for grade C.

For courses in which the grade of F has been earned, no quality points are assigned. To

determine the quality points for a specific course, multiply the corresponding quality points (see above) for the grade received in the course by the number of credits awarded for the course. To determine the total quality points, add all quality points for all courses. To compute the grade point average (GPA), divide the total quality points by the total number of credits, including those of failed courses. The grades W, UW and P are not counted in the GPA computation nor are the grades for courses taken at another college or university.

GPA computations are carried to the third decimal place from which rounding takes place to the second decimal place. For example, a computed GPA of 2.994 will be rounded down to 2.990. A computed GPA of 2.995 will be rounded up to 3.000. On all official LIU transcripts, a GPA will be displayed to three decimal places with the third decimal place always being zero due to rounding.

For example:

In a semester, a student earns an A- in a 4-credit biology course ($3.667 \times 4 = 14.668$), a B- in a 3-credit biology course ($2.667 \times 3 = 8.001$) and a B in another 3-credit biology course ($3.000 \times 3 = 9.000$).

The student has earned 31.669 total quality points based on 10 total credits. Dividing 31.669 by 10 yields a cumulative GPA for this semester of 3.167 before rounding. Based on the rounding policy, the cumulative GPA for this semester will be reported on the student's official LIU transcript as 3.170.

Unsatisfactory Grades

A student's cumulative grade point average in his or her approved program of study may be no less than 3.00. Any student who receives grades below (B) in two graduate courses is considered to have an academic deficiency. A student who earns a third grade below (B) may lose his or her matriculated status or may be dismissed from the graduate program. Academic standards vary and may be more stringent in select departments. Complete information is found in the specific department listings.

Attendance

A student is expected to attend all class sessions scheduled for the courses in which he or she is enrolled. The instructor establishes the attendance policy for each respective course. Absences from classes or laboratories may affect the final grade. Permission to make up work missed through absence is not automatic and is given at the discretion of the instructor.

The university reserves the right to exclude a student from an examination, courses, or program if his or her class attendance record is unsatisfactory. Excessive rates of unexcused absences may result in grades of (F) or (UW) for the course(s) in question.

Absence from Final Examination

Any student who is absent from a final examination must:

1. Notify his/her professor or department chairperson within 24 hours and provide a reason for the absence.
2. Request the professor's permission to take a deferred final examination. A deferred final examination is a privilege that may be granted only to a student who complies with the notification regulations outlined above, whose work during the semester is satisfactory and whose reason for missing the scheduled examination is an authorized excuse.

Oral Qualifying of Comprehensive Examination

Some departments require a student to take examinations in his/her major field. These examinations include:

Comprehensive Examination: Some academic departments give a comprehensive examination after students complete a minimum of 24 semester unit hours. This examination is designed to test the candidate's knowledge of both general concepts and their area of concentration. The examination may be oral or written.

Oral Examination (and defense of thesis): academic departments that require a degree candidate to write a thesis may require the candidate to defend his or her thesis through an oral examination. The examination is designed to test the candidate not only on the thesis project but also on ancillary areas. Students must be fully matriculated and must have completed the minimum number of semester credit hours (set by the department) to be admitted to these examinations. Students must register and attend LIU Brentwood classes or maintain matriculation during the semester they apply to take the examination.

Graduation and Diplomas

A graduation candidate is required to file an on-line degree application well in advance of commencement. Deadline dates can be found in the academic calendar available on the LIU Brentwood website at liu.edu/Brentwood/Services/Registrar/Academic-Calendar. A student who meets all requirements for his or her degree in September or January will have their degree conferred at that time but participate in the following May's Commencement ceremony.

Degrees are conferred by the faculty of LIU. Diplomas are dated three times a year: September, January, and May. Students who file their degree applications after the specified graduation submission date will have their degrees awarded at

the next conferral regardless of the date of completion of requirements.

Student Conduct

Discipline in the classroom is the responsibility of the faculty member in charge of the class. Misbehavior that interferes with the educational efficiency of a class is considered sufficient cause for suspension of a student from class. A student who is suspended from class for disciplinary reasons must first attempt to resolve the problem with the faculty member. If this is not possible, the problem will be referred to the department chairperson and if not resolved at the department chairperson level, then the academic dean. A record of the disposition of the case will be sent to the dean for LIU Brentwood.

Academic Conduct Policy

In cases of academic irregularities or dishonesty in examinations or class work, responsibility for disciplinary action is governed by the Academic Conduct Policy.

Please see our website at www.liu.edu/post/academicconduct. Plagiarism and cheating are not only serious violations of the rules, but also may reflect adversely on the student's reputation as well as on the reputation of the campus. Faculty, administrators and the student body share responsibility for academic integrity. A student in violation of accepted academic procedures may be subject to disciplinary action, up to and including expulsion from the campus. Faculty members will report to the academic dean any case of irregular or dishonest behavior that occurs in the class or in his or her observation. Students may likewise make such a report to the faculty member or dean. The academic dean will decide what disposition is to be made of the charges. Requests for appeals may be made to the Student/Faculty Appeals Board.

In the case of a minor infraction that is the student's first disciplinary offense, the dean may authorize the faculty member to dispose of the charges, limiting the maximum penalty to failure in the course. The faculty member will make a report of the incident and the action taken to the dean and the Judicial Affairs Coordinator.

In the case of a major infraction, or in the case of repeat academic offenses, the student may be subject to suspension or expulsion from the campus. If current non-academic disciplinary action is pending for a student, further disciplinary action may result, up to and including expulsion from the campus.

Disciplinary Action

Disciplinary action involving academic matters (academic irregularities, plagiarism, faculty-student disputes, grading issues, etc.) are the responsibility of the appropriate academic dean. Actions involving non-academic conduct

(including but not limited to verbal or physical harassment, sexual harassment, violence or threat of violence, forgery or falsification of records, theft, possession or use of weapons, illegal possession of keys or unlawful entry, vandalism, violation of smoking, parking or fire safety regulations, soliciting, gambling, unauthorized use of computers, violation of alcohol and drug policies, failure to cooperate, etc.) are the responsibility of the associate dean and director of campus operations at LIU Brentwood. Decisions on disciplinary matters are the responsibility of the associate dean and director of campus operations for LIU Brentwood. Appeals of any disciplinary decision of LIU Brentwood must be made in writing to the dean (within five days), whose decision is final.

Academic Integrity

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Cheating includes, but is not limited to the following: falsification of statements or data; listing sources that have not been used; having another individual write your paper or do your assignments; writing a paper or creating work for another student to use without proper attribution; purchase of paper or research work for one's submission as his/her own work; using written, verbal, electronic or other sources of aid during an examination (except when expressly permitted by the instructor depending on the nature of the examination); or knowingly providing such assistance to aid other students.

All students are required to read the Post Pride Student Handbook, where you will find the Academic Conduct Policy regarding A.) Academic Respect for the Work of Others, B.) Academic Self-Respect, C.) Academic Honesty, D.) Academic Originality and E.) Academic Fairness. The Post Pride Student Handbook can be found at url: www.liu.edu/post/studenthandbook.

Appeals Process

Level One

A student accused of any academic violation has the right to an appeal. However, the student must be aware that for Level One violations, only the grade can be appealed. An appeal will automatically create a first offense even if the instructor had decided that no institutional awareness of this incident was necessary.

1. If the student disputes the instructor's decision, s/he can seek a solution from the chair of the department involved.
2. If still not satisfied, student meets with appropriate dean or the dean's designee for a solution. The student will be notified in writing of the dean's decision within seven (7) business days.
3. If the student wishes to request an appeal to the

outcome of his or her case, the student must submit an Appeal Request Form (pdf, doc) to the chair of the Faculty Student Appeals Board within three (3) business days after receiving the dean's letter.

4. The Faculty Student Appeals Board shall convene a meeting, in a timely fashion, to consider the appeal. Statements from both the student and the professor will be heard. The decision of this board is final.
5. The outcome of the decision will be communicated to the student, the instructor, the appropriate chair and dean, and (if applicable) the Registrar within seven (7) business days.
6. A copy of the decision of the Faculty Student Appeals Board shall be forwarded to the Office of Student Conduct and Community Education.

Level Two

A student accused of any academic violation, that warrants further institutional awareness or action beyond the assignment of a grade, has the right to an appeal. A student found to have committed a Level Two violation has the right to appeal the decision of the Committee on Academic Misconduct to the Faculty Student Appeals Board.

1. The student submits an Appeal Request Form to the chair of the Faculty Student Appeals Board within three (3) business days after receiving the decision of the Committee on Academic Misconduct.
2. The chair of the Faculty Student Appeals Board shall convene a meeting, in a timely fashion, to consider the appeal. The decision of this board is final.
3. The outcome of the decision will be communicated to the student, the instructor, the appropriate chair and dean, and (if applicable) the Registrar within seven (7) business days.
4. A copy of the decision of the Faculty Student Appeals Board shall be forwarded to the Office of Student Conduct and Community Education. Student complaints brought to the Office of Academic Affairs are investigated and responded to only when the complaint has been addressed at the campus level.

Criminal Background and Drug Testing

Criminal Background and Drug Testing

A criminal conviction and/or the use of illegal drugs may impede or bar your entry into your chosen field of study. Students seeking entrance into many graduate fields of study including counseling, education, and health and human services professions should be aware that a criminal record can result in the refusal of licensing/certification/registration agencies to issue the credential needed to practice in that field of study. Prospective students are urged to contact the pertinent state and/or federal licensing agency to inquire whether a criminal record will have an impact on licensure or certification eligibility.

Many clinical/field experience affiliates now require the completion of criminal background checks and/or drug testing for employees, volunteers and students affiliated with the site. Therefore, students who plan to participate in a clinical/field experience may be asked to undergo a criminal background check, and/or a drug screen. Students should be aware that our clinical/field affiliates can reject or remove a student from the site if a criminal record is discovered or if a drug test is positive. In the event that a student is rejected from a clinical/field site due to information contained in the criminal background check, or drug screen, the student may be unable to complete a required clinical/field experience. In such an event, the student, may be advised to withdraw from the program.

Related Curricular Matters

Course Numbers

Courses numbered 600 and above are generally open only to those who qualify for graduate standing. Courses numbered 500 to 599 are designed primarily for those who qualify for graduate standing, but may be taken by advanced undergraduate students.

Course Frequency

The frequency with which fall and spring courses are offered is indicated after every department course description. A complete listing of courses is available at www.liu.edu/brentwood. Summer and weekend course frequency is not always indicated. Information on course offerings during these sessions is available by contacting the appropriate academic department.

Change of Major

In order to change majors and transfer from one academic department to another, a graduate student's application for admission must be formally accepted by the new department chairperson. Before leaving the academic department, the graduate student is expected to notify the department chairperson. If the student has a grade point average of less than 3.00, the appropriate dean must approve the proposed change. Application forms are available in the Office of Admissions or with the appropriate academic counselor.

Time Limit

Degree requirements for a master's degree must be completed within five years from the term for which the candidate is admitted and enrolled (exclusive of time spent in military service). Any request for an extension must be in writing and submitted to the appropriate academic dean for approval.

Public Information Policy

The Family Educational Rights and Privacy Act

(FERPA) of 1974 specifically provides that a school may provide what is termed "directory information," and only this information, without the student's consent or as provided by the law. Directory information includes the following: the student's name, address, telephone number, date and place of birth, major field of study, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended.

UNDERGRADUATE CORE CURRICULUM

Designed by faculty of LIU Post, the core curriculum equips students with broad-based knowledge to prepare them to succeed in their academic studies and future careers. Each course emphasizes the development of the student's critical thinking, oral, visual and written communication skills.

Through this high-quality curriculum students will have the opportunity to reach their intellectual potential, to contribute to society in meaningful ways, and to face the challenges of an increasingly complex world.

The core curriculum ranges from 39 to 45 credits, depending on the student's major. Courses are distributed over ten core knowledge areas and aim collectively to provide proficiency in ten fundamental skill areas.

The core curriculum will provide proficiency in the following ten skill areas:

- **Written Communication:** Skilled written communication entails the clear, sophisticated, and well-organized development of ideas in a style appropriate to the purpose of the writing. It includes competence in a range of conventions appropriate to different disciplines and audiences and the ability to work with different writing technologies developed through iterative experiences across the curriculum.

Learning Objective: Students will express clear, sophisticated, and well-organized ideas in a style consistent with the purpose of the writing and through conventions appropriate to discipline and audience.

- **Oral Communication:** Oral communication entails either the formal or informal presentation of information or ideas in clear, compelling, and systematic ways that engage the audience and promote full understanding. A skillful presentation offers audiences a clear argument about the presentation's significance that is delivered intelligibly and confidently and selects relevant and vivid material that changes or reinforces listeners' attitudes, values, beliefs, or behaviors.

Learning Objective: Students will present information or ideas in clear, compelling, and systematic ways that engage an audience and promote full understanding.

- **Quantitative Reasoning:** Quantitative reasoning entails the skilled application of basic numerical fluency to a wide array of authentic contexts and everyday issues and involves competency and comfort in working with numerical data. It includes solving quantitative problems, decoding and evaluating the data presented in charts, graphs, and tables, understanding and creating sophisticated arguments supported by quantitative evidence and clearly communicating those arguments in a variety of formats.

Learning Objective: Students will demonstrate numerical fluency in a wide array of authentic contexts and everyday issues by analyzing data presented in charts, graphs, and tables, and creating sophisticated arguments supported by quantitative evidence.

- **Critical Thinking:** Critical thinking is a habit of mind characterized by the careful and comprehensive exploration and analysis of issues, opinions, ideas, texts, and events before accepting or formulating a position. Critical thinking includes understanding and evaluating various perspectives and their underlying assumptions, analyzing a situation within its social context and appreciating the complexities endemic to human affairs in order to arrive at greater knowledge and understanding.

Learning Objective: Students will carefully and comprehensively understand and analyze issues, opinions, ideas, texts, and events before accepting or formulating a position.

- **Ethical Reasoning:** To engage in ethical reasoning means to think critically about right and wrong human conduct. It requires students to be

able to assess their own ethical judgments, the judgments of others and the prevailing values and norms of their time and place. It includes an open-minded but critical assessment of how different ethical problems might be viewed from various perspectives; understanding the extent to which ethical choices and values are embedded in social contexts; and recognizing the ramifications of alternative courses of action before arriving at a judgment.

Learning Objective: Students will evaluate their own ethical judgments, the judgments of others, and the prevailing values and norms of their time and place by considering various perspectives and formulating reasoned positions about ethical issues.

- **Information Literacy:** Information literacy entails the ability to recognize when more information is needed, to locate reliable sources for that information, and to understand and interpret the information found in the sources fully and accurately.

Learning Objective: Students will recognize when more information is needed, locate reliable sources for that information, and understand and interpret information found in the sources fully and accurately.

- **Technological Competency:** Technological competency entails the skilled use of computers and other technologies appropriate to many business, organizational, and private settings. For instance, computer users understand the fundamentals of how relevant technology works, exhibit competence with common programs like word processing and data management, are conversant with a variety of social media, understand the need to protect data privacy and guard against malware, and adhere to the etiquette of communication in business and professional settings.

Learning Objective: Students will retrieve, manage and communicate information while adhering to the etiquette of business and professional settings.

- **Creative Capabilities:** Creative thinking is demonstrated by combining or synthesizing existing ideas, images, or disciplines in original ways. It includes thinking and working in an imaginative way characterized by innovation, divergent thinking, and risk-taking and developing original ideas or forms of cultural expression.

Learning Objective: Students will combine or synthesize existing ideas, images, or disciplines in original ways and develop original ideas or forms of cultural expression.

- **Intercultural Knowledge:** Intercultural knowledge is a set of cognitive, affective, and behavioral skills connected to viewing oneself as a member of a world community and being aware that we share the future with others. It includes not only exposure to culturally different others and aesthetic appreciation of their artistic achievements, but also the capacity to meaningfully engage with them, to place social justice in historical, social and political contexts, to identify our own cultural patterns, and to adapt empathetically and flexibly to unfamiliar ways of being.

Learning Objective: Students will place social justice in a historical, political and social context and exhibit empathic and aesthetic understanding of culturally diverse ways of life.

- **Inquiry and Analysis:** Inquiry is a systematic process of examining objects and events (including natural and social phenomena), theories, issues, and works through the collection and analysis of evidence that results in informed conclusions or judgments. Analysis is the process of breaking complex topics or issues into parts to gain a better understanding of them.

Learning Objective: Students will systematically analyze objects, events, theories, issues, and works through the collection of evidence and draw informed conclusions about them.

Most students complete the core curriculum requirements during the first two years as preparation for more advanced study within their major during the junior and senior years. The courses are divided into the following major areas:

- Competency Requirements
- Laboratory Sciences
- History and Philosophy
- Literature or Foreign Language
- Arts
- Economics or Political Science
- Anthropology, Geography, Psychology or Sociology
- Mathematics

Students select from a variety of courses in these areas. Each of the courses also treat two or three core skills. The following guidelines should be used in selecting courses:

1. Unless indicated otherwise, the courses should be in one discipline in each area (e.g., two courses in anthropology; not one course in anthropology and one course in geography).
2. Courses in the core curriculum may not be taken on a Pass/Fail basis.
3. Students should see their academic counselors to develop a plan of study.
4. Transfer students only: Previous college coursework may substitute for core courses with academic counselor's approval.
5. Students in the Honors College may take the Honors College equivalent of these courses to satisfy their core curriculum requirements.

Competency Requirements

NOTE: Since all undergraduate programs at the Brentwood campus are upper-division (requiring at least 60 credits in transfer), students will be exempt from the competency requirements. The information below is provided only for reference purposes.

Prior to the junior year (completion of 60 credits), students must exhibit proficiency in computer literacy, library use, oral communication and writing. This may be fulfilled by satisfactory completion of an examination, workshop or relevant coursework.

Computer Literacy Competency

The student may satisfy this competency in one of three ways:

1. Take and pass the Computer Competency Examination, which is offered each semester. View exam schedule.
2. Enroll in and satisfactorily complete the non-credit Computer Competency Workshop, COM 01, offered by the Computer Science Department.
3. Enroll in and satisfactorily complete any CLA or CS course.

Library Use Competency

The student may satisfy this competency in one of two ways:

1. Take and pass the Library Competency Examination, which is offered at various times each semester. View exam schedule.
2. Enroll in and satisfactorily complete the non-credit Library Competency Workshop, LIB 01, offered by the Library.

Oral Communication Competency

The student may satisfy this competency in one of two ways:

1. Take and pass the Oral Competency Examination, which is offered each semester through the Communication Sciences and Disorders Department.
2. Enroll in and satisfactorily complete ORC 1, ORC 17 or SPH 5. (Accountancy, Media Arts and Theatre majors fulfill the oral communication competency requirement within their respective major.)

Writing Competency

All students satisfy the writing competency by satisfactorily completing ENG 1, 2. Students in the Honors Program may satisfactorily complete ENG 303, 304 to satisfy this competency.

Core Courses

(1) Laboratory Sciences

8 credits required in sequence from one discipline; astronomy, biology, chemistry, earth science, geology, physics or psychology*

		Credits
AST 9	Introductory Astronomy I (with AST 9A)	4
AST 10	Introductory Astronomy II (with AST 10A)	4
BIO 1	Foundations of Biology I	4
BIO 2	Foundations of Biology II	4
BIO 7	Human Anatomy and Physiology I	4
BIO 8	Human Anatomy and Physiology II	4
BIO 103	General Biology I	4
BIO 104	General Biology II	4
CHM 1	Introduction to Forensic Chemistry I	4
CHM 2	Introduction to Forensic Chemistry II	4
ERS 1	Earth Science I	4
ERS 2	Earth Science II	4
GLY 1	The Dynamic Earth	4
GLY 2	History of the Earth	4
PHY 9	Introductory Astronomy I	4
PHY 10	Introductory Astronomy II	4
PHY 11	College Physics I	4
PHY 12	College Physics II	4
PSY 3	Principles of Psychology I	4
PSY 4	Principles of Psychology II	4

Students with appropriate backgrounds may obtain permission to substitute more advanced chemistry or physics courses to satisfy the laboratory science requirement. Students in all B.F.A. and B.M. programs are required to complete 4 rather than 8 credits in laboratory science.

*Students may not take both PSY 1, 2 (see section 6 below) and PSY 3, 4 (see above) to satisfy core requirements.

(2) History and Philosophy

9 credits required; at least 3 credits from each discipline

		Credits
<i>History</i>		
HIS 1	The West and the World to 1750	3
HIS 2	The West and the World Since 1750	3
HIS 3	American Civilization to 1877	3
HIS 4	American Civilization Since 1877	3
HIS 7	Roots of the Modern World	3
HIS 8	Roots of the Modern World: Wars and Revolutions	3
HIS 9	Roots of the Modern World: Migrations	3
HIS 10	Roots of the Modern World: Religion	3
HIS 11	Roots of the Modern World: Nature	3
HIS 12	Roots of the Modern World: Gender	3

HIS 13	Roots of the Modern World: Science	3
HIS 14	Roots of the Modern World: Empires and Nations	3

Philosophy

Any PHI course excluding PHI 81 3

Students seeking a B.S. in Business or Accountancy or a B.F.A. are required to take 6 rather than 9 credits from history or philosophy.

(3) Literature/Writing or Foreign Language/World Literature in Translation

6 credits required (6 credits of English or 6 credits in one foreign language sequence or world literature in translation)

Literature/Writing Credits

Any ENG courses numbered 7 or higher excluding ENG 11, 12, 85, 90, 95, 99, 101, 151, 207, 251, 303, 304, 385, 386, 389, 390, 421, 422* 6

Foreign Language/World Literature in Translation

Any FRE, GER, HEB, ITL, JPN, RUS, SPA or WLT courses excluding courses numbered 1C, 2C, 7, 51, 52, 53, 54 and WLT 20, 21, 22, 23, 24 6

*Students seeking a theatre arts degree may use THE 142 and/or 143 to satisfy this requirement.

(4) Arts

3 credits required in each of two disciplines; art, cinema, dance, media arts, music or theatre

Art Credits

ART 1	Introduction to Visual Arts	3
ART 5	Introduction to Basic Drawing	3
ART 17	Introduction to Basic Design (Two-Dimensional)	3
ART 18	Introduction to Basic Design (Three-Dimensional)	3
ART 101	Interpreting Art in the 21st Century	3

Cinema

CIN 11 History of World Cinema 3

Dance

DNC 1 Beginning Movement 1 3
 DNC 108 History of Dance 3

Media Arts

CMA 9 Introduction to the Media Arts 3

Music

MUS 1 Introduction to Musical Concepts 3
 MUS 2 Elementary Musicianship 3

Theatre

THE 1 The Art of Theatre – Introduction to Acting 3
 THE 142 Modern Theatre History 3

(5) Economics or Political Science

6 credits required in one discipline

Economics Credits

ECO 10 Introduction to Microeconomics 3
 ECO 11 Introduction to Macroeconomics 3

*Political Science**

POL 2 Introduction to American Politics 3
 POL 3 Introduction to Political Science 3

*Students in the Honors College may also take POL 303 and 304 to satisfy this requirement.

(6) Anthropology, Geography, Sociology or Psychology*

6 credits required in one discipline

Anthropology Credits

ANT 1 Development of the Human Species, Culture and Society 3
 ANT 2 Human Society 3

Geography

GGR 1 Human Geography: Man, Environment and Technology 3
 GGR 2 Human Geography: The Cultural and Demographic Environment 3

Sociology

SOC 1 Introduction to Sociology 3
 SOC 2 Social Institutions 3

*Psychology**

PSY 1 General Psychology I 3
 PSY 2 General Psychology II 3

*Students may not take both PSY 1, 2 (see above) and PSY 3, 4 (see section 1 above) to satisfy core requirements.

(7) Mathematics

Minimum of 3 credits required; depending on major, more than one of the following courses will be completed:

Credits

MTH 1	Introduction to College Mathematics	3
MTH 3	College Algebra and Trigonometry	4
MTH 5	Linear Mathematics for Business and Social Science	3
MTH 6	Calculus for Business and Social Science	3
MTH 7	Calculus and Analytic Geometry I	4
MTH 8	Calculus and Analytic Geometry II	4
MTH 15	Mathematics for Elementary Education I	3
MTH 16	Mathematics for Elementary Education II	3

Requirements for Transfer Students

Effective Fall 2010

1. Students transfer to LIU Post as "core complete" if they have received A.A. or A.S. degrees from institutions with which we have articulation agreements, or other accredited institutions granting Liberal Arts degrees. Students with

- degrees from technical institutions would not qualify as core complete
2. No student who transfers to LIU Post without an approved A.A. or A.S. degree may graduate without a minimum of:
- Math - 3 credits
 - Science - 4 credits
 - Fine Arts - 3 credits
 - Humanities*; - 9 credits
 - Social Sciences** - 6 credits
 - English Composition (ENG 1 and 2) - 6 credits

***Humanities courses include:**

- English
- Foreign Language
- History
- Philosophy
- World Literature

****Social Science courses include:**

- Anthropology
- Economics
- Geography
- Political Science
- Psychology
- Sociology

3. Students who transfer to LIU Brentwood with less than 24 completed college credits must satisfy standard (freshman) core curriculum requirements.
4. Transfer students transferring in less than 60 credits must complete all competencies. Transfer students transferring in 60 or more credits are exempt from the Computer, Library Use and Oral Communication competencies.
5. No two-credit courses in transfer may be applied to the core without department consent and Academic Standing approval. Three-credit science courses in transfer must have a laboratory component to be applied to the core laboratory science requirement.

Writing Across the Curriculum Program

The campus' Writing Across the Curriculum program is based on a conviction that thought and language are inextricably allied – that one cannot properly claim to know any subject matter unless one can organize clear and coherent statements about it. In keeping with this belief, the program aims to ensure that all graduates can write persuasively in a disciplinary appropriate manner and employ writing as a means to further intellectual and professional efforts.

Beyond the required First Year Composition sequence (English 1 and 2), students must produce substantial written work throughout their academic careers, taking courses defined as “writing intensive” offered by departments. These courses are designed to build upon the skills and rhetorical strategies developed in First Year Composition, adapting them to the specific expectations of each academic field. Students are required to take English 1 and 2 and at least three writing intensive courses, preferably one each in the Sophomore, Junior, and Senior years.

Student who take eight or more writing intensive courses (including First Year Composition) and achieve at least a cumulative GPA in those courses of 3.60 or higher will receive a Certificate of Achievement in Writing Intensive Studies.

If they have completed the required six credit First-Year Composition sequence or its equivalency, transfer students take one writing intensive course for each year of residence; transfer students entering as Freshman or Sophomores (59 credits or fewer) take three writing intensive courses; transfer students entering as Juniors (60 to 89 credits) take two writing intensive courses; transfer students entering as Seniors (90 credits and above) take one writing intensive course.

Transfer students must have completed the six credit first-year writing sequence or its equivalency in addition to their other writing-intensive course requirements in order to fulfill the WAC requirement for graduation. Transfer equivalencies for ENG 1 and ENG 2 may not be used to meet additional

remaining WAC requirements.

REGISTRATION

Program Changes

A student may drop and/or add courses, transfer from one section of a course to another, or change from a credit to an audit status (or vice versa) in one or more courses by filing an official change of program form with his/her academic counselor. Continuing students may also register and drop and/or add courses using their my.liu.edu self-service pages. The deadline for all such program changes is specified in the academic calendar located online at www.liu.edu/brentwood. After this time, these changes cannot be made. All program changes, with the exception of changing course sections, must be approved in writing by the student's academic counselor.

Visiting Student Authorization (VISA)

Any LIU Brentwood student who wishes to be a visiting student at another college or university must consult with and receive approval from their academic counselor in advance of taking all classes. If eligible, the student must complete the Visiting Student Authorization (VISA) form. The following regulations are observed regarding eligibility to attend another institution:

1. Students may not take a course at another institution on Long Island if the course is being offered at LIU Brentwood or LIU Post.
2. If a required course is not being offered at LIU Brentwood or LIU Post, or the student lives outside the Long Island area, then permission can be considered.
3. Students must be in good academic standing; students on academic probation cannot be granted permission to attend other institutions.
4. The VISA authorization becomes automatically invalid if, by the conclusion of the term during which it is granted, the student is placed on academic probation.
5. Only letter grades of C- or above are acceptable for transfer credit. Grades of D or P are not transferable. Grades earned at another institution are not used in the computation of either the student's major or cumulative average, they do not remove F grades earned at LIU Brentwood, nor do they count toward fulfillment of residence requirements or the requirements for graduation with honors.
6. VISA authorizations are granted for a maximum of nine credits.
7. A maximum of 72 credits may be transferred from two-year colleges.
8. All students must complete their final 32 credits in residence, nine of which must be in their major. Furthermore, students in the ASORAD program (students who transferred to LIU Brentwood with two-year degrees) must

complete 56 credits in residence.

Upon completion of coursework, an official transcript of all VISA approved summer courses must be forwarded directly to the student's academic counselor.

Individual Instruction Classes

Only fully matriculated students can enroll in individual instruction-based classes. Full-time university employees receiving tuition remission are not eligible for these classes.

Audit Policy

With the dean's permission, selected courses may be taken on a non-credit, audit basis.

Class Size

Every effort is made to provide an optimal learning environment by limiting the number of students in each course section. The LIU Brentwood class size average is 16 students.

Class Schedules

Most courses convene once a week during the fall and spring semesters. Specifically scheduled days and times are outlined in the online schedule of classes at www.liu.edu/brentwood. Weekend classes are available in select academic disciplines.

Leave of Absence

LIU Brentwood permits students to interrupt their studies when appropriate. If granted, a leave of absence allows a student to continue under the requirements in effect when he/she was initially admitted.

The student does not need to be readmitted by Office of Admissions upon return from the leave, but registers through his/her enrollment services counselor. Students must file a leave of absence application with the Office of Student Services. A positive recommendation by the faculty will result in a recording of the leave of absence on the student's transcript.

A leave of absence for up to one year may be granted to matriculated students who are not in financial arrears and who are not subject to any disciplinary action. Application for continued leave beyond one year must be made in writing to the Office of Student Services. If such continuation of leave is not granted, application for readmission must be made in writing to the Office of Admissions. A leave will not be granted after the normal withdrawal deadline specified in the academic calendar. Students who encounter special circumstances after the deadline should contact their enrollment services counselor. Students are not permitted to attend another college or university while on an official leave of absence.

Medical Leave of Absence

A medical leave of absence may be granted when serious medical and/or psychological circumstances prevent a student from adequately completing coursework in a given semester.

A student who wishes to request a medical leave of absence will need to obtain an application form from LIU Post's Center for Healthy Living. The student must complete the form, attach adequate medical documentation and submit it to the Center for Healthy Living for evaluation. A medical leave of absence may be granted to any full- or part-time undergraduate student and is initially granted for one semester only. A request for a continuance may be granted for up to one year. The director of the Center for Healthy Living evaluates the request and forwards the decision to the Academic Standing Committee.

Recipients of federal, state and/or university assistance who are granted a medical leave of absence may lose financial assistance for the semester they are withdrawn. Students are encouraged to contact the Office of Financial Aid concerning the effects of this change in status. In addition, students should check with LIU Post's Office of Enrollment Services regarding eligibility for a tuition adjustment.

All students are required to meet with and provide medical documentation to the director of the Center for Healthy Living prior to receiving approval to return.

Maintenance of Matriculation

Unless they have obtained an official leave of absence, undergraduate and graduate students must register for consecutive semesters (excluding summer sessions). Although students typically proceed toward their degrees by enrolling in classes, they may apply for "maintenance of matriculation" status provided that they are engaged in some sort of academic activity, such as working on a thesis.

Students approved for maintenance of matriculation are entitled to avail themselves of campus facilities and services (e.g., computer labs, library resources). Maintenance of matriculation does not, however, extend the time limits specified under "time limits" in the Graduate Academic Policy section of this bulletin and students should be aware that such status may affect their eligibility for financial aid.

Students must apply to an enrollment services counselor for maintenance of matriculation prior to or during the registration period in a given semester. The fee is \$100, and this matriculation status will be recorded on their transcript as a class without credits. Maintenance of matriculation is generally limited to two semesters. An extension beyond two semesters, due to extenuating circumstances, must be approved by the appropriate academic dean. Otherwise, students

will have to apply for readmission to their academic program in accordance with procedures and policies stated elsewhere in this bulletin.

Maintenance of matriculation is particularly important for international students, who must either attend classes or else maintain matriculation through suitable academic activity in order to maintain their visa status.

Withdrawal

Please be advised that course withdrawals may effect eligibility for federal, state and institutional aid programs. Contact the Office of Financial Aid for details. Students found to have violated the Academic Conduct Policy may not be permitted to withdraw from the class in which the violation occurred.

Partial Withdrawals – Withdrawal from Individual Course(s)

Withdrawal from an individual course (or courses) may be effected only by an "official withdrawal," which becomes effective on the date that application was made. Refunds on specific course withdrawals are made in accordance with the schedule in the Undergraduate and Graduate Tuition and Fees section. All withdrawals must have the approval of the student's enrollment services counselor. Students may withdraw from an individual 15-week course through the 10th week of classes as specified in the academic calendar. Students who withdraw from any courses during the fall or spring term are not eligible for inclusion on the Dean's List or the Honors List for that semester.

In exceptional cases, the dean of the school in which the course is offered may allow the grade of W (official withdrawal) after the deadline. If this grade is not awarded, the instructor may grant either of the grades UW (unofficial withdrawal – no penalty) or F.

Complete Withdrawals

Students who wish to withdraw from all their classes must see their enrollment services counselor to process the withdrawal form. The full withdrawal deadline is specified in the academic calendar printed in this bulletin and on the campus website.

Refunds of tuition for withdrawals from LIU Brentwood are made on a prorated basis in accordance with the refund schedule in the Tuition and Fees section.

Consult the Office of Student Services, 631-287-8500, for further information.

Termination of Studies

Students who intend to transfer to other colleges or universities, or intend to leave LIU Brentwood permanently (or indefinitely) must file an "withdrawal application" form. This form is available in the Office of Student Services.

Partial Cancellation and Withdrawals, Dropping Below 12 Credits

When an undergraduate full-time student who has been billed at the flat rate (12 to 18 credits) drops below 12 credits during the program change period, charges are recalculated on the per credit basis and the difference between the revised per credit charge and the flat rate can be refunded.

When an undergraduate full-time student who has been billed at the flat rate (12 to 18 credits) drops below 12 credits after the program change period, the difference between the new per credit charges and the flat rate becomes the basis for a refund.

Please Note: The effective date of a student's cancellation or withdrawal from courses is the date on which the student submits the official drop/add/withdrawal form to their enrollment services counselor. Students have a financial obligation to LIU Brentwood for full tuition unless they officially withdraw prior to the start of the semester.

Transcript Requests

Official transcripts for professional and graduate schools, prospective employers and other institutions must be requested in writing. Please note: if you owe the university any funds or have blocks on your account, your request cannot be processed. The university adheres to the Family Education Rights and Privacy Act (FERPA) of 1974. A student's record will not be released without prior written consent from the student. Enrolled students may use the secure student portal (My LIU) (<https://my.liu.edu>) to check their financial and academic status. Students have the four following options to secure transcripts, which cost \$7 each.

Option 1:

Currently Enrolled Students - Login to the My LIU portal and select "Order Transcripts Online."

Option 2:

Alumni or Students Not Currently Enrolled - Order transcripts online (Credentials, Inc.) through TranscriptsPlus. You can submit a transcript request 24 hours/day, 7 days/week. Be assured that TranscriptsPlus uses current web encryption technology and your information is secure.

Option 3:

Customer Service Telephone Requests - By calling the toll free customer service number at 1-800-646-1858, you can request a transcript over the phone. An additional \$10 processing fee will be added to your order (\$17 total per transcript order).

Option 4:

In-Person - You may come to the LIU Post's Office of Enrollment Services, show picture ID, and official transcripts can be printed for you on the spot. Please call 516-299-2323 for office hours.

If you wish to release your transcripts to a third party for pick up, you must provide signature authorization for that request. The third party will be required to show photo id.

Essential information to be furnished should include:

- Full name, address, social security number, dates of attendance
- Name while enrolled, if different from above.
- Complete name and address (written clearly) of recipient including institution, department name, address, city, state and zip code.

Many transcripts do not reach their proper destination in time because incomplete and inaccurate information is included in the original request.

Except during peak periods at the conclusion of each semester, requests are usually processed within two business days. If the transcript is to be held for completion of any courses in progress, processing will occur within 10 days after the grades are posted.

Payment of Tuition and Fees

Each semester the university mails a bill for charges to the billing address of students who register. Bills are also available online on the students My LIU page (my.liu.edu). Students are responsible for making payment or approved payment arrangements by the first day of classes. Students who have decided not to attend should refer to the LIU withdrawal policy at www.liu.edu/post/enrollment-services. Students found to have violated the Academic Conduct Policy may not be permitted to withdraw from the class in which the violation occurred. Any balance not paid by the due date is subject to late payment fees.

For further information, contact the Office of Enrollment Services at 516-299-2323 or email: Post-sfs@liu.edu or visit the Office of Enrollment Services website. No registration may be considered completed without payment or an arrangement acceptable to the Office of Student Financial Aid. Students who have outstanding indebtedness to LIU are not eligible to register, receive transcripts of their records, have academic credits certified, be granted a leave of absence, or receive a diploma.

UNDERGRADUATE AND GRADUATE TUITION AND FEES 2015-2016

Students are billed for tuition and fees at the time of registration. Students must make satisfactory payment arrangements prior to the start of each term to remain in good financial standing. Students must make acceptable payment arrangements or officially withdraw prior to the start of classes to remain in good financial standing. Acceptable payment arrangements include:

- Payment in full using check or credit card;
- Approved financial aid covering all charges;
- Signed and approved University Payment Plan Agreement Form; and/or
- Participation in an approved third-party payment agreement.

A student who complies with any of the above shall be considered in good financial standing, so long as all conditions are met throughout the term. All payment arrangements must be completely satisfied or late payment fees and/or penalties will be applied to your account. If your balance becomes seriously past due and no arrangements are made, the university will refer it to an external collection agency or law firm, where additional fees and penalties may be charged to your account. All policies can be found online at www.liu.edu/enrollment-services.

Tuition and Fees

Application Fee (non-refundable)	\$50
Bachelor's Degree and Undergraduate Studies, 12+ credits, per term	16,839
Bachelor's Degree and Undergraduate Studies, per credit	1,051
Master's Degree and Graduate Studies, per credit	1,155
University Fee:	
12+ credits, per term	884
Less than 12 credits, per term	442

A detailed listing of all tuition and fees can be found at www.liu.edu/enrollment-services.

Tuition Liability and Refund Policy

Students are responsible for knowing that they are registered for classes, that they are expected to pay for these classes in a timely manner, and must understand and follow the correct procedures to withdraw from classes. **Non-attendance and/or non-payment do not constitute official withdrawal from the university.** The calculation of your tuition and fee liability, if any, is based on the date of your official withdrawal or drop in accordance with university policy.

When a student withdraws, the university will refund tuition and fees as per the following schedules:

Fall and Spring Regular Sessions

Period	Liability
Weeks 1-2	0%
Weeks 3-4	50%
Weeks 5+	100%

Summer and Other Multi-Week Sessions Seven Weeks or Greater

Period	Liability
Week 1	0%
Week 2	50%

Week 3+ 100%

Summer and Other Multi-Week Sessions Less Than Seven Weeks

Period	Liability
Day 1-2	0%
Day 3-5	50%
Day 6+	100%

Students requesting a review of their assessed tuition and fee liability must complete the appeals form for student withdrawals in accordance with university policy and submit all required supporting documentation. Detailed policies and procedures can be found at www.liu.edu/enrollment-services.

Student Health Insurance

Long Island University has partnered with Gallagher Koster to develop a cost-effective Student Health Insurance Plan that provides our students and families with robust medical coverage at school, back home, and while traveling or studying abroad. All international and clinical students qualify and are automatically enrolled in the plan but can waive participation online at www.gallagherstudent.com/liu if they have comparable coverage under a family plan or other policy.

Annual Rates

- Mandatory and Compulsory/Hard Waiver Students - \$2,193
- Spouse/Domestic Partner - \$2,193
- Each Additional Child - \$2,193

Qualifying new students who enter during the spring or summer terms can participate in the plan with prorated coverage periods and rates.

Enrollment/Waiver Periods

Annual Plan: July 1 – September 30

Spring Plan: January 1 – February 15

Summer Plan: May 15 – July 1

Beginning on July 1st, students can go to their My LIU account and click on the "Student Health Insurance" link from the Student Center Home Page to enroll in the plan, waive coverage, print temporary ID cards, and file or check claims. Coverage begins on August 15, 2015, which represents the start of the plan year, and extends through August 14, 2016. You can also visit the Gallagher Koster website directly at www.gallagherstudent.com/liu.

FINANCIAL AID

Through a mix of personal and online services, LIU Brentwood supports students in managing all aspects of financing their education. The intent is to help students obtain maximum eligible financial aid awards, provide comprehensive counseling, optimize payment arrangements, disseminate financial aid and billing information clearly and understandably, support the university's mission of access and excellence, and increase and assist in student retention efforts.

Using the university's convenient My LIU portal at <https://my.liu.edu>, the student can view his or her financial aid status and account activity, pay bills online, and view "to do" items and "holds" that lead to completion of required tasks to ensure continued enrollment.

Staff members are available to assist and advise regarding financial aid options. Please call 631-287-8500 to discuss financial aid or to make an in-person appointment.

To be eligible for financial aid programs, students must be registered as at least half-time students. While the university defines half-time as six credits, some federal and state financial aid programs require the student to be registered for 12 credits per semester. Continued deferment of undergraduate or graduate loans depends on the source and conditions of each educational loan. Generally, students do not begin repayment on federal student loans until six months after graduation or if enrolled for fewer than six credits per semester. However, repayment provisions may vary with each type of loan.

Students are urged to check with the agencies administering their loans regarding any of the repayment provisions that govern deferment, cancellation, and special benefits as they enter repayment phases of their borrowing.

Application Process

All students are required to complete the Free Application for Federal Student Aid (FAFSA) no later than March 1. The FAFSA should be completed online at www.fafsa.gov. The federal school code for LIU Post is **002751**. Residents of New York State must also complete the Tuition Assistance Program (TAP) application using LIU Post's school code **0403**. Continuing students at LIU Brentwood must reapply for financial assistance each year no later than March 1. Late FAFSA receipt may result in cancellation of awards.

Awards

LIU Scholarships and Awards

LIU awards approximately \$100 million annually in university scholarship assistance to students. These scholarships and grants, which do not require repayment, are based on academic

success, athletic ability, community service, artistic talent, and financial need. The campus also offers honors and departmental scholarships for specific programs of study. A detailed listing of undergraduate scholarships can be found online at: www.liu.edu/brentwood/finaid.

Federal Grants and Loan Programs

The federal government awards financial assistance to students who demonstrate financial need according to a variety of economic criteria as determined by the United States Department of Education. The criteria include an individual and/or parents' income and assets, family's household size, and the number of family members attending college. Benefits from all federal programs are subject to legislative changes. Recipients of federal programs must be U.S. citizens or permanent residents. A detailed listing of federal programs, including Pell grants, Supplemental Education Opportunity Grant (SEOG) awards, and Direct Loans, can be found online at:

www.liu.edu/brentwood/finaid/programs/federal.

State Programs

The New York State Higher Education Services Corporation (HESC) offers a wide variety of grants, scholarships, student loans and parent loans for part-time and full-time college study. HESC also administers the Tuition Assistance Program (TAP), the nation's largest state grant program. Grants and scholarships are types of aid that do not need to be repaid. Although students apply for financial aid directly to HESC www.hesc.ny.gov using the LIU code 0403, the funds are taken into account when developing your financial aid package. You must be a U.S. citizen and resident of New York State to be eligible for HESC awards. Students who reside outside of New York State may be eligible for grants, scholarships and loans from their home state. Contact the Federal Student Aid agency at 1-800-433-3243 or www.studentaid.gov for more information. A detailed listing of New York State awards can be found online at:

www.liu.edu/brentwood/finaid/programs/nys.

Veteran Benefits

Veteran benefits provide an easier path to a college degree and LIU Post joins our nation in repaying students for their military service. With the Post-9/11 GI Bill, education-related benefits, including funds for tuition, housing, books and supplies, are better than ever for our veterans. In addition, financial aid, scholarships and New York State tuition awards and grants may also be available to help you with costs that are not covered by your veteran benefits. Additional information can be found online at:

www.liu.edu/brentwood/finaid.

Private Loans

If you find that you need funding beyond the limits of the Federal Direct Student Loan Program, you may wish to consider a private loan. These loans are not guaranteed by the federal government and are considered private loans. We urge all students and parents to research any lender they are considering for this type of funding and to specifically ask a number of key questions, including:

- current interest rates
- co-signer requirements
- repayment options, both in school and out
- whether or not the loan may be sold to another provider

The university does not have a preferred lender for private loans; each student has the right to select the educational loan provider of his or her choice. However, there are a number of independent resources that can be used to evaluate and analyze private loan options.

If you have considered applying for a private loan, you may be required to complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov in order for the university to certify your loan eligibility. Private loans that are used to cover prior semesters may require additional information for approval, such as letters certifying indebtedness, attendance verification, official transcripts, etc. As such, when requesting funding for prior terms, be sure to reference the correct academic year on your application.

The basic process involved with securing private loans is the electronic filing of an application, institutional certification, and approval information. Generally speaking, electronic filing processing requires at least 72 hours before a lender will respond. The university will assist you in this process and will determine for you the maximum loan amount you will be allowed to borrow based on your estimated cost of attendance and pre-existing financial aid awards. The complete process normally takes 7-14 business days.

Terms and Conditions

Awards are not finalized until all requested supporting documentation has been properly submitted and reviewed. All awards are subject to funding levels and appropriations by federal and state agencies. Many aid programs require that you be matriculated and attend LIU on at least a half-time basis. LIU reserves the right to adjust or cancel offers of financial assistance if you make changes to your FAFSA, adjust your registration status, withdraw from one or more courses, or fail to maintain good academic standing for financial aid purposes. LIU also reserves the right to change the selection criteria, deadlines, and awarding process of academic awards.

Awards, grants, and scholarships are for undergraduate study only and do not apply to

graduate study. Students enrolled in accelerated and dual degree programs are advised to contact the graduate Office of Admissions to obtain information on aid for the graduate portion of their degree.

All awards from LIU are accompanied by a letter of stipulation detailing the terms of the award. Students are governed by the stipulations accompanying their specific awards. Full-time status, for the purpose of scholarship and grant renewal, is defined as carrying and earning a minimum of 12 credits per semester and billed under the flat tuition rate.

Unless otherwise indicated, university assistance is for tuition charges only. Students are advised to inform LIU of any aid received from outside sources, and awards from LIU may be adjusted if such additional assistance is in excess of estimated need.

Standards for Satisfactory Academic Progress (SAP)

Federal Financial Aid Programs

Federal regulations require students to make satisfactory academic progress (SAP) toward the completion of a degree or certificate program in order to receive Title IV financial aid, which includes the federal Pell Grant, federal SEOG, federal Work Study, federal Perkins Loan and the federal Direct Loan programs. Satisfactory academic progress is measured qualitatively and quantitatively by two components: a student's cumulative grade point average (GPA) and the amount of credits they have earned relative to their year in school and enrollment status.

Satisfactory academic progress is measured annually, at the end of the spring semester, after all grades have been submitted. Students failing to meet the criteria stated below are eligible to appeal this decision if extenuating circumstances played a factor in their academic performance. Examples of such circumstances could include an illness, accident, separation or divorce, or the death of a relative. An appeal must be made in writing to the university and include an explanation of the circumstance(s) that may have adversely affected the student's ability to meet the academic requirements, and the plan or changes that have occurred which will allow them to make SAP in the future. All appeals must be accompanied by supporting documentation, such as a letter from a doctor or attorney. If an appeal is granted, the student will either be placed on probationary status for one semester during which the student must meet SAP guidelines, or must successfully adhere to an individualized academic plan that was developed for them by their academic advisor as part of their appeal. Failure to meet these criteria will result in loss of eligibility for Title IV funds.

Students wishing to receive Title IV financial aid for summer semesters may have these awards evaluated and offered prior to a determination of

SAP. All students receiving summer aid will have their SAP evaluated after all spring grades have been submitted. Students not making progress will have their summer aid cancelled, and the student will be liable for all tuition and fee charges incurred unless an appeal is filed and granted as outlined above.

The criterion below outlines the progress that is required for a full time undergraduate student to be considered in good standing:

Credits Attempted	Credits Earned	Credits Earned	Cumulative GPA Required
0-29	50%	0 - 29	1.8
30-99	67%	30 - 59	1.9
100-192	80%	60 and above	2.0

Notes:

- Progress standards for part-time students are prorated based upon the criteria above.
- Qualifying transfer credits are counted as both attempted and earned credits but have no effect on the GPA.
- Grades of W (withdrawal), UW (unofficial withdrawal), WF (unofficial withdrawal with failure), INC (incomplete), and IF (incomplete fail) are counted as credits attempted but not completed, and grades of W (Withdrawal), UW (Unofficial Withdrawal), and INC (Incomplete) do not effect the GPA.
- Repeated classes will count only once towards credits completed. A student may receive aid for a repeated class that has been successfully completed once.
- Students may not receive federal aid for classwork that exceeds 150% of their degree requirements.
- Any departmental requirements that exceed these standards must be adhered to for the purposes of evaluating SAP.

The criterion below outlines the progress that is required for a full time graduate student to be considered in good standing:

- Completion Rate Requirements: All students must earn at least 67% of their attempted hours.
- Students may not receive federal aid for classwork that exceeds 150% of their degree requirements.
- GPA Requirements: Students with fewer than 13 credits must maintain a 2.5 GPA, students who have earned 13 credits or more must maintain a 3.0 cumulative GPA

Notes:

- Progress standards for part-time students are prorated based upon the criteria above.
- Qualifying transfer credits are counted as both attempted and earned credits but have no effect on the GPA.
- Grades of W (Withdrawal), UW (Unofficial Withdrawal), INC (Incomplete), WF (Unofficial Withdrawal with Failure) and IF (Incomplete Fail) are counted as credits attempted but not completed, and grades of W

(Withdrawal), UW (Unofficial Withdrawal), and INC (Incomplete) do not effect the GPA.

- Repeated classes will count only once towards credits completed. A student may receive aid for a repeated class that has been successfully completed once.
- Any departmental requirements that exceed these standards must be adhered to for the purposes of evaluating SAP.

New York State TAP Awards

To receive financial aid awards from New York State, including Tuition Assistance Program (TAP) funding, students must meet the academic standing requirements established by the New York State Education Department. These requirements are different than those set forth by the federal government, and apply only to New York State awards.

The basic measures for good academic standing for TAP Awards include the following:

- Pursuit of Program: A student must receive a passing or failing grade (A-F) in a certain percentage of courses each term.
- Satisfactory Academic Progress: A student must accumulate a specified number of credits and achieve a specified cumulative grade point average (GPA).

The requirements for meeting these standards increase as the student progresses, and are based upon the number of state awards that the student has already received. Students failing to meet the established criteria are eligible to request a C-average waiver of the academic and/or "C" average requirement(s) if extenuating circumstances played a factor in their academic performance. Examples of such circumstances could include an illness, accident, separation or divorce, or the death of a relative. An appeal must be made in writing to the university and include an explanation of the circumstance(s) that may have adversely affected the student's ability to meet the academic requirements, and the plan or changes that have occurred which will allow them to make SAP in the future. All appeals must be accompanied by supporting documentation, such as a letter from a doctor or attorney. If a waiver is granted, the student will be eligible for the state award for the semester for which they were granted the waiver. The student must continue to meet the academic progress and pursuit of program requirements to receive further awards.

The chart below outlines the progress that is required for a student to be considered in good standing:

Baccalaureate Semester Based Program Chart (2010 Standards)

Applies to non-remedial students first receiving aid in 2010-11 and thereafter.

Before Being Certified for Payment:

Semester	Minimum credits accrued	Minimum GPA

1st	0	0
2nd	6	1.5
3rd	15	1.8
4th	27	1.8
5th	39	2.0
6th	51	2.0
7th	66	2.0
8th	81	2.0
9th	96	2.0
10th	111	2.0

Notes:

- All students must be registered for a minimum of 12 credits per semester.
- A student may not receive a NY State award for repeating a class that they have already successfully completed (i.e., the credits for a repeated class for which the student has already received a satisfactory grade will not count towards the full-time requirement).
- The standards that a student must meet are dependent upon when a student first received an award from New York State, as well as their remedial status.
- A student is placed on the chart above based upon their total TAP points received, including any award(s) received at a previous institution(s).
- To continue to receive TAP funding, a minimum number of credits must be completed each term, as well as on a cumulative basis.
- A student must maintain a minimum grade point average (GPA) prior to being certified for a TAP payment. This average increases as the student progresses in payment points.
- All students must have a cumulative GPA of 2.0 (a “C” average) or better after accumulating 24 or more payment points (e.g., 4 full time semesters).
- A student who is not making progress, and/or is not meeting the “C” average requirement may request a good academic standing waiver if extenuating circumstances affected their academic performance. A student may only receive this waiver once for New York State awards.
- Students who do not have a high school diploma or GED from within the United States or from the District of Columbia, Puerto Rico, the U.S. Virgin Islands, Guam or the Northern Mariana Islands must also pass the state’s Ability to Benefit (ATB) test before the start of the semester.
- Students must declare a major before the start of their junior year (at the completion of 60 credits).

The chart below outlines the progress that is required for a graduate student to be considered in good standing:

Graduate Semester Based Program Chart Before Being Certified for Payment:

Semester	Minimum credits accrued	Minimum GPA
1st	0	0
2nd	6	2.0
3rd	12	2.5
4th	21	2.75
5th	30	3.0
6th	45	3.0
7th	60	3.0
8th	75	3.0

Notes:

- A student may not receive a New York State award for repeating a class that they have already successfully completed (i.e., the credits for a repeated class for which the student has already received a satisfactory grade will not count towards the full-time requirement).
- A student is placed on the chart above based upon their total state aid received, including any award(s) received at a previous institution(s).
- To continue to receive New York State funding, a minimum number of credits must be completed each term, as well as on a cumulative basis.
- A student must maintain a minimum grade point average (GPA) prior to being certified for a New York State award payment. This average increases as the student progresses in payment points.
- A student who is not making progress may request a one-time waiver if extenuating circumstances affected their academic performance. A student may only receive this waiver once for New York State awards.

STUDENT SERVICES, RESOURCES AND FACILITIES

LIU Brentwood supports all students in developing an individualized educational experience, allowing them to maximize their knowledge and skills and fulfill their personal, professional and academic goals. The Office of Student Services provides programs and services that are appropriate to each student's stage of development and responsive to each student's strengths, needs and abilities, and employs varied modes of delivering these programs and services to benefit a diverse student population.

Advisement

Every student at LIU Brentwood is assigned an enrollment services counselor.

The enrollment services counselor is an important source of guidance and information and is available to assist students from their first semester at LIU Brentwood until graduation.

Students meet with their enrollment services counselors to discuss their plan of study, academic progress, and degree requirements. Registration for classes is conducted online through the My LIU student portal.

It is each student's responsibility to ensure that all degree requirements have been met.

Consequently, students should consult regularly with their enrollment services counselors. Students with inquiries concerning the academic counseling program should contact the associate dean and director of campus operations at 631-287-8501.

Transfers

The LIU Brentwood Office of Admissions provides transfer students, as well as those considering transferring to LIU Brentwood, with academic guidance and optimum counseling services. All previous college-level study (including study at international and non-accredited institutions) is reviewed and appropriate transfer credits towards an LIU Brentwood degree are awarded. All questions regarding transfer credits should be directed to the Office of Admissions.

Upon acceptance, transfer students should make an appointment with their enrollment services counselor to select and register for classes. Enrollment services counselors assist new students in applying transfer credits and planning an educational program consistent with their needs, interests and abilities. Students will work with a professional enrollment services counselor from the time they transfer to LIU Brentwood until they complete their undergraduate degree.

Bookstore (through LIU Post)

LIU Brentwood's online bookstore is managed

by the LIU Post bookstore. Textbook requirements can be viewed via the online ordering system.

Students may choose to purchase their textbooks through this system or take the International Standard Book Number (ISBN) and purchase their books from a different vendor. Textbooks purchased through the LIU Post online bookstore are delivered to LIU Brentwood at no charge. Textbook deliveries may be picked up in the Office of Student Services.

Visit the bookstore at liunet.bncollege.com.

Career Planning

Career Services

In collaboration with LIU Post, LIU Brentwood students may take advantage of résumé critiques, job interviewing workshops and an extensive online database of job openings and networking information.

The Office of Employer Relations at LIU Post is a full-service career office for students and alumni of LIU seeking career-related assistance. The office is located in the Winnick House at LIU Post. Call 516-299-2259 for an appointment or with a question.

LIU Career Connect's (liu-csm.symplicity.com) Resume Builder provides easy to use resume templates, step by step resume building, and e-resume critiques. Log on to LIU Career Connect using your MyLIU email address and password.

Computer Lab

LIU Brentwood has a lab that is equipped with computers that are linked to the LIU networks and is available whenever class is in session. Wireless connectivity is available throughout LIU Brentwood.

Enrollment Services Counselors

At LIU Brentwood, special pride is taken in the outstanding service network offered to students. Professional enrollment services counselors as well as admissions and financial aid counselors are available during convenient day and evening hours. Each student is assigned an enrollment services counselor with whom they meet on a regular basis.

Office Hours

During regular academic semesters, LIU Brentwood is open as follows:

Monday through Thursday:

9:00 a.m. – 7:00 p.m.

Friday:

9:00 a.m.-5 p.m.

Information Technology

George Baroudi, Vice President for Information Technology & CIO

Technology access and support is high priority at LIU Brentwood. We recognize the ever-

growing need for our students to have the newest, most efficient tools available at their disposal. For all of our programs, students have hardware and software support available both onsite and remotely. This comprehensive information technology infrastructure is essential to ensure that our students, faculty and staff can do their work with ease, have the advantages of cutting-edge technology and quickly and reliably exchange information. Students in our online programs have access to a 24/7 help desk.

My LIU

The university's My LIU portal provides students with convenient access to information about their records including financial aid, billing, grades, class schedule, email account and more. All students will receive a letter from the Office of Student Services with details about how to login to my.liu.edu and access the resources available to them.

Student emails

Each student is assigned a university email address to use for corresponding with university faculty and staff. Students can check their email by logging into <https://my.liu.edu>. If you have any trouble accessing your MyLIU account, please check with the Office of Information Technology at LIU Brentwood.

IT Website: <http://it.liu.edu>

IT email: it@liu.edu

Learning Support Center (at LIU Post)

LIU Post's Learning Support Center provides LIU Brentwood students with support services, strategies, information, and opportunities to help them achieve their personal, academic, and career goals through its individualized programs: Academic Resource Program, Disability Support Services, Program for Academic Success, and Peer Tutoring Program; and educates the campus community about policies, procedures, and available services. Please visit our website at www.liu.edu/post/learningsupport or contact us by calling 516-299-3057 or emailing post-learningsupport@liu.edu.

LIU Post Tutoring Program

The LIU Post Tutoring Program provides trained, qualified peer tutors to work with students in need of academic assistance. Tutoring is available free of charge both individually and in small groups. The LIU Post Tutoring Program is internationally certified by the College Reading and Learning Association.

Disability Support Services (DSS)

Disability Support Services provides advocacy and coordination services at no charge to students with all types of disabilities including: physical, neurological, emotional, social, a specific learning disability, attention deficit disorder, and students with temporary impairments. Students are assisted

in arranging reasonable accommodations as mandated by federal/state laws, Section 504 of the Rehabilitation Act, and Americans with Disabilities Act As Amended (ADAAA).

Policy for Students with Disabilities

In compliance with federal and state laws, LIU Post is committed to providing qualified individuals with disabilities the opportunity to participate in all university programs and activities, curricular and extracurricular, which are available to non-disabled individuals.

Students with disabilities who desire accommodations must submit appropriate documentation of their disability to the Office of Disability Support Services (DSS) located in the Learning Support Center. Professional staff will review and evaluate this documentation, interview the student, and provide the student with completed accommodations forms for presentation to the teaching faculty. Campus departments will be notified, as necessary, of the need for additional accommodations noted in the student's documentation. Accommodations forms must be obtained each semester, before the semester begins. DSS files are confidential.

Accommodations

Academic accommodations are provided to students with disabilities by their individual professors within the academic departments. Accommodations will be made by other campus departments as required for non-academic matters. Accommodations will be considered reasonable when they do not fundamentally alter the nature of a program, course or service or present an undue administrative burden on the university. Students requesting accommodations are required to submit documentation to verify eligibility under the Americans with Disabilities Act, As Amended (ADAAA), and Section 504 of the Rehabilitation Act of 1973. Appropriate documentation of the disability must be provided so that DSS can: 1) determine the student's eligibility for accommodation; and 2) if the student is eligible, evaluate appropriate academic and/or non-academic accommodations. Disability documentation must include a written evaluation from a physician, psychologist or other qualified specialist that establishes the nature and extent of the disability and includes the basis for the diagnosis and the dates of testing. The documentation must establish the current need for an accommodation. More specific information on documentation requirements can be obtained by going to the DSS website at <http://www.liu.edu/post/learningsupport>. A student may contact the office of Disability Support Services by calling 516-299-3057 or emailing post-learningsupport@liu.edu.

Determining Eligibility

Accommodations are determined on a case-by-case basis, taking into account the needs of the student, and the course standards. The determination of an appropriate and reasonable accommodation is based on approved

documentation and through interaction with the student. Specifically, accommodations are determined by DSS in consultation with the student and with input from the faculty and staff, as needed.

In reviewing the specific accommodation requested by the student or recommended by the physician/evaluator, DSS may find that while a recommendation is clinically supported, it is not the most appropriate accommodation given the requirements of a particular student's academic program. In addition, Disability Support Services may propose clinically supported accommodations that would be appropriate and useful for the student, but which neither the student nor the evaluator have requested.

Denial of Accommodations

The university reserves the right to deny services or accommodations in the event the request is not clinically supported. If the documentation provided by a student does not support the existence of a disability or the need for a requested accommodation, the student will be so advised. Students will be given the opportunity to supplement the initial documentation with further information from a physician, psychologist or other specialist.

The university is not required to provide an accommodation that compromises the essential requirements of a course or program, that is unreasonable, or that poses a direct threat to the health or safety of the student or others.

Student Appeal

A student who disagrees with a DSS determination of eligibility or accommodation is encouraged to meet with an administrator for DSS to resolve the matter informally. Students may appeal the denial of the DSS determination to the Dean of Students.

Public Safety

Public safety and security support for LIU Brentwood is provided by the Suffolk County Community College Public Safety Department. The Public Safety staff is available to assist students, faculty, and staff with safety and security issues and concerns. Public Safety will provide limited assistance to students experiencing difficulties with their cars and is charged with enforcing campus parking and other college policies. Blue light emergency phones are located at several locations on the campus. The Public Safety Office is located in North Cottage adjacent to Captree Commons. The office can be reached by dialing 631-273-5112. The emergency phone is 631-451-4242 or 311 from any campus phone.

Section 485 of the Higher Education Act, the Federal Crime Awareness and Campus Security Act of 1990, provides for the availability of the annual report of statistics and security policies. A copy of annual security report for LIU Brentwood includes statistics for the previous three years concerning reported crimes that occurred on the

campus; in certain off-campus buildings or property within, or immediately adjacent to and accessible from, the campus. You can obtain a copy of this report by contacting:

LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Road
Brentwood, NY 11717
Phone: (631) 287-8500

You may also access this information through the following web site: www.liu.edu/brentwood

Writing Center (at LIU Post)

LIU Brentwood students may take advantage of the services provided by the LIU Post Writing Center. The Writing Center staff work collaboratively with LIU Brentwood students on a one-to-one basis to help them develop the strongest texts possible. Students come to the Writing Center because all writers can improve their writing through feedback. The staff can help students brainstorm, plan, edit, revise and proofread texts.

Students may schedule a 45-minute face-to-face or Skype writing workshop appointment by calling 516-299-2732, or coming to LIU Post Writing Center, Humanities Hall, Room 202. Students can schedule an appointment up to two weeks in advance. Walk-in/drop-in workshops are also available. An appointment is recommended to ensure the student receives immediate attention upon arrival.

LIBRARY

The LIU Libraries system serves a combined total of more than 20,000 students and more than 600 full-time faculty members across residential and regional campuses. The university's libraries share many online resources that can be accessed from anywhere at any time via remote access including subscriptions to more than 99,000 online journals; 150 online databases; 155,000 electronic books; and 56,000 files of streaming media. These resources may be accessed via the LIU Brentwood homepage at <http://www.liu.edu/brentwood>.

Collectively, the libraries house approximately 675,000 print books and more than 14,000 non-print media items. The collections of all LIU libraries are listed in LIUCAT, the library catalog. Books, journal articles and other library materials owned by LIU's libraries not available at a particular campus can be requested through LIUCAT and through the intercampus library loan courier service. Items not available at LIU libraries can also be requested through interlibrary loan and brought to campus or delivered electronically.

UNDERGRADUATE STUDIES

**COLLEGE OF LIBERAL ARTS
AND SCIENCES**

CRIMINAL JUSTICE

Phone: 516-299-2467

Fax: 516-299-2587

Chair: Professor Kushner

Associate Professor: O'Connor

Assistant Professor: Valentine

Adjunct Faculty: 8

The undergraduate criminal justice program provides an ideal foundation for careers in the law and criminal justice. The criminal justice major is designed to take the student through the sequence of events in the criminal justice system, including entry into the system, prosecution and pretrial services, adjudication, sentencing and sanctions, and corrections.

In the B.A. in Criminal Justice program, each sequence is studied in detail in a variety of related courses. In addition to a substantial number of courses devoted to criminal justice theory, the student is exposed to the practice of criminal justice.

Criminal justice majors are required to complete a senior level internship in which they gain first-hand experience with the criminal justice system. Upon graduation, the student is prepared to seek employment within various public and private agencies. In recent years, students have been employed by a variety of law enforcement agencies, the courts, social service agencies, probation departments, and correctional facilities, to name a few. The major also serves as a well-planned multidisciplinary course of study for pre-law students and those desiring to go on to graduate work in related social and behavioral disciplines.

B.A. Criminal Justice

The Bachelor of Arts degree program in Criminal Justice is designed to meet the demands for professionals working in policing, corrections, prosecution and pretrial services, probation, parole, juvenile services, public safety, victim services, civil and family courts, homeland security, international security, and other related fields. The curriculum will expose you to the latest trends in theory and technology that impact criminal justice.

All students receive invaluable, hands-on training in the field of criminal justice in our experienced-based practica program. Students who perform at an outstanding level also will have the opportunity to attend the Justice Semester at

American University in Washington, D.C.

LIU alumni are law enforcement officers, federal agents, security officers, prosecutors, corrections counselors, judges, attorneys, private security professionals, homeland security agents, forensic technologists, crime lab technicians, emergency managers, FBI agents and social service professionals. Many of our graduates enroll in the Master of Science degree program in Criminal Justice at LIU Brentwood or attend law school.

Admission Criteria and Procedures

Applicants to the Bachelor of Arts in Criminal Justice must meet the following requirements for admission.

- Application for Admission.
- Application Fee: non-refundable.
- Official copies of all undergraduate transcripts from any college(s) or universities you have attended.
- Applicants must have a minimum 2.0 undergraduate cumulative average.

LIU Brentwood does not accept first-time freshmen. Transfer students must have completed 60 college credits. Please refer to the Undergraduate Admission section of this bulletin for details on admissions procedures.

Academic Policies

All non-Criminal Justice majors may take any criminal justice course without any prerequisites.

All Criminal Justice majors are required to take CRJ 11 and 23 as prerequisites or co-requisites for CRJ 20, 30, 37, 38, 41, 44, 68, 76 and 85. There are no prerequisites for Criminal Justice elective courses.

Criminal justice majors must take CRJ 20 and 85 in their senior year.

In-service students may substitute CRJ 85 by completing two advanced courses in Criminal Justice.

B.A. Criminal Justice

[Program Code: 80117]

Core Requirements

In addition to all major requirements, students pursuing the B.A. in Criminal Justice must satisfy all core curriculum requirements as follows:

POST 101	1 credit
First-Year Composition	6 credits
Economics/Political Science	6 credits
Fine Arts	6 credits
History/Philosophy	9 credits
Laboratory Science	8 credits
Language/Literature	6 credits
Mathematics	3 - 4 credits
Social Sciences	6 credits
Competencies	Computer, Library, Oral

For a more detailed listing of these requirements, see the Undergraduate Core Curriculum section of this bulletin.

B.A. Criminal Justice

Major Requirements

Required Criminal Justice Courses

All of the following:

CRJ 11	Introduction to Criminal Justice	3.00
CRJ 20	Critical Issues in Criminal Justice	3.00
CRJ 23	Theories of Crime	3.00
CRJ 30	Gender and the Law	3.00
CRJ 37	Foundation for Scholarship	3.00
CRJ 38	Methods of Criminal Justice Research	3.00
CRJ 41	Criminal Law	3.00
CRJ 44	The Police and Community Relations	3.00
CRJ 68	Correctional Philosophy: Theory and Practice	3.00
CRJ 76	Criminal Procedure	3.00
CRJ 85	Criminal Justice Practicum	6.00

Elective Criminal Justice Courses

Three courses/nine credits from all CRJ or CSA courses excluding 300-level Honors courses

Credit and GPA Requirements

Minimum Total Credits: 129 (128 for transfer students)

Minimum Liberal Arts Credits: 96

Minimum Major GPA: 2.25

Minimum Cumulative GPA: 2.00

HEALTH CARE AND PUBLIC ADMINISTRATION

Phone: 516-299-2716

Fax: 516-299-3912

Email: hepa@cwpost.liu.edu

Chair: Professor Figliola

Associate Professor: Forman

Assistant Professor: Henderson, Mullins, Perez, Vila

Adjunct Faculty: 21

The overall objective of the Bachelor of Science program in health care administration is to prepare professionally qualified individuals to serve as generalists and specialists in administrative careers in health care and related areas. The curriculum in health care administration is designed to endow students with practical abilities in problem solving, ethics, program analysis and implementation.

At LIU Brentwood, undergraduates can pursue the Bachelor of Science degree in Health Care Administration. The degree program welcomes both full-time and part-time students.

B.S. in Health Care Administration

The Bachelor of Science degree in Health Care Administration is designed to prepare students for a career in the organization and management of health services. The curriculum is designed to prepare students for entry and mid-level professional positions in health care administration.

Throughout the course of study students will acquire a keen understanding of the political, social and economic components of the health services sector through courses that range from statistics to financial management. Special emphasis will be placed upon developing the students' ability to identify, comprehend, describe and differentiate among the major components of the health services system.

A degree in Health Care Administration provides excellent opportunities for employment due to the tremendous expansion and diversification of the health care industry. Graduates with a degree in Health Care Administration find entry-level roles in almost all healthcare delivery settings including hospitals, home-health agencies, long-term care facilities, medical group practices, pharmaceutical companies, fortune 500 companies, medical equipment companies, governmental agencies, and health insurance institutions.

LIU Brentwood students must take a minimum of 3 credits in residency at LIU Post.

Admission Criteria

The upper-division B.S. in Health Care Administration is open to students who hold an

associate's degree or have completed approximately 60 credits (freshman and sophomore years) of a liberal arts-based college degree program. Students with an associate's degree from Suffolk County Community College may seamlessly transfer into the program. Students transferring from other colleges will be evaluated on a case-by-case basis, and may be required to complete additional specific course work. Students complete their freshman and sophomore years at a community college or four-year college and their junior and senior years at LIU Brentwood.

Admission to the upper-division B.S. in Health Care Administration requires:

- Application for Transfer admission
- Application fee (non-refundable)
- All official college transcripts
- A minimum college GPA of 2.0

B.S. in Health Care Administration

[LIU Post Program Code: 83493]

Core Requirements*

*As an upper division B.S. in Health Care Administration, the core requirements may have been met by associate degree requirements. Please consult your advisor for more information.

In addition to all major requirements, students pursuing the B.S. in Health Care Administration must satisfy all Core curriculum requirements as follows:

POST 101	1 credit
First-Year Composition	6 credits
Economics/Political Science	6 credits (ECO 10 and 11)
Fine Arts	6 credits
History/Philosophy	9 credits (PHI 13 required)
Laboratory Science	8 credits
Language/Literature	6 credits
Mathematics	3 - 4 credits
Social Sciences	6 credits
Competencies	Computer (HPA 20), Library, Oral

For a more detailed listing of these requirements, see the Core Curriculum section of this bulletin.

B.S. in Health Care Administration

Major Requirements

Required Health Care Administration

Courses

All of the following:

HAD 10	American Health Systems	3.00
HAD 11	Management of Health Care Organizations	3.00

HPA 13	Legal Aspects of Health Care/Public Administration	3.00
HPA 14	Financial Management in the Health Care/Public Sectors	3.00
HPA 15	Health Resource Allocation in Health Care/Public Sectors	3.00
HPA 18	Research Methods	3.00
HPA 19	Statistics for the Administrators	3.00
HPA 20	Computer-Based Management Systems	3.00
HPA 22	Personnel Administration in Health Care/Public Sectors	3.00
HPA 28	Strategic Planning and Program Evaluation	3.00
HPA 30	Critical Issues in Health/Public Administration	3.00
HPA 32	Internship in Health and Public Administration	6.00

Required Co-Related Courses

All of the following:

ECO 10	Introduction to Microeconomics	3.00
ECO 11	Introduction to Macroeconomics	3.00
PHI 13	Ethics and Society	3.00
PHI 19	Biomedical Ethics	3.00
POL 2	Introduction to American Politics	3.00

AND one course/three credits of the following:

POL 80	Administrative Behavior	3.00
POL 84	The Executive Process	3.00

Credit and GPA Requirements

Minimum Total Credits: 129 (128 for transfer students)

Minimum Liberal Arts Credits: 64

Minimum Major GPA: 2.25

Minimum Cumulative GPA: 2.00

PSYCHOLOGY

Phone: 516-299-2377

Fax: 516-299-3105

Professors: Feindler (Director, Clinical Psychology Doctoral Program), Frye (Graduate Director), Keisner, Knafo, Matin, Ratus, Rossi
 Associate Professors: Campbell, Goodman, Neill, Ortiz, Tepper

Assistant Professors: Diener, Vidair

Adjunct Faculty: 13

LIU Post Department of Psychology offers a B.A. in Psychology at LIU Brentwood. Courses explore the nature of personality, how people learn, how gender affects development and the different ways in which people interact. Elective courses will introduce you to interesting and relevant topics including forensic psychology, psychosomatics, neuroscience, social psychology, and industrial and organizational psychology.

The faculty's expertise spans many areas, including marriage and family, hypnosis, sexuality, adolescent behavior, neuroscience, psychotherapy, developmental disabilities and learning and memory.

Many psychology students become psychologists or enter related professions, but many others work in unrelated fields. Their knowledge of human behavior and development, learned as part of a broad-based liberal arts education, makes them excellent candidates for careers in a wide range of fields including social services, law, human resources, business and government.

B.A. in Psychology

The Bachelor of Arts in Psychology is a popular and versatile undergraduate degree. It can be applied to almost any area of work, including social services, law, human resources, business and government. Courses in this program explore the nature of personality, how people learn, how gender affects development and the different ways in which people interact. Elective courses will introduce you to interesting and relevant topics including forensic psychology, psychosomatics, neuroscience, social psychology, and industrial and organizational psychology.

As a psychology major, you will undertake a survey of current knowledge and viewpoints about the science of behavior and cognitive processes. You will learn the research methods by which such knowledge is obtained, and be given the opportunity to study basic psychological processes, their development, the nature of behavioral aberrations, their treatment, and selected applications of this knowledge. Our faculty's expertise spans many areas, including marriage and family, hypnosis, sexuality, adolescent behavior, neuroscience, psychotherapy,

developmental disabilities and learning and memory.

LIU Brentwood students must take a minimum of 3 credits in residency at LIU Post.

Transfer Admissions Requirements:

The upper-division B.A. in Psychology is open to students who hold an associate's degree or have completed approximately 60 credits (freshman and sophomore years) of a liberal arts-based college degree program. Students with an associate's degree from Suffolk County Community College may seamlessly transfer into the program. Students transferring from other colleges will be evaluated on a case-by case basis, and may be required to complete additional specific course work. Students complete their freshman and sophomore years at a community college or four-year college and their junior and senior years at LIU Brentwood.

Admission to the upper-division B.A. in Psychology requires:

- Submit an Application for Transfer Admission
- Application fee (non-refundable)
- Submit official transcripts from any college or universities you have attended
- Applicants must have a minimum 2.0 undergraduate cumulative average

Transfer Policy

Transfer credit is awarded for academic courses successfully completed with a grade of C- or better at an accredited college or university. A student transferring to LIU Brentwood with a conferred associate degree from an accredited institution will receive a maximum of 72 credits including those with earned grades of (D) and better. A student transferring from a non-accredited institution must consult with his or her academic counselor to determine transfer credit eligibility.

B.A. in Psychology

[LIU Post Program Code: 07074]

Core Requirements*

*As an upper division B.A. in Psychology, the core requirements may have been met by associate degree requirements. Please consult your advisor for more information.

In addition to all major requirements, students pursuing the B.A. in Psychology must satisfy all Core curriculum requirements as follows:

POST 101	1 credit
First-Year Composition	6 credits
Economics/Political Science	6 credits
Fine Arts	6 credits
History/Philosophy	9 credits
Laboratory Science	8 credits (may be satisfied in major)
Language/Literature	6 credits
Mathematics	3 - 4 credits

Social Sciences	6 credits (may be satisfied in major)
Competencies	Computer, Library, Oral

For a more detailed listing of these requirements, see the Core Curriculum section of this bulletin.

B.A. in Psychology

Major Requirements

Required Introductory Psychology

Sequence

One of the following sequences:

PSY 1 General Psychology I 3.00

PSY 2 General Psychology II 3.00

OR

PSY 3 Principles of Psychology I 4.00

PSY 4 Principles of Psychology II 4.00

Required Psychology Courses

All of the following:

PSY 21 Experimental Psychology I 4.00

PSY 22 Experimental Psychology II 4.00

PSY 53 Psychological Statistics I 4.00

Elective Psychology Courses

If PSY 1 and 2 are taken, eighteen credits of the following are required. If PSY 3 and 4 are taken, sixteen credits of the following are required.

PSY 15 Critical Thinking 3.00

PSY 23 Behavioral Economics 3.00

PSY 24 Psychological Tests and Measurements 3.00

PSY 25 Developmental Psychology: Childhood 3.00

PSY 26 Developmental Psychology: Adolescence 3.00

PSY 27 Play and Play Therapy 3.00

PSY 28 Assessment of Stress and Coping in Children and Adolescents 3.00

PSY 29 Developmental Disabilities 3.00

PSY 30 Personality: Research and Theory 3.00

PSY 32 Social Psychology 3.00

PSY 34 Advanced Issues in Social Psychology 3.00

PSY 35 Trauma and Disaster Psychology 3.00

PSY	36	Environmental Psychology	3.00	PSY	92	Problems in Psychological Research II	3.00
PSY	37	Neuroscience	3.00	PSY	99	Field Study of Wild Dolphin Social Behavior	3.00
PSY	39	Psychopharmacology	3.00	PSY	324	Field Study of Wild Dolphin Social Behavior	3.00
PSY	40	The Psychology of Gender	3.00	PSY	359	Honors Advanced Elective	3.00
PSY	41	Special Topics in Psychology (may only be taken once to satisfy this requirement)	1.00-3.00	PSY	385	Honors Tutorial	3.00
PSY	42	Human Neuropsychology	3.00	PSY	386	Honors Tutorial	3.00
PSY	43	Forensic Psychology: The Law and Human Behavior	3.00	PSY	389	Honors Thesis	3.00
PSY	44	Differential Diagnosis of Central Nervous System Disorders	3.00	PSY	390	Honors Thesis	3.00
PSY	47	Industrial and Organizational Psychology	3.00	<p><u>Credit and GPA Requirements</u> Minimum Total Credits: 129 (128 for transfer students) Minimum Liberal Arts Credits: 96 Minimum Major GPA: 2.50 Minimum Cumulative GPA: 2.00</p>			
PSY	54	Psychological Statistics II	3.00				
PSY	57	Cognitive Psychology	3.00				
PSY	58	Animal Learning and Cognition	3.00				
PSY	60	Sensation and Perception	3.00				
PSY	61	Historical Foundations of Contemporary Psychology	3.00				
PSY	62	Learning and Memory	3.00				
PSY	63	Abnormal Psychology	3.00				
PSY	64	Systems and Theories of Psychotherapy	3.00				
PSY	65	Humanistic Psychology	3.00				
PSY	67	Comparative Psychology	3.00				
PSY	68	Psychosomatics: Bodily Protest	3.00				
PSY	70	Developmental Psychology: Adulthood and Aging	3.00				
PSY	71	Practicum in the Teaching of Psychology I	3.00				
PSY	72	Practicum in the Teaching of Psychology II	3.00				
PSY	75	Applied Behavior Analysis	3.00				
PSY	76	Practicum in Psychology I	3.00				
PSY	77	Practicum in Psychology II	3.00				
PSY	91	Problems in Psychological Research I	1.00				

Criminal Justice Courses

CRJ 11 Introduction to Criminal Justice

This course covers agencies and processes involved in the administration of criminal justice. It surveys the roles of the police, district attorney, courts, probation, corrections and parole.

*Credits: 3
Every Fall*

CRJ 14 Courts and the Criminal Justice System

This course covers American Courts - what they do in practice; how they function and why. The dynamics of the courthouse is explored with emphasis on the trial courts for adult offenders. The question of guilt or innocence as defined by law, what penalties should be imposed, and the rules of criminal procedure to be followed are considered in the framework of functioning courts. Problems and reforms are probed.

*Credits: 3
Every Fall*

CRJ 16 International Criminal Justice Systems

This course examines the origins of law and its evolution over time and is an overview of criminal justice systems in selected countries ancient and modern. The comparative examination of American and foreign justice systems is covered.

*Credits: 3
On Occasion*

CRJ 20 Critical Issues in Criminal Justice

This course reviews contemporary issues in criminal justice. Issues such as court administration, fourth and fifth amendment rights, issues of due process, use of insanity plea, American women and crime, comparative studies in delinquency prevention, capital punishment, crime trends, sentence disparity, alternatives to incarceration, parole and probation, racism in the criminal justice system, etc. are included.

*Co-requisite of CRJ 11 and 23 are required for all CRJ majors.
Credits: 3
Every Spring*

CRJ 21 Drug Scenes

This course covers social and psychological correlates of drug and alcohol abuse, with special emphasis on motivation, age, cohorts, functional consequences, and intellectual involvement. Special attention is paid to law enforcement, judicial, correctional involvement and treatment programs designed for alleviation of the problem.

*Credits: 3
On Occasion*

CRJ 22 Morality and the Law

Students are introduced to critical ethical concerns regarding the police, courts, punishment and corrections. There is discussion about the psychological, moral and ethical underpinnings of justice and the law.

*Credits: 3
Every Fall*

CRJ 23 Theories of Crime Causation

This course surveys major psychological, sociological, economic, anthropological and biological causative theories relating to crime and delinquency.

*Prerequisite of CRJ 11 is required.
Credits: 3
Every Fall*

CRJ 25 Family Court and Society

This course examines the role and place of family court in American society. The course covers family court involvement in juvenile delinquency, family offenses, neglect, support, etc.

*Credits: 3
On Occasion*

CRJ 29 Computer Crime

This course covers a comprehensive examination of illegal use and abuse of computer technology in the commission of crimes. The exploration of possible remedies to the increasing problem of computers and their use in crime is discussed.

*Credits: 3
On Occasion*

CRJ 30 Gender and the Law

This course examines the legal system in the United States as it affects women. Particular attention is paid to criminal law as it relates to: issues of privacy; marriage and family life; affirmative action progress; role of women in the criminal justice system; women as victims of crime; and women of color.

*Co-requisite of CRJ 11 and 23 are required for all CRJ majors.
Credits: 3
Every Fall*

CRJ 31 Organized Crime in America

This course analyzes the origin, historical development and dimension of organized crime in America. Topics also include the effect of organized crime on law enforcement personnel in its relationship to possible corruption, prevention and prosecution of criminal offenders involved in organized crime and policy consideration.

*Credits: 3
Every Spring*

CRJ 32 Interviewing Techniques in Criminal Justice

This course covers the development of interviewing skills for work in criminal justice agencies; the demonstration and practice in the use of interviewing techniques; the integration of the criminal justice interview and utilization of significant personnel data and findings.

*Credits: 3
On Occasion*

CRJ 33 Deviant Behavior

This course discusses the forms of deviant behavior that relate to crime causation and criminal behavior.

*Credits: 3
Every Spring*

CRJ 34 Forensic Technology and Crime

This course analyzes forensic technological techniques used in the identification and apprehension of criminals including an in-depth evaluation of fingerprint and voice identification, lie detector tests, hypnosis and criminal profiling.

*Credits: 3
On Occasion*

CRJ 35 Forensic Psychology and the Violent Criminal

This course analyzes psychological theories relating to aggression and criminal violence; this course focuses on the incidence and forms of violent criminal behavior in all types of surroundings.

*Credits: 3
On Occasion*

CRJ 36 Forensic Psychology and the Criminal Justice System

This course is a comprehensive analysis of the relationship between psychology and the criminal justice system. The course focuses on the application of forensic psychology to people, policy and agencies within the system.

*Credits: 3
On Occasion*

CRJ 37 Foundations for Scholarship

This course develops tools for conducting research and for writing criminal justice papers. Tools include the following: approaches to writing a research paper, correct grammar usage, forms of documentation, library resources, data sources and computer usage. Topics cover various aspects within the field of criminal justice.

*Co-requisite of CRJ 11 and 23 are required for all CRJ majors.
Credits: 3
Every Fall*

CRJ 38 Methods of Criminal Justice Research

This course discusses the descriptive and inferential function of statistics. Topics include measurement, measures of centrality, dispersion, correlation, regression, parametric and non-parametric measures. Multiple correlation and regression are also discussed.

*Co-requisite of CRJ 11 and 23 are required for all CRJ majors.
Credits: 3
Every Spring*

CRJ 39 Sports Crime

This course is a survey of violence and other deviance in sports and how they relate to society and criminal law. Special attention is given to the reduction of violence in sports as well as its defense.

Hockey, baseball, football, soccer, basketball, boxing and horse racing are all discussed with respect to violence, drugs and gambling.

Credits: 3

On Occasion

CRJ 41 Criminal Law

This course examines the application of criminal law in the American judicial system specifically. Preservation and protection of life and property through the law is discussed. This course is a survey of historical and philosophical concepts.

Co-requisite of CRJ 11 and 23 are required for all CRJ majors.

Credits: 3

Every Spring

CRJ 42 Criminology

This course is a study of methods and theories involved in the analysis of criminal behavior with emphasis on the adult offender: apprehension, court actions, punishments, and treatment techniques.

Credits: 3

On Occasion

CRJ 43 Juvenile Delinquency

This course covers the development of the scientific study of juvenile delinquency with emphasis on methods, theories and studies concerning causation, treatment and prevention.

Credits: 3

On Occasion

CRJ 44 The Police and Community Relations

This course discusses community tensions and conflicts and the special role of law enforcement agencies. Topics include the administrative responsibilities of the police and the social obligations of officers in the field.

Co-requisite of CRJ 11 and 23 are required for all CRJ majors.

Credits: 3

Every Spring

CRJ 45 Political Aspects of the Criminal Justice System

Emphasis is placed on the behavioral aspects of the criminal justice system, including the legislative-judicial process through which relevant policy is made and applied. In addition, the role of protest and violence as a means of social change is examined. Case studies focusing on the administration of criminal justice in various cities are examined as a basis for comparison.

Credits: 3

On Occasion

CRJ 46 Police Organization and Management

This course examines the development of organization and management principles in policing including the organization and management of personnel, line operations, staff and auxiliary services. An analysis of organizational models, leadership styles, internal control, planning

and policy formation and role definition in police performance are covered.

Credits: 3

Every Fall

CRJ 47 Arson Investigation

This course is the comprehensive study of the scientific principles involved in the investigation of arson and arson for profit. It includes the technical analysis of accidental and incendiary fires, evidence, motivation, behavior of the fire and laws pertaining to arson.

Credits: 3

On Occasion

CRJ 52 Criminal and Civil Investigation

This course is an overview of the role and functions of the investigator within current statutory and case law; an examination of the principles and processes relating to the crime scene, evidence, investigative techniques, and resources as they pertain to crime solvability.

Credits: 3

On Occasion

CRJ 60 Terrorism

This course is a survey of terrorism within the United States. Topics include the threat of domestic and international terrorism, terrorist groups, and counter-terrorism strategies, among other related topics.

Credits: 3

On Occasion

CRJ 68 Correctional Philosophy: Theory and Practice

This course is an introductory survey of the philosophy, theory, and practice involved in the treatment of convicted law violators of all ages. The course also studies the effect of institutional treatment upon post-correctional behavior.

Co-requisite of CRJ 11 and 23 are required for all CRJ majors.

Credits: 3

Every Fall

CRJ 71 Organization and Administration of Delinquency Prevention Programs

This course covers the historical development, present status, personnel and training of those involved in delinquency prevention programs. The relationship of such programs with other agencies is examined.

Credits: 3

On Occasion

CRJ 73 Administration of Juvenile Justice

This course is a survey of the administration and organization of the juvenile justice system such as the functions and jurisdictions of juvenile agencies, and the rights of juveniles. The course covers the formal and informal processing of juveniles through various agencies of the juvenile justice system and his or her processing, detention, disposition, diversion, de-institutionalization, and

aftercare.

Credits: 3

On Occasion

CRJ 76 Criminal Procedure

This course surveys the Constitutional rights and safeguards of individuals from unlawful activities of investigative agencies. The rules of evidence and the protection of individual rights in the administration of criminal justice are examined.

Co-requisite of CRJ 11 and 23 are required for all CRJ majors.

Credits: 3

Every Spring

CRJ 78 Administration of Justice

This course covers the organizational and management process involved in the administration of justice which sets forth the structure and function of justice agencies. The course surveys administrative and management patterns and concepts of administrative procedures, problem analysis, personnel selection and training, planning, budgeting, record keeping, research and community relations.

Credits: 3

On Occasion

CRJ 99 Independent Study

Individually tailored program of supervised research in a selected area of criminal justice.

Credits: 3

Every Fall and Spring

CSA 11 Introduction to Loss Prevention

This course coordinates public law enforcement with private security; links courses such as white collar crime and computer crime in criminal justice with the preventive strategies of the corporate enterprise.

Credits: 3

On Occasion

Healthcare and Public Administration Courses

HAD 10 American Health Care System

Survey of the American health care system that examines the elements related to the organization, delivery, financing and planning of health services.

Credits: 3

On Occasion

HAD 11 Management of Health Care Organizations

A study of the development of health planning as it is affected by political, social and economic factors. Special attention is devoted to the theories, applications, issues, and controversies in health planning as well as the work environment of the health planner.

Credits: 3

On Occasion

HPA 13 Legal Aspects of Health Care/Public Administration

Considers the importance of law and regulations in the administrative process. Areas to be emphasized include a general introduction to the law, legal environment of public and health organizations and the impact of the law upon administrative decision making. Freedom of information and right to privacy issues are examined. An attempt is made to acquaint the student with critical legal issues that are faced by managers.

Prerequisite of HAD 10 is required for all students except for Health Information Management & Social Work majors.

Credits: 3

On Occasion

Psychology Courses

For course descriptions of both elective and required psychology courses, please refer to the LIU Post undergraduate bulletin.

PSY 1 General Psychology I

This course is a survey of the principles of psychology. Learning, motivation, emotion, sensation, perception, statistical methods and the biological basis of behavior are among the topics covered.

Credits: 3

On Occasion

PSY 2 General Psychology II

This course is a continuation of General Psychology I including cognitive functions, intelligence, personality, abnormal behavior, therapies, social and applied psychology.

Prerequisite of PSY 1 is required.

Credits: 3

Every Spring

PSY 63 Abnormal Psychology

This course covers the historical approaches to the concepts of normality and abnormality. The description of traditional patterns of problem behavior in addition to reference to relevant personality theories and clinical research are presented.

Pre-requisite of PSY 2 or 4 is required.

Credits: 3

On Occasion

Core Courses

CLA 6 Computer Literacy

This is a survey course of computer concepts designed for non-majors (satisfies the Computer Competency requirement). Topics include: fundamentals of hardware and software, uses and capabilities of personal computers, the Internet, and social implications of computers. This course includes substantial laboratory experiences with productivity software such as MS Office. For non-majors. Laboratory fee.

Credits: 3

On Occasion

ECO 10 Introduction to Microeconomics

This course discusses the important economic theories and concepts that facilitate understanding economic events and issues. Its main focus is on the choices made by consumers, producers, and governments, and their interactions of these choices. Topics include demand and supply, consumption, and production, competitive and non-competitive product markets, markets for resources, and welfare.

Credits: 3

On Occasion

ECO 11 Introduction to Macroeconomics

This course discusses the important economic theory and concepts that facilitate understanding economic theories and concepts that facilitate understanding economic events and questions. Its main focus is on analyzing the behavior of important economic aggregates such as national income, unemployment, inflation, interest rates, exchange rates and economic growth. The effects of the government's monetary and fiscal policies on economic growth and inflation are also examined.

Prerequisite of ECO 10 is required.

Credits: 3

Every Fall, Spring and Summer

ENG 3 Grammar and the Structure of English

This course will examine the structures of the English language from both descriptive and prescriptive points of view. We will discuss why certain structures have been deemed to be more correct than others that are also in common use, and how correctness differs from grammaticality. We will examine why the use of certain structures constitutes "good" or "bad" grammar, and look into how these standards have emerged and changed over time. Topics will include sentence structure and phrase structure rules, style, word classes, constituency, parts of speech, sentence relatedness, and usage.

Credits: 3

On Occasion

ENG 7 World Literature I: From Antiquity to the Renaissance

This course provides an introduction to the foundations of Western culture reflected in a series of literary masterpieces that demonstrate evolutions of thought from Antiquity to the Renaissance. Some sections might also integrate non-Western texts into this survey to enlarge the scope of analysis. The course's main objective is to encourage students to conceive of our literary heritage as an ongoing debate on the central issues of human experience. Its syllabus is composed of a selection of foundational texts that still shape our current perceptions of the world. The works that it includes, drawn from such major authors as Homer, Dante, and Shakespeare, are selected both for their stylistic innovations and their insights into basic social issues that still confront us today. Each section of this course may be taught with a thematic focus based on texts selected by the individual instructor.

Credits: 3

Every Fall and Spring

ENG 8 World Literature II: From the Enlightenment to the Present

This course provides an introduction to some of the world's most brilliant literature from the late seventeenth century to the present. Its scope traditionally includes: the Enlightenment (1660-1770); the Romantic Movement (1770-1856); Nineteenth-Century Realism (1856-1900); Modernism (1900-1945); and the Contemporary Period (1945-Present). Its purpose is to examine literary masterpieces for their insights into human nature and society. Although texts are primarily drawn from the Western tradition, the course can also feature literary works from non-Western cultures as well, to focus on issues of cultural exchange. Texts will be examined in light of the intellectual, social, literary, and political contexts in which they developed. Each section of this course may be taught with a thematic focus based on texts selected by the individual instructor.

Credits: 3

Every Fall and Summer

ERS 1 Earth Science I

This course is an introduction to physical geography, the Earth and its relationship to the Sun, an introduction to map projections, meteorology and world climates, a consideration of the biogeographical features, world soils and vegetation.

Three hours lecture, three hours laboratory.

Credits: 4

On Occasion

ERS 2 Earth Science II

Basic principles of geomorphology (study of landforms) and the use of topographic maps and air photographs in landform interpretation are studied. Minerals, rocks and geological structures are

studied as factors in the evolution of surface topography. Not open to students who have already completed Geology 1. May be used to satisfy the requirement for Geology 1 in the Geology or Earth System Science programs. Not open to students who have already completed Geology 1.

Three hours lecture, three hours laboratory.

Credits: 4

On Occasion

SPA 1 Elementary Spanish I

This course covers the essentials of Spanish structure, simple oral expression, and writing.

Credits: 3

On Occasion

SPA 2 Elementary Spanish II

This course is a continuation of Spanish 1.

Prerequisite of SPN 1 is required.

Credits: 3

On Occasion

HIS 1 The West and the World to 1750

A survey of the political, economic, social and intellectual developments that shaped Premodern and early Modern Europe and Europe's relationship to the rest of the world. Covers the ancient period through the middle of the eighteenth century. Explores the rise of European dominance in a global context and the growth of "the West" as a concept.

Credits: 3

Every Fall

HIS 2 The West and the World Since 1750

A survey of modern Western civilization and its interaction with other world cultures from the mid-eighteenth century to the present. Examines developments including industrialization, nationalism, socialism, liberalism, imperialism and colonization, decolonization, revolutions, world wars and globalization.

Credits: 3

Every Spring

HIS 3 American Civilization to 1877

A survey of major political, social, economic and cultural developments in what is now the United States from initial colonization through the end of Reconstruction. Explores early cultural encounters, the origins of slavery, the American Revolution, the market revolution and the coming of the Civil War.

Credits: 3

Every Fall

HIS 4 American Civilization Since 1877

A survey of the political, economic, social and cultural change that shaped the United States from the end of Reconstruction to the present. Topics include: emergence of mass society, immigration, economic and technological changes, civil rights movements, and the impact of U.S. military power at home and abroad.

Credits: 3

Every Spring

MTH 5 Linear Mathematics for Business and Social Science

Mathematical models for business, linear programming, matrix algebra and applications are covered. Can not be taken for credit by any student who has completed or is currently taking MTH 8. This restriction does not apply to Business or Accountancy majors.

Prerequisite of MTH 4 or 4S or permission of department is required.

Credits: 3

On Occasion

MTH 6 Calculus for Business and Social Science

Limits, derivatives, maxima and minima, indefinite and definite integration, and applications are covered. Can not be taken for credit by any student who has completed or is currently taking MTH 7.

Prerequisite of MTH 4 or 4S or permission of department is required.

Credits: 3

On Occasion

MTH 19 Basic Statistics

This course is directed toward understanding and interpreting numerical data. Topics covered include: descriptive statistics, regression, correlation, sampling techniques and elements of inferential statistics. Cannot be taken for credit by any student who has completed or is currently taking MTH 23, MTH 41/BIO 141 or MTH 8. Not open to students who have taken MTH 8, 23, 41 or BIO 141.

Credits: 3

Every Spring

PHI 8 Introduction to Philosophy

Philosophy asks fundamental questions about the meaning and purpose of life, truth, morality, social justice, the existence of God, the nature of beauty, etc. This course introduces students to such questions through an encounter with the ideas of some of the greatest philosophers in history.

Credits: 3

Every Fall

PHI 13 Ethics and Society

What does it mean to be a good person? What are our ethical obligations to other individuals and to society as a whole? Is there such a thing as moral truth, or is morality "relative" to individuals or societies? This course is an introduction to ethics, the branch of philosophy that addresses such questions.

Credits: 3

Every Spring

PHY 9 Introductory Astronomy I

This course is half of a one-year course in introductory astronomy. Topics include the celestial sphere, the solar system, planetary motion,

configurations and phases of the moon, and eclipses.

Three hours lecture, three hours laboratory.

Credits: 4

Every Spring

PHY 10 Introductory Astronomy II

Physics 10 is half of a one-year course in introductory astronomy. Topics include the origin, nature, and evolution of stars, nebulae, galaxies, and the universe.

Three hours lecture, three hours laboratory.

Credits: 4

Every Fall

POL 2 Introduction to American Politics

This course introduces the study of the Constitutional structure, major functions and operations of the national government. Must be taken by all Political Science majors.

Credits: 3

Every Fall and Spring

POL 3 Introduction to Political Science

This course is an analysis of the nature of the state, political power, law sovereignty and political ideologies. The stress is on analysis of contemporary concepts.

Same as POL 1 prior to Fall 2014.

Credits: 3

Every Fall and Spring

SOC 1 Introduction to Sociology

This course covers the nature and social organization of human society, socialization, culture and social interaction. Meets Core Curriculum requirement when combined with SOC 2.

Credits: 3

On Occasion

SOC 2 Social Institutions

This course covers the basic institutions of society: the family, religion, education, the state, and the economic order; the social classes and stratification; bureaucracy, population and social change. Meets Core Curriculum requirement when combined with SOC 1.

Prerequisite of SOC 1 is required.

Credits: 3

On Occasion

**SCHOOL OF HEALTH
PROFESSIONS AND
NURSING**

NURSING

Phone: 516-299-2320

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Email: Post-Nursing@liu.edu

Chair: Dr. Mary Infantino

Professors: Wysoker

Associate Professors: Ballestas, Infantino, Kapp, Knapp, Messina

Program Director, Nursing Education: Dr. Barbara Messina

Program Director, Family Nurse Practitioner: Dr. Susan Marks

Adjunct Faculty: 10

The Department of Nursing in the School of Health Professions and Nursing offers two accredited graduate programs that prepare nurses to become strong, effective leaders who excel in clinical management and nursing education. The School offers Master of Science degrees in Family Nurse Practitioner (FNP), and Nursing Education (NED). Also offered are post-master's advanced certificates in Family Nurse Practitioner and Nursing Education. The Master of Science in Nursing Education is delivered in an innovative blended format whereby all the courses in the program are offered half online and half face-to-face. The Master of Science programs in Nursing are fully accredited by the Commission on Collegiate Nursing Education (CCNE).

The core curriculum for the M.S. degree includes coursework in nursing theory, issues in professional nursing for advanced practice nurses and nurse educators, and nursing research. As part of their admission requirement, students are required to complete a research proposal, 9 credits of core courses, and 24 credits of specialty courses.

We offer individualized attention and small classes to accommodate the needs of the Registered Nurse. Faculty members are available to answer questions and prospective students are encouraged to contact the Department of Nursing for further information about the programs of study.

B.S. in Nursing (for RN's only)

The LIU Post Department of Nursing offers the Bachelor of Science degree in Nursing at LIU Brentwood exclusively for Registered Nurses. This upper-division program, accredited by the Commission on Collegiate Nursing Education (CCNE), prepares nurses to assume advanced clinical and management positions in a variety of health care settings, including hospitals, home-health programs and public health agencies.

Nursing courses, which are taught by professors who serve as both educators and mentors, include content related to professional issues, theory, research, management theory, human growth and development, communication, pathophysiology, health assessment and family and community nursing. Students are also required to take liberal arts and sciences courses and other courses related to their major.

Courses are offered on flexible day and evening schedules to meet the needs of the working nurse. The nursing courses build on the knowledge and experience that registered nurses already possess as graduates of diploma and associate degree nursing programs. LIU Brentwood offers a wide range of courses in liberal arts and sciences to enhance and broaden your nursing expertise. Classes with your peers in an atmosphere of respect for the needs of the adult learner make returning to school a positive experience.

LIU Brentwood students must take a minimum of 3 credits in residency at LIU Post. ADMISSION REQUIREMENTS

The Bachelor of Science in Nursing is open to Registered Nurses only. Applicants are considered "transfer students." Graduates of associate degree programs in nursing receive 28 transfer credits for previous nursing education and graduates of diploma schools receive 28 credits of advanced standing toward the degree.

Transfer credits for liberal arts and sciences courses taken at other colleges or universities will be evaluated individually. A total of 72 credits (including the 28 credits of nursing) can be transferred to LIU Brentwood. A total of 128 credits are needed for graduation with the Bachelor of Science in Nursing.

Applicants for admission to LIU Brentwood as nursing majors are required to possess:

1. Application for Admission
2. Application fee (non-refundable)
3. a New York State Registered Nurse license
4. an Associate Degree or Diploma in nursing
5. a minimum overall GPA of 3.0
6. International students are also required to achieve a minimum Test of English as a Foreign Language (TOEFL) score of 90 Internet-based (a minimum listening score of 22 is also required); 225 Computer-based; or 563 Paper-based. IELTS of 7.0 or above is also acceptable.

Applicants who have taken but have not received notification of having passed the NCLEX exam may be admitted to LIU Brentwood as limited matriculants.

Applicants who received their licensure or degree from outside of the United States may be admitted to LIU Brentwood after appropriate evaluation of degree and prior coursework.

CORE Curriculum Requirements for Transfer Students

In addition to all major requirements, transfer students pursuing the B.S. in Nursing must satisfy all Core curriculum requirements as follows:

Effective Fall 2010

1. Students transfer to LIU Brentwood as "core complete" if they have received A.A. or A.S. degrees from institutions with which we have articulation agreements, or other accredited institutions granting Liberal Arts degrees. Students with degrees from technical institutions would not qualify as core complete.
2. No student who transfers to LIU Brentwood without an approved A.A. or A.S. degree may graduate without a minimum of:
 - Math - 3 credits
 - Science - 4 credits
 - Fine Arts - 3 credits
 - Humanities - 9 credits
 - Social Sciences - 6 credits
 - English Composition (ENG 1 and 2) - 6 credits
3. Transfer students transferring in less than 60 credits must complete all competencies. Transfer students transferring in 60 or more credits are exempt from the Computer, Library Use and Oral Communication competencies.
4. No two-credit courses in transfer may be applied to the core without department consent and Academic Standing Committee approval. Three-credit science courses in transfer must have a laboratory component to be applied to the core laboratory science requirement.

Total Degree Credit Requirements 128 (for transfer students)

B.S. in Nursing

[LIU Post Program Code: 00193]

Core Requirements

As an upper division B.S. in Nursing program, the core requirements may have been met by associate degree requirements completed in becoming a licensed New York State Registered Nurse. Please consult your advisor for more information.

In addition to all major requirements, students pursuing the B.S. in Nursing must satisfy all core curriculum requirements as follows:

POST 101	1 credit
First-Year Composition	6 credits
Economics/Political Science	6 credits
Fine Arts	6 credits
History/Philosophy	9 credits
Laboratory Science	8 credits (BIO 7 and 8)
Language/Literature	6 credits
Mathematics	3 credits (satisfied in major)
Social Sciences	6 credits (PSY 1 and 2)
Competencies	Computer, Library, Oral

For a more detailed listing of these requirements, see the Undergraduate Core Curriculum section of this bulletin.

B.S. in Nursing**Major Requirements**

THIS UPPER DIVISION PROGRAM IS OPEN ONLY TO NEW YORK STATE REGISTERED NURSES (R.N.). PROOF OF N.Y.S. R.N. LICENSE IS REQUIRED.

Required Courses

NUR	79	The Philosophical and Conceptual Basis of Nursing	3.00
NUR	81	Issues in Professional Nursing	3.00
NUR	82	Nursing Research	3.00
NUR	82P	Nursing Research Proposal	1.00
NUR	84	Health and the Human Life Cycle	3.00
NUR	85	Health Assessment	2.00
NUR	85L	Health Assessment Lab	2.00
NUR	86	Family Health Nursing Theory	3.00
NUR	86L	Family Health Nursing Clinical	2.00
NUR	86S	Family Health Nursing Seminar	0.00
NUR	87	Community Health Nursing Theory	3.00
NUR	87L	Community Health Nursing Practice	3.00
NUR	87S	Community Health Nursing Seminar	0.00
NUR	90	Management, Leadership and Nursing	3.00
NUR	91	Communication and Group Skills for the Health Care Setting	3.00
NUR	99	Pathophysiology	3.00

Required Co-Related Courses List 1

BIO	7	Human Anatomy and Physiology I	4.00
BIO	8	Human Anatomy and Physiology II	4.00
PSY	1	General Psychology I	3.00
PSY	2	General Psychology II	3.00

Required Co-Related Courses List 2**One of the following:**

BIO	250	Microbiology	4.00
BMS	90	Microbiology in Health Sciences	4.00

Required Co-Related Courses List 3**One of the following:**

CHM	1	Introduction to Forensic Chemistry I	4.00
CHM	2	Introduction to Forensic Chemistry II	4.00
CHM	3	Principles of Chemistry I	4.00
CHM	4	Principles of Chemistry II	4.00
CHM	6	Chemistry of Life	4.00
CHM	21	Organic Chemistry I	4.00
CHM	22	Organic Chemistry II	4.00
CHM	25	Basic Organic Chemistry	4.00
CHM	71	Basic Biochemistry	4.00

Required Co-Related Courses List 4**One of the following:**

MTH	19	Basic Statistics	3.00
MTH	41	Biostatistics	3.00

Elective Social Science Course**One course from the following areas listed:**

ANT	Any Elective Anthropology course
SOC	Any Elective Sociology course
GGR	Any Elective Geography course
PSY	Any Elective Psychology course

Electives: Courses that are not being used to satisfy major or core requirements.

There are 2 credits in electives. Please consult with the Department of Nursing or your advisor should you have any questions.

Credit and GPA Requirements

Minimum Total Credits: 128

Minimum Liberal Arts Credits: 64

Minimum Major GPA: 3.00

Minimum Cumulative GPA: 3.00

Nursing Courses

NUR 79 The Philosophical and Conceptual Basis of Nursing

An introduction to professional nursing. Content focuses on systems, human needs, therapeutic communication, change and leadership theories. Nursing theory as it relates to professional nursing will be examined. Writing Across the Curriculum (WAC) course.

Credits: 3

Annually

NUR 81 Issues in Professional Nursing

An exploration and critical analysis of issues influencing nursing practice, nursing education and the delivery of health care. The political, social and economic factors influencing health care and health policy will be studied.

Credits: 3

Annually

NUR 82 Nursing Research

An introduction to a conceptual understanding of the research process. Learning experiences will focus on preparing a research-oriented practitioner. The major steps in the research process and various research approaches will be presented. Students will identify a researchable problem. Writing Across the Curriculum course (WAC).

Prerequisite of MTH 19 or MTH 41 and NUR 79, as well as a co-requisite of NUR 82P are required.

Credits: 3

Annually

NUR 82P Nursing Research Proposal

A researchable problem will be identified and formulated appropriate to the student's area of clinical interest/expertise. This independent study will bridge the gap between theory (NUR 82) and the application of the research process. The student will develop a proposal using the steps of the research process.

Credits: 1

Annually

NUR 84 Health and the Human Life Cycle

The purpose of this course is to examine the progress of human development throughout the lifespan. Cognitive, emotional, and physiological growth and development are set forth within the context of critical tasks and crises inherent within each stage of maturation. Emphasis is placed on the second half of the life cycle, and the role of the nurse in caring for an aging population.

Credits: 3

Annually

NUR 85 Health Assessment

This 4-credit course has a theory and laboratory component. This theoretical component introduces students to professional nursing skills used in health assessment of a client across the life span. Content will address developmental, psychosocial,

environmental, cultural, as well as the pharmaceutical agents utilized in the treatment of various specific health problems associated with specific body systems.

Prerequisites of (NUR 99 or BMS 20) and (CHM 1 or CHM 6) and BIO 7 and BIO 8 and NUR 79, NUR 81, NUR 82 and NUR 84 and Co-requisite of NUR 85L are required.

Credits: 2

Annually

NUR 85L Health Assessment Lab

This course is the laboratory component of NUR 85. Students practice skills of physical examination and health assessment, and apply the concepts learned in NUR 85.

Co-requisite of NUR 85 is required.

Credits: 2

Annually

NUR 86 Family Health Nursing Theory

Family Health Nursing focuses on delivery of health care to culturally diverse individuals and their families utilizing the organized framework of the Structural-Functional Theory.

Prerequisite of NUR 79, NUR 81, NUR 82 and NUR 84 and Co-requisites of NUR 86L and NUR 86S are required.

Credits: 3

Annually

NUR 86L Family Health Nursing Clinical

Students work with assigned families to assess various dimensions of health and promotion and apply the family nursing process based on this assessment.

Co-requisites of NUR 86 and NUR 86S are required.

Credits: 2

Annually

NUR 86S Family Health Nursing Seminar

Students identify and discuss important issues that emanate from their clinical experiences as they work with culturally diverse families.

Co-requisites of NUR 86 and NUR 86L are required.

Credits: 0

Annually

NUR 87 Community Health Nursing Theory

The focus of this course is on individuals, families, and groups within the community. Theoretical concepts integral to community health nursing and strategies for nursing intervention for the promotion of community health will be identified.

Prerequisite of NUR 79, NUR 81, NUR 82, NUR 84, NUR 85, NUR 86 and NUR 91 and Co-requisites of NUR 87L and NUR 87S are required.

Credits: 3

Annually

NUR 87L Community Health Nursing Practice

This course focuses on community nursing practice. Students will work with culturally diverse

individuals, families, and identified groups within selected community health settings.

Co-requisites of NUR 87 and NUR 87S are required.

Credits: 3

Annually

NUR 87S Community Health Nursing Seminar

This course focuses on a discussion of important issues that students identify from their clinical experiences working in various community health settings.

Co-requisites of NUR 87 and NUR 87L are required.

Credits: 0

Annually

NUR 90 Management, Leadership and Nursing

The focus is on the leadership and management concepts and principles, and their application to managing groups of healthcare providers. Nursing management and changes in the current health care system will be explored.

Pre requisite of NUR 79 is required.

Credits: 3

Annually

NUR 91 Communication and Group Skills for the Health Care Setting

This course provides the theoretical basis and clinical application of communication techniques, group dynamics, and group process for healthcare professionals working in a variety of health care settings. The knowledge, strategies, and techniques needed to communicate effectively with others and in groups will be the focus of this course.

Credits: 3

Annually

NUR 99 Pathophysiology

An in-depth exploration of disease processes across the lifespan which includes epidemiology, pathophysiology, clinical manifestations, and evaluation and treatment for each disease.

Pre requisite of BIO 7 and BIO 8 are required.

Credits: 3

Annually

SOCIAL WORK

Phone: 516-299-3924

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Email: Post-SWK@liu.edu

Chair: Dr. Ilene Nathanson

Professors: Giffords, Nathanson

Associate Professors: Barretti, Calderon, Weiss

Director of Field Education: Prof. Pamela Brodlieb

Program Director, BSW: Dr. Tzipi Weiss

BSW Field and Program Coordinator at LIU

Brentwood: Dr. Lois Stein

Adjunct Faculty: 14

Social work is a career for those who wish to make a difference in people's lives and transform society. The highly respected Bachelor of Science in Social Work program prepares individuals for rewarding careers in health and human service agencies. Our graduates are generalist practitioners who serve as advocates, educators, counselors, mediators, facilitators, coordinators and leaders. They work to promote the changes needed to enhance the well-being of individuals, families, groups, communities and organizations. Students also acquire the foundation of knowledge, values and skills for graduate education. They are eligible (with the proper GPA) to apply for advanced standing, one-year MSW anywhere, including LIU's program with specializations in services for child and family, substance abuse, gerontology, forensic social work and non-profit management. The Council on Social Work Education (CSWE) accredits the B. S. in Social Work, which includes rigorous academic as well as field education delivered by a faculty of scholars, activists and highly seasoned practitioners. Students may choose to minor in social work as a way of learning the basic skills for negotiating human relationships and facilitating individual and social change.

B.S. in Social Work

The Bachelor of Science in Social Work, accredited by the Council on Social Work Education, will prepare you for a rewarding career as a generalist professional helping individuals, families, groups, communities and organizations. As a social work major at LIU Brentwood, you will start on a journey toward a career in an important "helping profession," where you will provide guidance, counseling, referrals and practical human services to people in need.

In the context of a liberal arts education, you will study in small classes with faculty members who are both scholars and leading practitioners in the social work field. Emphasis is on gaining the knowledge, values and skills needed to promote both individual well-being and a more just society. In addition to academic courses, you will have an opportunity to make a direct impact on client

populations through field work in such diverse settings as schools, homeless shelters, child and family counseling centers, charitable organizations, senior citizen facilities, and social service agencies.

LIU Brentwood students must take a minimum of 3 credits in residency at LIU Post.

ADMISSION REQUIREMENTS

The upper-division B.S. in Social Work is open to students who hold associate degrees or have completed approximately 54 credits of a liberal arts-based college degree program. Students who completed their freshman and sophomore years at a community or four-year college apply for their junior and senior years at LIU Brentwood. Students with an associate's degree from Suffolk County Community College may seamlessly transfer into the program. Students transferring from other colleges will be evaluated on a case-by-case basis and may be required to complete additional specific course work.

Admission to the upper-division B.S. in Social Work requires:

- Application for Transfer admission
- Application fee (non-refundable)
- ALL official college transcripts
- A minimum college GPA of 2.75

PROGRESSION REQUIREMENTS

Requirements for advancement within the Junior year (Fall semester) as a Social Work major include:

- Students must maintain a major and cumulative GPA of 2.75 or better to retain standing in the program.
- Students must complete the following courses: PSY 1, 2; SOC 1; BIO 1 (or BIO 7); ECO 10 (or ECO 11); PHL 13; SWK 1; and SWK 50.

PROFESSIONAL FIELD PLACEMENT REQUIREMENTS

Field placement, which begins in the spring semester of the junior year (for full-time students or after taking SWK 79), requires individuals to function as professionals and often involves direct client contact. Therefore, the Social Work Program invests heavily in insuring that the students who progress to field placements are ready to assume the serious responsibility it entails. During the fall semester of the junior year, students take foundation courses in social work and a field instruction seminar in preparation for field placement. The instructors teaching these courses are committed to helping identify students' learning needs as early as possible and assisting them so that they will be able to meet the requirements to proceed to the field. These include:

- Completion of prerequisites (PSY 1 & 2, SOC 1, BIO 1 or 7, PHL 13, ECO 10 or 11).
- Completion of the following Social Work courses: SWK 1, SWK 50, SWK 60, SWK 70, and SWK 79.
- Maintaining a major and cumulative GPA of 2.75 or better.
- Demonstrating commitment to follow all

policies and procedures as documented in the program's student handbook and field manual.

- Completion of a short self-assessment essay and an academic performance review.

CORE Curriculum Requirements for Transfer Students

In addition to all major requirements, transfer students pursuing the B.S. in Social Work must satisfy all Core curriculum requirements as follows:

Effective Fall 2010

1. Students transfer to LIU Brentwood as "core complete" if they have received A.A. or A.S. degrees from institutions with which we have articulation agreements, or other accredited institutions granting liberal arts degrees. Students with degrees from technical institutions would not qualify as core complete.
 2. No student who transfers to LIU Brentwood without an approved A.A. or A.S. degree may graduate without a minimum of:
 - Math - 3 credits
 - Science - 4 credits
 - Fine Arts - 3 credits
 - Humanities - 9 credits
 - Social Sciences - 6 credits
 - English Composition (ENG 1 and 2) - 6 credits
 3. Transfer students transferring in less than 60 credits must complete all competencies. Transfer students transferring in 60 or more credits are exempt from the computer, library use and oral communication competencies.
 4. No two-credit courses in transfer may be applied to the core without department consent and Academic Standing Committee approval. Three-credit science courses in transfer must have a laboratory component to be applied to the core laboratory science requirement.
- Total Degree Credit Requirements 128 (for transfer students)

B.S. in Social Work

[LIU Post Program Code: 19722]

Core Requirements

In addition to all major requirements, students pursuing the B.S. in Social Work must satisfy all Core curriculum requirements, which may have been transferred in, as follows:

First-Year Composition	6 credits
Economics/Political Science	6 credits (ECO 10 required)
Fine Arts	6 credits
History/Philosophy	9 credits (PHI 13 required, PHI 8 optional)
Laboratory Science	8 credits (BIO 1 and 2 or BIO 7 and 8)
Language/Literature	6 credits
Mathematics	3 - 4 credits

Social Sciences 6 credits (PSY 1 and 2)
 Competencies Computer (HPA 20),
 Library, Oral

For a more detailed listing of these requirements, see the Core Curriculum section of this bulletin.

B.S. in Social Work

Major Requirements

Required Classes for the B.S. in Social Work

HPA/ SWK	18	Research Methods	3.00
HPA/ SWK	19	Statistics for the Administrators	3.00
HPA	20	Computer-Based Management Systems	3.00
SWK	1	Introduction to Social Work and Social Welfare	3.00
SWK	50	Social Welfare Programs & Policies I	3.00
SWK	51	Social Welfare Programs & Policies II	3.00
SWK	60	Human Behavior in the Social Environment I	3.00
SWK	61	Human Behavior in the Social Environment II	3.00
SWK	70	Social Work Practice I	3.00
SWK	71	Social Work Practice II	3.00
SWK	75	Diversity-Sensitive Social Work Practice	3.00
SWK	79	Introduction to Field Instruction	1.00
SWK	80	Field Instruction I	4.00
SWK	90	Field Instruction II	6.00
SWK	91	Field Instruction III	6.00

Required Social Work Elective Courses

Choose two of the following:

ANT	1	Development of the Human Species, Culture and Society	3.00
ANT	2	Human Society	3.00
PHI	8	Introduction to Philosophy	3.00
PHI	14	Introduction to Critical Reasoning	3.00
PHI	19	Biomedical Ethics	3.00
PSY	25	Developmental Psychology: Childhood	3.00
PSY	26	Developmental Psychology: Adolescence	3.00
PSY	29	Developmental Disabilities	3.00

PSY	30	Personality: Research and Theory	3.00
PSY	32	Social Psychology	3.00
PSY	63	Abnormal Psychology	3.00
PSY	70	Developmental Psychology: Adulthood and Aging	3.00
SOC	2	Social Institutions	3.00
SOC	3	Social Problems	3.00
SOC	15	Social Change	3.00
SOC	22	Sociology of Families	3.00
SOC	24	Sociology of Adolescence and Youth	3.00
SOC	33	Deviant Behavior	3.00
SOC	70	Sociology of Poverty	3.00
SWK	30	Interdisciplinary Helping Professions	3.00
SWK	31	Child and Family Services: The Practice	3.00
SWK	385	Honors Tutorial	3.00
SWK	386	Honors Tutorial	3.00
SWK	389	Honors Thesis	3.00
SWK	390	Honors Thesis	3.00

Required General Co-Related Courses

ECO	10	Introduction to Microeconomics	3.00
HPA	20	Computer-Based Management Systems	3.00
PHI	13	Ethics and Society	3.00
POL	80	Administrative Behavior	3.00
PSY	1	General Psychology I	3.00
PSY	2	General Psychology II	3.00
SOC	1	Introduction to Sociology	3.00

Required Co-Related Biology Courses

Transfer students entering with an A.A. or A.S. may only need to complete one course instead of the two course series:

BIO	1	Foundations of Biology I	4.00
BIO	2	Foundations of Biology II	4.00
Or			
BIO	7	Human Anatomy and Physiology I	4.00
BIO	8	Human Anatomy and Physiology II	4.00

Credit and GPA Requirements

Minimum Total Credits: 128
 Minimum Liberal Arts Credits: 64
 Minimum Major GPA of 2.75 is required.
 Minimum Overall GPA of 2.75 is required.

Social Work Courses

SWK 1 Introduction to Social Work and Social Welfare

This course presents Social Work as a helping profession that has a unique combination of values, knowledge and skills with the purpose of improving the well-being of people and creating a more just society. Students are introduced to the various fields of practice where social workers address client needs and social problems. The course offers discussions of current events from the multiple perspectives of social work and case studies of social workers serving individuals, families, groups, communities and organizations. There are also guest presentations of professionals who are engaged in activities such as combating hunger, assuring equal access to mental health services and assisting those involved in domestic violence. The course aids students in determining whether social work is a possible career choice for them. Course should be taken by freshman or sophomores planning to major in social work, Junior transfer students should take in first Fall semester, and non-majors can take at any time.

Credits: 3

Every Fall and Spring

SWK 18 Research Methods

This course provides an overview of the scientific method as it applies to social work. In this writing intensive course students learn to read and interpret quantitative and qualitative research reports and to design sound and ethical research to increase the profession's knowledge base with respect to human behavior and service development and delivery. Students learn to use research to guide their professional practice and to employ research methodology to evaluate their individual and their program's effectiveness. Cross listed with HPA 18. (Open to Juniors Only)

Prerequisite of Junior status or greater is required if in Social Work plan of study. Open to all non-majors without prerequisite.

Credits: 3

Every Spring

SWK 19 Statistics

Statistical procedures, research design, sampling techniques, descriptive statistics, frequency distributions, measures of central tendency, dispersion, correlation, regression, tests of significance and reliability are all discussed as they apply to the specific needs of the health and human services. Cross-listed with HPA 19.

Prerequisite of HPA 18 or SWK 18 is required.

Credits: 3

Every Fall

SWK 30 Interdisciplinary Helping Professions

The purpose of this course is to provide students with an introduction to relationship building as the key to effective helping across the health and social

service professions. The model of relationship-centered care (RCC) and the narrative medicine approach will provide the conceptual and methodological frameworks for interdisciplinary collaborative care delivery by professions such as social work, speech therapy, recreational therapy, occupational therapy, physical therapy, nutrition, medicine and nursing. The course is focused on four domains critical to successful health care: the practitioner/patient (client) relationship, the practitioner/practitioner (interdisciplinary team) relationship, the practitioner-community (community of care) relationship and the practitioner-self relationship. It emphasizes the need to attune to and act on the narratives of suffering and strengths of those who seek care as well as all others involved in caregiving, including the clinician, for effective practice of healthcare. Students engage in dyadic and small group exercises designed to develop effective practice skills.

Open to Juniors or Seniors.

Credits: 3

Annually

SWK 31 Child and Family Services: The Practice

This course will provide students with an overview of the Child & Family Welfare system focusing on current practices. Students will be exposed to a variety of child & family welfare topics to include but not limited to child protections, foster care, adoption, prevention, family violence and the Court's role. The course will be taught from a generalist perspective examining how policy shapes practice. Students may be asked to critique current child & family welfare policies sharing their thoughts and opinions the course is expected to prepare students for internships & employment in the field of child & family welfare by educating them on the complex issues surrounding children & families. It will involve guest lecturers with expertise on different aspects of child welfare.

Credits: 3

On Occasion

SWK 50 Social Welfare Programs & Policies I

SWK 50 provides information about the development of social work as a profession including its tradition of advocacy, reform and commitment to policies inherent in the values of the profession. Students will gain an understanding of historical and contemporary social welfare services and examine how economic, political, and organizational systems influence social policies and diverse and at-risk populations. This course also provides students with knowledge of distinct social issues, and social service programs. It challenges students to interpret basic characteristics of social programs and policies in order to improve services for clients. Throughout the semester students explore inequitable treatment of specific groups and learn of the need for social justice to meet social needs. In addition, this course provides a basic understanding of the specific role of the social worker in policy practice. (Open to Freshmen &

Sophomores)

Prerequisite of SOC 1 is required for SWK majors only. Open to all other majors without prerequisite.

Credits: 3

Every Spring

SWK 51 Social Welfare Programs & Policies II

SKW 51 has two major foci: a) how and under what circumstances the definition and typification of social problems trigger policy responses and b) social work's role in analyzing, evaluating and influencing policy. Students conduct an analysis of a policy that responds to any social problem of their choosing, and then deconstruct the historical, theoretical and ideological forces shaping the policy as it affects a population at risk. The uniquely-related class, age, gender, racial and cultural issues of oppressed populations and the barriers they experience when confronting the political and organizational processes that influence policy development are at the core of this semester's inquiry. (Open to Juniors and Seniors)

Open to Juniors or Seniors.

Credits: 3

Every Fall

SWK 60 Human Behavior in the Social Environment I

The first in the 2-sequence course on understanding human behavior in the social environment, this course provides foundation knowledge of the multiple theoretical perspectives required for generalist social work practice. The focus is on understanding individual behavior across the life-span from conception through late childhood within the context of social systems including families, groups, organizations and communities. Biological, psychological, social and spiritual factors that affect human growth and development are examined along with problems including, child abuse/neglect, oppression, marital conflicts, mental illness, developmental disabilities, addictions and deviant behaviors. Special attention is given to social and economic justice and diversity variables including gender, ethnicity, culture and class as related to individuals' ability to reach or maintain optimal health and well-being. Case material is introduced throughout the course to illustrate theoretical concepts. (Open to Juniors only)

Prerequisites of SOC 1, PSY 1, 2, (BIO 1 or BIO 7), SWK 1, and SWK 50 are required. SWK 1 and 50 can be taken as co-requisites if Junior transfer.

Credits: 3

Every Fall

SWK 61 Human Behavior in the Social Environment II

This writing intensive course is the second in the human development sequence and covers the understanding of individual behavior from adolescence through late adulthood within the context of social systems including families, groups, organizations and communities (SWK 60 covered

infancy through preadolescence). Based on the theories learned in SWK 60, biological, psychological, social and spiritual factors that affect human growth and development are examined along with social problems including substance abuse, domestic violence and elder abuse. The focus is on normal developmental challenges and growth, but the course also addresses common mental health difficulties. Special attention is given to social and economic justice and diversity variables including gender, ethnicity, culture and class as related to individuals' abilities to reach or maintain optimal health and well-being. Case material is introduced throughout the course to illustrate theoretical concepts. (Open to Juniors only)

Prerequisite of Junior status or greater is required.

Credits: 3

Every Spring

SWK 70 Social Work Practice I

The first of a two-course sequence, this course is designed to provide students with the knowledge, skills and values essential for beginning generalist social work practice and entry into field placement. The course presents a generalist approach to social work practice with individuals, families, groups, organizations and communities. This course emphasizes generalist practice with individuals and organizations and the knowledge and skills applicable to intervention with these two target systems. The beginning phase of the helping process is highlighted. (Open to Juniors only)

Prerequisite of SWK 1 and 50 is required. If taken as a junior transfer can be taken as co-requisites. An additional co-requisite of SWK 79 is required.

Social Work majors only.

Credits: 3

Every Fall

SWK 71 Social Work Practice II

The second of a two-course sequence, this course is designed to continue teaching the knowledge, skills and values essential for beginning generalist social work practice. Whereas the first course focused on practice with individuals and organizations, this course concentrates on practice with families, groups and communities. Social Work Practice II identifies variations in engagement, assessment and contracting with these three types of systems. All levels of intervention are discussed as they apply to practice with families, groups and communities. The middle and ending phases of the helping process are highlighted.

Prerequisite of SWK 70 and a co requisite of SWK 80 is required

Credits: 3

Every Spring

SWK 75 Diversity-Sensitive Social Work Practice

This course is designed to draw a bridge between generalist social work practice and the impact of ethnicity, social class, and minority status. Students will be provided with the tools to make ethnic sensitive social work assessments and interventions.

The focus of this course will be on examining the problems that face diverse cultures and populations at risk for discrimination and oppression as they attempt to negotiate their environment and to ameliorate the stresses that they confront. Through the use of the case method model of learning, students will be presented with material that presents dilemmas faced by diverse populations as they strive to function and survive in the United States. This course makes a linkage between material on diverse cultures and the social work role and demonstrates the connection between cross-cultural values, beliefs and the profession. (Open to Juniors only)

Prerequisite of SWK 71 is required.

Credits: 3

Every Spring

SWK 79 Introduction to Field Instruction

The purpose of this class is to orient junior level social work majors to the field practicum. The course requires one interview with the field director and at least one to two field agency interviews. SWK 79 prepares students for entry into the field practicum experience, and the concurrent Field Seminar class (SWK 80), by anticipating and responding to common concerns among entry-level students, explicating field program policies, and practically preparing the student for the agency selection and initial interviewing process. Students are introduced to and acquainted with the various roles and responsibilities of each of the field team members. In addition, the field contract, task/ assignment form, the learning contract, the process recording, the supervisory process, diversity and cultural competence issues in the field and the qualifications and challenges of developing ethical and professional behavior are explored. In preparing students for the "mechanics" of fieldwork, the seminar also takes time to validate the developmental challenges that students experience in mastering the demands of the field placement. (Open to Juniors only)

Prerequisite of SWK 1 and 50 is required. If taken as a junior transfer can be taken as co-requisites. An additional co-requisite of SWK 70 is required.

Social Work majors only.

Credits: 1

Every Fall

SWK 80 Field Instruction I

Field Experience involves placement of the student in a social service agency or social work department of a larger institution. The student is required to intern for a minimum of 100 work hours during the standard Spring semester of the Junior year. The student is required to offer social work service to diverse clients or client systems under the direct, regular supervision of an agency field instructor agreed upon by the agency and the program. The instructional techniques in the seminar parallel processes students will be utilizing in the field as a student and as a social worker. Students' field experiences are processed using the problem-solving

process. Developmental tasks are partialized or deconstructed into manageable parts: agency analysis, the supervisory process, the formulation of learning goals, struggles with diversity and ethical dilemmas, etc. These tasks are processed through journals and assignments that require reflection on the intersection between experience, knowledge, skills, and self. In class, students are also encouraged to collectively utilize the problem-solving process to help their peers' in the resolution of learning dilemmas. Students are also continually reinforced to prepare agendas and actively assert their own learning needs in class and in supervision. (Open to Juniors only)

Prerequisite of SWK 79 is required. Junior status or greater only.

Credits: 4

Every Spring

SWK 90 Field Instruction II

Taken during the senior year (approximately 200 hours), this course (along with SWK 91 Field Instruction III) provides students with opportunities to test in the field setting the theories and principles learned in the classroom. Students are assigned to social work agencies or social work programs. Students receive on-site field supervision from a professional social worker and participate in individual and group faculty advisory seminars.

Prerequisite of SWK 80 is required.

Credits: 6

Every Fall and Spring

SWK 91 Field Instruction III

Taken during the senior year (approximately 200 hours), this course (along with SWK 90 Field Instruction II) provides students with opportunities to test in the field setting the theories and principles learned in the classroom. Students are assigned to social work agencies or social work programs. Students receive on-site field supervision from a professional social worker and participate in individual and group faculty advisory seminars.

Prerequisite of SWK 90 is required.

Credits: 6

Every Fall and Spring

UNDERGRADUATE: CORE & ELECTIVE COURSES

The following descriptions for courses in the College of Liberal Arts and Sciences and the School of Visual and Performing Arts are provided for students taking these individual courses in support of the B.A. in Criminal Justice and B.S. in Nursing (for RN's only) offered at LIU Brentwood.

School of Visual and Performing Arts

ART 1 Introduction to Visual Arts

This course covers world art from the beginnings of human culture to today. The aim is to explore why art is the product not only of its creator, but also of the historical, political, economic, and social forces that shaped the artist. Students are introduced to the language and concepts of visual analysis and historical contextualization, with the goal of increasing their understanding of world cultures and the role of artistic representation in society.

Credits: 3

Every Fall, Spring and Summer

MUS 1 Introduction to Musical Concepts

This course is a study and discussion of music and its aesthetic and creative applications in a multicultural civilization.

Credits: 3

Every Fall and Spring

CIN 11 History Of World Cinema

A concise history of film from its origins in the 1890s to the present is covered. Silent and sound films from around the world are screened and discussed each week. For non-majors only fine arts core requirement. Special fee.

Credits: 3

Every Fall, Spring and Summer

GRADUATE STUDIES

COLLEGE OF EDUCATION, INFORMATION, AND TECHNOLOGY

The College of Education, Information and Technology offers one of the widest ranges of teacher-training and administration programs in the region. Through LIU Brentwood, the College of Education, Information and Technology offers master's degree programs in School Counseling, Clinical Mental Health Counseling, Early Childhood Education, Childhood Education, Literacy, Special Education, an Autism Concentration (CASE), Dual Certification in Childhood & Special Education, Dual Certification in Childhood and Literacy and courses in Adolescent Education and courses in TESOL.

LIU Brentwood also offers LIU Post Palmer School of Library and Information Science master's degree programs in Library and Information Science and Library and Information Science/School Library Media. LIU Brentwood students enrolled in either of these two degree programs must take a minimum of three credits in residency at LIU Post.

Important Notice

Students are required to consult with their academic counselor regularly as they progress through their course of study.

Overview

The College of Education, Information and Technology serves the educational needs of the largest metropolitan area of the nation. Thus, the College of Education, Information and Technology reflects the dynamic character of urban and suburban life and concerns itself with the important role education plays in improving the quality of that life. Through programs of professional study, the College of Education, Information and Technology prepares teachers, specialists and administrators who have commitment and competence to help young people achieve dignity, preserve individuality, develop democratic values and find self-fulfillment.

The College of Education, Information and Technology is committed to providing professional experiences that are important aspects of programs of study for professional educators. These experiences bring the prospective teacher, specialist or administrator face-to-face with the realities of the classroom, the school and the community, as well as provide opportunities for participation in the study, research and analysis of contemporary education issues. In fulfilling this commitment, the resources of the College of Education, Information and Technology are available not only to its students but also to the

professionals and school districts of the metropolitan region.

As society is altered by such factors as the knowledge explosion, technological advances, and population growth, the purposes and processes of education have changed. The College of Education, Information and Technology is aware of its responsibility to society in dealing with complex educational and social issues by providing leadership in curriculum innovation, experimentation and dissemination of information.

Academic Policy and Admission Requirements

An applicant must have a bachelor's degree from an accredited college or university.

Admission to most programs requires a general undergraduate grade point average of 2.50 and a 2.75 average in the major area. Certain programs require higher minimum grade point averages. Grade point averages are computed on a 4.00 point scale. Application for admission to the program must be made through the Office of Admissions at LIU Brentwood. A student who possesses the necessary grade point averages will be admitted to the program upon submission of one official transcript. An applicant who does not meet the minimum required undergraduate grade point averages may petition the dean of the College of Education, Information and Technology or a delegated representative. This petition must be accompanied by evidence of ability to succeed in graduate study. At the dean's discretion, the Academic Standing Committee of the College of Education, Information and Technology may be asked to review an individual student's application. If accepted, this student is enrolled as a limited matriculant.

Any student who does not wish to have credits applied toward a degree may enroll with non-matriculated status with departmental permission. Admission requirements are the same for matriculated and non-matriculated students.

Upon admission to the program, an admissions officer will direct the accepted student to the appropriate chairperson or specialization coordinator. Each student is assigned an academic counselor and a faculty advisor who assists in the development of an initial plan of 12 to 18 hours of coursework.

Please see departmental sections of this bulletin for specific admission requirements.

Academic Status

(A) Upon completion of 12 to 15 credit hours, a matriculated student must apply for interim assessment by submitting a form that is available from his or her faculty advisor or academic counselor.

Faculty from within the candidate's major will examine the interim assessment application, review his or her professional objectives, experiences and strengths, and recommend additional courses and experiences for program completion. During interim advisement, the

faculty advisor and student will jointly develop a culminating plan that encompasses faculty recommendations and student preferences. If the interim assessment does not lead to a positive recommendation, the candidate may petition the dean for reconsideration by the Academic Standing Committee.

The interim assessment application must be approved and a culminating plan developed before a matriculated student may enroll for courses beyond those included on his or her initial plan.

(B) Upon admission, a limited matriculated student meets with either the appropriate chairperson, coordinator or academic counselor who advises and assists him or her in developing a maximum 12-credit plan of study. Upon completion of 12 credit hours, the advisor and student develop a new plan of study. The limited matriculated student may then enroll for additional courses. It is important to note that a random collection of elective credits does not constitute an acceptable program of study. A limited matriculated student who later requests matriculated status must obtain approval from the dean of the College of Education, Information and Technology or his/her delegated representative. No more than 18 hours may be transferred from limited matriculated to matriculated status.

Unsatisfactory Grades

The average of grades attained in the approved program of study may be no less than B (equivalent to the quality point index of 3.00). A student who receives grades below B in two graduate courses is considered to have an academic deficiency. A third grade below B, after the student receives a formal warning of the deficiency, requires formal action on the part of the appropriate department. Any such student may lose his or her matriculated status or be ineligible to continue in the graduate program. The dean makes final disposition of such cases. Individual departments may impose stricter academic standards. This is especially true in cases involving a final grade of F. In no case may a student graduate or student teach with a cumulative grade point average below 3.00.

Program Options for Master's Degree

Upon successful completion of interim assessment, the student, in consultation with his or her faculty advisor, is assigned one of the culminating options listed below. Departmental options vary. Specific department requirements are outlined in departmental sections.

Each option provides the student the opportunity to satisfy student teaching requirements for certification.

A. Degree With Thesis

Master's degree programs in education require a minimum of 30-51 semester hours of course work, sometimes including an additional three credits for satisfactory completion of a thesis. Early childhood (birth-grade 2) and childhood (grades 1-6) (formerly elementary education) students may

take most of the work in education with electives appropriate to their background.

The thesis or project required in the graduate programs tests the candidate's ability to engage in original research, evaluate source materials, and communicate clearly and accurately. All thesis option students must take a required research methods course.

A candidate's thesis will be accepted for consideration only after successful interim assessment and completion of required courses and semester hours listed on his or her initial plan of study.

A master's degree candidate who chooses the thesis option will write his or her thesis under the direct supervision of a committee chairperson. Each candidate is encouraged to recommend a chairperson for the committee. The dean, in consultation with the appropriate department chairperson, must approve the final choice.

The student must file the request for the appointment of a thesis chairperson with the College of Education, Information and Technology Office at least 30 days before the time he or she registers for the thesis writing course. In preparing the thesis, the student must follow approved procedures and a specified manual of style.

Once the thesis receives faculty committee approval, the student must defend it through an oral examination. A student who elects the thesis option is exempt from a comprehensive examination.

B. Degree Without Thesis

Master's degree programs in education require a minimum of 30-51 semester hours of course work. For early childhood (birth-grade 2)/childhood (grades 1-6) teachers (formerly elementary education) most of the work may be in education with electives appropriate to the person's background or major interest. Non-thesis candidates must either pass the comprehensive examination described below, or an approved alternative (see each department for specifics).

Comprehensive Examination

Each candidate who selects this option will undergo a written evaluation. Professors from within the candidate's major field develop the examination uniquely. The faculty reserves the right to require subsequent assessment of the candidate should it become necessary.

The student must submit his or her comprehensive examination application to the appropriate departmental office during the semester before, but no later than one month before, the administration of the examination. Eligibility for the comprehensive examination is contingent upon acceptance as a degree candidate. The student must also complete 30 appropriate semester hours of graduate study by the end of the semester in which he or she sits for the examination.

New York State Teacher Certification

New York State requires teachers in public

schools to be certified. The following are approved teacher certification programs:

- Early Childhood (Birth-Grade 2)
- Childhood (Grades 1-6)
- Special Ed (Grades 1-6)
- Literacy (Birth-Grade 6)

Those students who complete the above programs are entitled to apply for certification through the LIU Post Certification Office and the TEACH online certification; however, they must complete the entire program including student teaching or practica. All who apply for the first certificate, which is called the initial certificate, are required to take the New York State Teacher Certification Exams. See www.nysed.gov for details.

After initial certificate holders have acquired three years of teaching experience and a master's degree, they will qualify for the professional certificate.

As of May 1, 2014 new assessments for certification are required. See your advisor for details. All May 2014 graduates are required to take these assessments.

The LIU Post College of Education, Information and Technology is required to publish exam results annually. Pass rates for LIU Post and LIU Brentwood students taking the New York Teacher Certification Examinations in 2010-2011 are as follows: For the Assessment of Teaching Skills-Written, a total of 50 students took the test and 50 passed for a "pass rate" of 100 percent. The statewide pass rate is 99 percent. For the Liberal Arts and Sciences Test, a total of 43 students took the test and 42 passed for a "pass rate" of 98 percent. The statewide pass rate is 99 percent. For the Content Specialty Test – Special Populations, a total of 12 students took the test and 12 passed for a "pass rate" of 100 percent. The statewide pass rate is 93 percent. In the Academic Content Areas, 14 students were tested and 14 students passed for a pass rate of 100 percent. The statewide rate is 94 percent. The Total Summary Pass Rate for all tests is 96 percent. The statewide pass rate is 95 percent."

In addition to the above requirements, the following are additional requirements for initial certification.

Required Workshops for Certification

1. Child Abuse: Identification and Reporting (Required of all students)

All persons who apply for an initial (formerly provisional) or professional (formerly permanent) teaching certificate or license and all students in school counseling must complete a state-approved two-hour course in the identification and reporting of suspected child abuse. This requirement must be met by attending a specially scheduled two hour seminar.

2. Violence Prevention Workshop - Project Save (Required of all students applying for state certification)

All persons who apply for any level of school certification must complete a two-hour state-approved workshop on the warning signs, classroom management techniques, referral process, statutes and regulations regarding school violence prevention and intervention.

3. Autism Workshop

(Required for special education program)

Fingerprinting

All candidates seeking New York state certification must be fingerprinted and submit to criminal background checks. Instructions and materials will be available through each student's academic counselor.

TEACH

The New York State Education Department online application system is now mandated by the department. Students must log in and establish a profile, complete the application process and make a request for a specific certificate upon completion of a registered program. The students must notify the Certification Office at LIU Post in order for LIU Post to verify program completion to the NYSED. Upon verification by LIU Post, the certificate will be issued. Contact your advisor at LIU Brentwood for further information.

Accreditation CAEP

The undergraduate and graduate teacher education programs of the College of Education, Information and Technology at LIU Post and LIU Brentwood are accredited by the Council for the Accreditation of Education Preparation (CAEP), signifying they meet the highest standards of quality in preparing competent, caring and qualified professional educators who will teach and lead in pre-K through grade 12 schools.

All education programs at LIU Brentwood within the College of Education, Information and Technology's departments are accredited by CAEP.

**DEPARTMENT OF
COUNSELING AND
DEVELOPMENT**

Phone: 516-299-2814

Fax: 516-299-3312

Chair: Colangelo

Professors: Bordan, Goldin, Schaefer-Schiomo

Associate Professors: Ciborowski, Colangelo, Smith

Assistant Professors: Dodson, Keefe-Cooperman, Shenker

Adjunct Faculty: 20

The Department of Counseling and Development has been educating and preparing graduate students to enter the professions of mental health counseling and school counseling for 45 years. The mental health counseling and school counseling programs have been approved by the New York State Education Department (NYSED) since the early 1970s. Our programs in both clinical mental health counseling and school counseling were one of the first programs to be nationally accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) in New York State.

The department offers the M.S. in School Counseling and the M.S. in Clinical Mental Health Counseling, which are both CACREP accredited. Coursework covers the eight core curriculum areas stipulated by CACREP, including theory, practica and internships that prepare students for New York State licensure or certification in their respective disciplines.

The faculty is diverse with a wide range of specializations and clinical competencies. They are committed to academic excellence and support the integration of technology, multicultural competencies and the highest ethical standards.

The programs prepare students to become reflective counselors fostering professional identity with a commitment to lifelong learning. In addition to the two CACREP accredited master's degree programs, the department also offers an Advanced Certificate in Clinical Mental Health Counseling that is a "licensure qualifying" bridge program approved by the NYSED, Office of the Professions.

M.S. in School Counselor

The Master of Science School Counselor program is nationally accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). The program prepares students to work with young people from a developmental perspective to clarify goals, to overcome behavioral and social obstacles, and to enhance the learning experience. Graduates of this

program help students cope with a myriad of problems. They learn effective individual and group counseling techniques and gain practical field experience through internships at all levels (elementary, middle and high school). This 48-credit program, plus two years of experience as a school counselor in New York, leads to permanent New York State certification as a school counselor.

ADMISSION REQUIREMENTS

Applicants to the M.S. School Counselor must meet the following requirements for admission.

- Application for Admission.
- Application fee: (non-refundable).
- Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
- Bachelor's degree with at least a 3.0 cumulative grade point average in undergraduate studies or successful completion of another master's degree. Applicants who do not meet this academic requirement will be required to take the Graduate Record Examination (GRE). For admission purposes, only the writing assessment of the GRE is evaluated. This section of the exam assesses writing and critical thinking skills which are essential attributes for the professional counselor. Applicants will be considered to have met the GRE requirement if they obtain a score of 4.5.
- Applicants who have completed a bachelor's degree and have at least 10 years work related experiences beyond their degree and/or have been involved in extraordinary life experiences are eligible to apply to the graduate counseling programs. At the discretion of the chair of the Department of Counseling and Development, the GRE will be waived.
- Two professional and/or academic letters of recommendation that address the applicant's potential in the profession and ability to complete a graduate program.
- Interview with a faculty member of the Department of Counseling and Development.
- Pass a spontaneous writing sample at admissions interview.
- Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is: 85 Internet-based or minimum IELTS score: 7.0.

Deadlines for a complete application for admission to the programs of study in the Department of Counseling and Development are as follows:

- August 20 for fall admission
- January 10 for spring admission

Send application materials to:

Graduate Office of Admissions
LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Rd.
Brentwood, N.Y. 11717

M.S. in School Counselor

[Program Code: 78566]

Major Requirements (48 credits)

EDC	610	Psychopathology for the Professional Counselor	3.00
EDC	613	Diversity and Socio-Cultural Issues in Counseling	3.00
EDC	614	Human Growth and Development Over the Lifespan	3.00
EDC	615	Theories Of Counseling	3.00
EDC	668	Counseling Pre-Practicum	3.00
EDC	669	Counseling Practicum	6.00
EDC	676	Career Development	3.00
EDC	687	Group Counseling:Theory and Practice	3.00
EDC	702	Research Methods In Counseling	3.00

School Counseling Specialization Requirements

EDC	602	Introduction to School Counseling and Ethics	3.00
EDC	659	College Admission and Educational Planning	3.00
EDC	670	Educational Tests and Measurements	3.00
EDC	690	School Counseling Internship I	3.00
EDC	691	School Counseling Internship II	3.00
		Elective	3.00

One of the following:

EDC	612	Trauma Counseling	3.00
EDC	616	Family Counseling	3.00
EDC	617	Principles of Couple Counseling	3.00
EDC	652	Counselor's Approach to Human Sexuality	3.00
EDC	654	Introduction to Addictions Counseling	3.00
EDC	657	Treatment Approaches in Addictions Counseling	3.00
EDC	658	Critical Treatment Issues Confronting Professional Counselors	3.00
EDC	685	Clinical Mental Health Counseling Internship III	3.00
EDC	750	Special Topics in Counseling *	3.00

- The Adolescent in Crisis: Detection, Intervention and Referral *

- Cognitive-Behavior Therapy (CBT): Theory, Practice and Techniques *
- Counseling the Gay, Lesbian, Bisexual or Transgender Client/Student *
- Counseling Through the Creative Arts *
- Grief Counseling with Clients Facing Dying, Death, Bereavement, Trauma and Loss *
- Helping Parents Help Their Children: Practical Strategies for LMHC Practitioners and School Support Personnel *
- Spirituality in Counseling and Psychotherapy: A Dimension of Integrative Healing *

Culminating Experience - Students will take the Counselor Preparation Comprehensive Examination (CPCE). Students must take the exam the semester before they graduate. Students who fail the CPCE examination *twice* will be required to take a written examination developed by the Department.

Workshop Requirements: Students must take the Child Abuse Workshop, the School Violence Prevention & Intervention Workshop, and the DASA workshop (Dignity for All Students Act).

Credit and GPA Requirements

Minimum Total Credits: 48
Minimum Major GPA: 3.00

M.S. in Clinical Mental Health Counseling

The 60- credit Master of Science in Clinical Mental Health Counseling is a "licensure qualifying" program with the New York State Education Department, Office of the Professions which prepares students for a career as a mental health counselor. Upon completion of the master's degree graduates of the clinical mental health counseling program automatically meet the educational requirements for licensure as a mental health counselor in New York State. You will learn individual and group counseling techniques to help youths, adults, couples, parents and families work through their problems and issues. As a mental health counselor, you can have a positive and meaningful impact on people. The M.S. in Clinical Mental Health Counseling will provide counselors with the preparation and support they need to help others experience healthy, fulfilled lives.

As a leader in preparing students for careers in counseling and development, LIU Brentwood provides an educational environment that fosters the personal and professional growth of future counselors and related professionals while upholding the highest ethical standards and respect for individual differences. Our faculty members are actively engaged in mental health counseling and frequently contribute to publications and conferences.

The program integrates mental health counseling theories and approaches with carefully supervised practical experiences in state-of-the-art

appropriate field settings. The training comprises individual counseling as well as group and other systemic modalities within the developmental model and brief therapy framework. This is an individualized program emphasizing self-development and the integration of individual and group counseling theories and techniques, with a strong emphasis on carefully supervised clinical experiences. Each degree candidate will be required to complete 90 hours of counseling practicum (EDC 669) and 600 hours of internship experience (EDC 683, EDC 684).

ADMISSION REQUIREMENTS

Applicants to the Master of Science in Clinical Mental Health Counseling must meet the following requirements for admission.

- Application for Admission
 - Application fee: (non-refundable)
 - Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
 - Bachelor's degree with at least a 3.0 cumulative grade point average in undergraduate studies or successful completion of another master's degree. Applicants who do not meet this academic requirement will be required to take the Graduate Record Examination (GRE). For admission purposes, only the writing assessment of the GRE is evaluated. This section of the exam assesses writing and critical thinking skills which are essential attributes for the professional counselor. Applicants will be considered to have met the GRE requirement if they obtain a score of 4.5.
 - Applicants who have completed a bachelor's degree and have at least 10 years work related experiences beyond their degree and/or have been involved in extraordinary life experiences are eligible to apply to the graduate counseling programs. At the discretion of the chair, the GRE will be waived.
 - Two professional and/or academic letters of recommendation that address the applicant's potential in the profession and ability to complete a graduate program
 - Interview with a faculty member of the Department of Counseling and Development
 - Pass a spontaneous writing sample at admissions interview
 - Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is: 85 Internet-based or minimum IELTS score: 7.0.
- Deadlines for a complete application for admission to the programs of study in the Department of Counseling and Development are as follows:
- August 20 for fall admission
 - January 10 for spring admission
 - April 30 for summer admission

Send application materials to:

Graduate Office of Admissions
LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Rd.
Brentwood, N.Y. 11717

M.S. Clinical Mental Health Counseling

[Program Code: 29990]

Major Requirements (60 Credits)

EDC 610	Psychopathology for the Professional Counselor	3.00
EDC 613	Diversity and Socio-Cultural Issues in Counseling	3.00
EDC 614	Human Growth and Development Over the Lifespan	3.00
EDC 615	Theories Of Counseling	3.00
EDC 668	Counseling Pre-Practicum	3.00
EDC 669	Counseling Practicum	6.00
EDC 676	Career Development	3.00
EDC 687	Group Counseling:Theory and Practice	3.00
EDC 702	Research Methods In Counseling	3.00

M.S. Clinical Mental Health Counseling Specialization Requirements

EDC 601	Foundations of Clinical Mental Health Counseling and Ethics	3.00
EDC 608	Assessment and Intervention Strategies in Clinical Mental Health Counseling	3.00
EDC 616	Family Counseling	3.00
EDC 660	Practicum In Psychological Testing for Counselors	3.00
EDC 683	Clinical Mental Health Counseling Internship I	3.00
EDC 684	Clinical Mental Health Counseling Internship II	3.00

M.S. Clinical Mental Health Counseling M.S. Electives - 4 Electives

EDC 612	Trauma Counseling	3.00
EDC 617	Principles of Couple Counseling	3.00
EDC 652	Counselor's Approach to Human Sexuality	3.00
EDC 654	Introduction to Addictions Counseling	3.00

EDC 657	Treatment Approaches in Addictions Counseling	3.00
EDC 658	Critical Treatment Issues Confronting Professional Counselors	3.00
EDC 750	Special Topics in Counseling *	3.00

- The Adolescent in Crisis: Detection, Intervention and Referral *
- Cognitive-Behavior Therapy (CBT): Theory, Practice and Techniques *
- Counseling the Gay, Lesbian, Bisexual or Transgender Client/Student *
- Counseling Through the Creative Arts *
- Grief Counseling with Clients Facing Dying, Death, Bereavement, Trauma and Loss *
- Helping Parents Help Their Children: Practical Strategies for LMHC Practitioners and School Support Personnel *
- Spirituality in Counseling and Psychotherapy: A Dimension of Integrative Healing *

Culminating Experience - Students will take the Counselor Preparation Comprehensive Examination (CPCE). Students must take the exam the semester before they graduate. Students who fail the CPCE examination *twice* will be required to take a written examination developed by the department.

Workshop: Students must take the Child Abuse Workshop.

Credit and GPA Requirements

Minimum Total Credits: 60
Minimum Major GPA: 3.00

Advanced Certificate in Clinical Mental Health Counseling

The Advanced Certificate in Clinical Mental Health Counseling is a "licensure qualifying" bridge program approved by the New York State Education Department (NYSED), Office of the Professions which allows individuals with a master's degree in school counseling or other related counseling degree to meet the educational requirements for licensure as a mental health counselor in New York State. The 15-credit advanced certificate is predicated upon the individual having completed a master's degree in school counseling with a minimum of 48 credits in specified core educational content areas as delineated in the state regulations for mental health counselor licensure. Individuals who graduated from a program of less than 48 credits will be required to take additional coursework above the 15 credits to ensure meeting the state requirement of a minimum of 60 graduate credits. Upon application candidates will have their transcript(s) reviewed by the department to ascertain the needed number of graduate credits required for the advanced certificate.

The Advanced Certificate in Clinical Mental Health Counseling requires each candidate to take

the following courses at a minimum:

- EDC 601 Foundations of Clinical Mental Health Counseling and Ethics
- EDC 608 Assessment and Intervention Strategies in Clinical Mental Health Counseling
- EDC 616 Family Counseling
- EDC 683 Clinical Mental Health Counseling Internship I (300 hours)
- EDC 684 Clinical Mental Health Counseling Internship II (300 hours)

Upon completion of the advanced certificate the individual will automatically meet the educational requirements for licensure as a mental health counselor in New York State. They will then be eligible to file for a "limited permit" and begin accruing the 3000 post master's experiential hours required for licensure. They will also be eligible to file to take the National Clinical Mental Health Counselor Examination (NCMHCE) which is the licensure examination designated by the State. There is also the possibility that the Office of the Professions may accept experiential hours gained after the receipt of the individual's master's degree if the experience was in an approved setting under the supervision of a recognized licensed mental health professional.

Advanced Certificate: Clinical Mental Health Counseling

[Program Code: 35256]

Requirements (15 credits)

EDC 601	Foundations of Clinical Mental Health Counseling and Ethics	3.00
EDC 608	Assessment and Intervention Strategies in Clinical Mental Health Counseling	3.00
EDC 616	Family Counseling	3.00
EDC 683	Clinical Mental Health Counseling Internship I	3.00
EDC 684	Clinical Mental Health Counseling Internship II	3.00

Credit and GPA Requirements

Minimum Total Credits: 15
Minimum GPA: 3.00

Office of Alcohol and Substance Abuse Services (OASAS)

Education and Training Program

The M.S. in Clinical Mental Health Counseling program has been approved as an Education and Training Program by OASAS for the CASAC-T. Graduates of the master's degree program in Clinical Mental Health Counseling who complete the requisite coursework will meet the 350 hour education and training requirements for the Certified Alcohol and Substance Abuse Counselor-Trainee (CASAC-T) designation. Graduates of the master's degree program will also meet 4000 of the 6000-hour requirement for full

certification as a CASAC. In addition, if the graduate completed their 100 Counseling Practicum hours and their 600 Clinical Mental Health Counseling Internship hours at an OASAS affiliated facility, then the number of experiential hours needed for full certification as a CASAC will only be 1300. Individuals interested in securing their CASAC-T designation must inform the chair of the Department of Counseling and Development in writing of their intent to pursue the CASAC-T upon admission of the program.

CASAC-T Requisite Course Work

- EDC 601 Foundations of CMHC & Ethics
- EDC 608 Assessment & Intervention Strategies in CMHC
- EDC 610 Psychopathology for the Professional Counselor
- EDC 613 Diversity and Socio-Cultural Issues in Counseling
- EDC 615 Theories of Counseling
- EDC 654 Introduction to Addictions Counseling
- EDC 657 Treatment Approaches in Addictions Counseling
- EDC 660 Practicum in Psychological Testing for Counselors
- EDC 668 Counseling Pre-Practicum
- EDC 687 Group Counseling: Theory and Practice
- Child Abuse Mandated Reporter Training
- Tobacco Use and Nicotine Dependence Training

Counseling and Development Courses

EDC 601 Foundations of Clinical Mental Health Counseling and Ethics

To be taken as the first course in the Mental Health Counseling specialization, within the student's first 15 semester hours of work. This course is an introduction to preventive education and counseling for mental and emotional health as uniquely available in mental health centers. The course prepares students to work on counseling teams and enrichment programs, to handle referral procedures, community relations and teamwork, and to deal with mental health problems in terms of their etiology and the innovations in the field. Students will also be exposed to the ethical and legal responsibilities of a clinical mental health counselor. The ACA and AMHCA Code of Ethics will be extensively covered.

Credits: 3

Every Fall and Spring

EDC 602 Introduction to School Counseling and Ethics

This is the basic introductory course that exposes the student to the world of professional counseling with an emphasis on school counseling. It also provides the students with training in ethics within the counseling profession with specific attention given to the American Counseling Association (ACA) Code of Ethics and the Code of Ethics of the American School Counselors Association (ASCAS). This foundation course prepares students to apply basic counseling skills in the elementary, middle and high school settings. Emphasis is placed on the expanded role of the school counselor in curriculum, instruction, assessment, and consultation, as well as providing training in the ASCA National Model of School Counseling. Focus is placed on the various roles of the school counselor, tools and strategies appropriate in the school setting, and consultation and collaboration with other school personnel. The course will also cover concepts and techniques of the counseling process in the school setting, behavioral and developmental problems, and enhancing the creative capabilities of students. It will help to prepare prospective school counselors in helping students reach their academic, career, social, and personal potential. The course will also explore job opportunities on Long Island, New York City, upstate New York and nationally.

Credits: 3

Every Fall

EDC 608 Assessment & Intervention Strategies in Clinical Mental Health Counseling

This course is a weekly seminar focused on, but not limited to, the following: the etiology, diagnosis, treatment, referral and prevention of disorders; psychological assessment, case conceptualization, psychopathology, utilization of current diagnostic

tools, including the DMS-IV; use and limitations of psychopharmacological medications; guidelines for conducting intake, mental status, biophysical and mental health interviews; and consultation theory and practice.

Prerequisite of EDC 610 and 615 is required.

Credits: 3

Every Fall

EDC 610 Psychopathology for the Professional Counselor

This course provides an in-depth review of a broad spectrum of psychopathological conditions as defined in the current edition of the Diagnostic and Statistical Manual (DSM) of the American Psychiatric Association. The course will focus on understanding the etiology, prevalence and incidence, signs and symptoms of the various mental disorders delineated in the DSM. A focus will also be placed on learning the criteria necessary to provide a differential diagnosis. There will also be an emphasis on increasing understanding of clinical issues and current research in development and maladaptive behavior and on comparing and contrasting different theoretical perspectives on each mental disorder. Ethical issues and limitations related to current diagnostic systems will be discussed. This course will provide the student with a solid foundation in psychopathology and enhance the student's mastery in understanding the pathogenesis of the various mental disorders.

Credits: 3

Every Fall and Spring

EDC 612 Trauma Counseling

This course validates and addresses the emergent new field of trauma studies and the growing body of trauma-related best practices. It provides mental health counselor, and other mental health practitioners with a comprehensive review of the various types of trauma experiences, the human vulnerability for traumatic experiences across the life span, and the intersections among trauma, crisis and disaster events. It discusses pertinent diagnostic and case conceptualization issues as well as presents individual systems interventions and collaborations. The course offers and presents a rich array of trauma-related resources which include websites, films, manuals, DVDs and a variety of other useful tools.

EDC 613 Diversity & Socio-Cultural Issues in Counseling

Major twenty-first century contributions of sociology and anthropology are examined with a view to understanding the role of socio-cultural factors in human development and behavior. This course also examines the impact of the socio-cultural viewpoint on contemporary concepts of adaptive and maladaptive human behavior and related mental health issues.

Credits: 3

Every Fall and Spring

EDC 614 Human Growth and Development Over the Lifespan

This course focuses on understanding the principles and rationale of developmental counseling over the lifespan from a multicultural perspective. Students become familiar with the primary functions of the developmental counselor: counseling, consulting, coordinating, assessment and advocacy. Students will examine the developmental theories of Piaget, Erikson, Vygotsky and others. They will examine the cognitive, physical, social and emotional development of the individual during early childhood, middle childhood, adolescence and adulthood. In addition to an overview of developmental stages and developmental tasks which children face, the course includes exploration and experimentation with various and unique methods used in developmental counseling. Students will explore various developmental crises and impediments to optimum development and, in small groups, do an oral report of their findings.

They will compile a developmental portfolio, presenting characteristics of each developmental milestone, and develop a comprehensive guidance plan to address the developmental needs during the school years.

A pre requisite or co requisite of EDC 601 or EDC 602 is required.

Credits: 3

Every Fall and Spring

EDC 615 Theories Of Counseling

This is a basic course in counseling theories and techniques and their application within a multicultural and diverse society. Students gain an understanding of the major theories of counseling and psychotherapy, (e.g., psychoanalytic, existential, person-centered, gestalt, reality, behavioral, cognitive-behavioral, and family systems, etc.). In addition, the counselor as a person and a professional is explored as well as ethical issues in counseling and therapy.

A pre requisite or co requisite of EDC 601 or EDC 602 is required.

Credits: 3

Every Fall and Spring

EDC 616 Family Counseling

This course offers a consideration of theories, practices and related activities with couples, parents and/or other related adults and children. Included in the course is a survey of some major trends and problems associated with individual adjustments, adaptations and other reactions within family and social settings.

Credits: 3

Every Fall

EDC 617 Principles of Couple Counseling

A study of the theoretical and practical aspects of couple counseling from initial referral to termination. The difference between this form and individual, group or family counseling will be examined in order to understand the clinical issues

involved. Both the object relations and the systemic theories will be studied with emphasis on the clinical application to help couples change, according to their therapeutic goals.

Credits: 3

Every Spring

EDC 652 Counselor's Approaches to Human Sexuality

A study of human sexuality from its normal manifestations and development to its dysfunctions. The student will be guided to examine his/her own attitudes and values in this area and to learn counseling approaches to problems and questions related to sexuality.

Credits: 3

Rotating Basis

EDC 654 Introduction to Addictions Counseling

Alcoholism, addiction and substance abuse as behavioral psychological problems are analyzed to enable professional counselors to integrate current theories of abuse and addiction and etiological models into their work with individuals manifesting problems with abuse and dependence on alcohol or other substances. The course will provide a comprehensive overview of the full spectrum of addictive disorders and their consequences. Approaches to the assessment and evaluation of alcoholism and substance abuse will be reviewed, discussed and analyzed, as well as, cross cultural concerns and considerations. Training in tobacco use and nicotine dependence will also be covered. Ethical guidelines for addiction counseling will be addressed as detailed in the ethical guidelines of the National Association for Alcoholism and Drug Abuse Counselors (NAADAC).

Credits: 3

Every Fall

EDC 657 Treatment Approaches in Addictions Counseling

Treatment planning and treatment setting are critical elements related to the efficacy of all substance abuse programs. This course continues the study of addictions counseling and substance abuse by building upon the concepts of accurate assessment and diagnosis. Students will become familiarize with the processes of treatment planning and the various approaches to treatment including psychotherapeutic, group, pharmacotherapy, and 12-step programs, as well as maintenance and relapse prevention. The course will covered the various treatment populations including families, persons with disabilities, children, adolescents, college students and the LGBT population. Co-occurring disorders to addiction treatment will also be reviewed.

Prerequisite of EDC 654 is required.

Credits: 3

Every Spring

EDC 658 Critical Treatment Issues Confronting Professional Counselors

Newly graduated mental health professionals are

frequently confronted with specific mental health issues or common client problems for which they do not feel adequately prepared to deal with. Such mental health issues/problems include eating disorders, sexual abuse, self-injurious behavior, body-image disorders, suicide, trauma, grief/bereavement and sexual preference issues. This course will provide the counselor trainee with essential information on these critical issues so that they will develop a solid foundation from which to develop competencies and skills necessary to treat clients manifesting these issues. This course is intended to enhance awareness, promote professional competence and provide sufficient basic information about treatment options available and resources to consult for further information.

Credits: 3

Rotating Basis

EDC 659 College Admissions and Educational Planning

This course is designed to provide systematic training in counseling for the college admission and selection process. Graduate students in school counseling and those who are already in the field are introduced to concepts and practical skills required for competency in working with diverse populations: the traditionally aged college student applicant, the disadvantaged, the minority student, the gifted, the learning disabled, the student athlete, and the adult. The course consists of lectures, presentations, cooperative and group learning activities, video viewings, class discussions and "hands-on" type of activities designed to enhance knowledge of the college admission and selection process. College admission personnel and school counselors are invited as guest presenters.

A pre requisite of EDC 602 is required.

Credits: 3

Every Spring

EDC 660 Practicum In Psychological Testing for Counselors

This course is laboratory experience designed to develop adequate understandings and competencies with respect to concerns, issues and implementation factors related to administration, scoring, recording and interpretations of aptitude, intelligence tests, as well as interest and personality inventories.

A pre requisite of EDC 601 is required.

Credits: 3

Every Spring

EDC 668 Counseling Pre-Practicum

This is the basic counseling laboratory course designed to provide supervised practical counseling experience from a lifespan and a multicultural perspective that can be applied in the school or agency. Students learn the basics in terms of active listening skills and the use of appropriate counseling techniques through role-play and other activities. Students must have three to five actual tape-recorded role playing sessions with another

student in the course who will act as the client; the professor may give permission for students to work with a client who is not a member of the class. Interview summaries, detailed analyses, and other relevant counseling experiences are part of the course. Orientation to the role of the professional counselor and ethical concerns are discussed.

A pre or co requisite of EDC 601 or EDC 602 and EDC 615 is required

Credits: 3

Every Fall and Spring

EDC 669 Counseling Practicum

This course is an in-depth counseling laboratory course designed to provide supervised practical counseling experience from a life span and multicultural perspective through successful completion of 100 hours of which: 60 hours of observation, interaction, and supervision at a school or mental health agency site; 30 hours of direct service via individual and group counseling to clients at that site; and 10 hours off site with clients who will be audio-taped. The purpose of the 60 hours, which can be interspersed throughout the semester, is to acclimate the practicum students to the environment in which the counseling experience occurs. Interview summaries, detailed analysis and other relevant counseling experiences are a part of this course. Again, it must be emphasized that practicum students in 669 must provide 40 hours of direct service to clients of which 30 hours take place at a school or agency site and 10 hours are provided to non-site clients. With onsite clients, practicum students are to document and describe each individual and group counseling experience, which are to be shared with the cooperating counselor and reflected in the logs given to the University professor. These clients are supervised by and remain the primary responsibility of the cooperating counselor. The remaining ten (10) hours with non-site clients are audio-recorded and shared only with the University professor and the other students in EDC 669. Practicum students meet in group seminar with the University professor every week. In addition, the University professor provides an hour of individual or triadic supervision (i.e. professor and two students), the time for which is built into this six (6) credit course. While the professor and the two students are interacting, the other practicum students observe the supervision being given by the professor. After the triadic supervision occurs, the observing students will be asked to offer their comments and suggestions immediately after the triadic supervision or during the group class. The appropriate roles of the professional counselor, based upon the Ethical Guidelines of the American Counseling Association, are covered. This course is also designed to develop and extend the student's understanding and competencies begun in EDC 668, Counseling Pre-Practicum. This course must be completed prior to taking EDC 683, Mental Health Counseling Internship I or EDC 690, School Counseling Internship I. Health Insurance

required for Mental Health Counseling students. *Prerequisite of EDC 668 and a prerequisite or co-requisite of EDC 610 is required.*

Credits: 6

Every Fall and Spring

EDC 670 Educational Tests and Measurements

This is a survey course in the principles and practices of testing and assessment used in schools. After a quick look at the concepts of educational statistics and the underlying mathematical basis of standardized tests, the student will examine the most widely used tests and assessments that he/she will be expected to know and understand in the K-12 setting: achievement tests, interest inventories, aptitude and intelligence measures. In addition, time will be devoted to the New York State Learning Standards and the assessments which will accompany the higher graduation requirements.

Credits: 3

Every Fall

EDC 676 Career Development

This course provides students with an in-depth study of theories and emerging patterns in career development counseling, as well as their application across a range of settings including schools and agencies. Emphasis is placed on practical counseling techniques, psychoeducational approaches, and evaluation of resources used in career counseling and education. Attention is given to psychological, sociological, economic and educational dynamics; multicultural, gender, and disability perspectives of career development are also discussed. Technological and other current trends as they relate to career counseling and education are reviewed.

Credits: 3

Every Fall and Spring

EDC 683 Clinical Mental Health Counseling Internship I

This course is designed for students in the latter part of the graduate program, after having taken considerable theory and coursework in the counseling process. The student is required to attend seminar meetings, to prepare weekly logs directed toward observation, insight, and evaluation of activities in the field setting. Related professional readings are also required. The student is expected to develop a counseling caseload, participate in group work, attend staff meetings and schedule a weekly meeting with the field supervisor for evaluation. A minimum 300 hours in a mental health counseling setting, acceptable to the department is required. Health Insurance required for Mental Health Counseling students.

Prerequisite of EDC 669 and Pre or Co-requisite of EDC 601, 608, & 687 are required.

Credits: 3

Every Fall, Spring and Summer

EDC 684 Clinical Mental Health Counseling Internship II

This is a second semester internship required for

Mental Health Counseling students. Course content and time requirements are the same as for EDC 683. Health Insurance required for Mental Health Counseling students.

Prerequisite of EDC 683 is required.

Credits: 3

Every Fall, Spring and Summer

EDC 685 Clinical Mental Health Counseling Internship III - Advanced Certificate only

This course consists of supervised experience involving 300 hours in an approved mental health counseling setting. Professional readings are required. However, the student at this level is expected to be self-initiating and able to perform both competently and creatively in considerable depth in achieving the objectives of the course at the practitioner level. Health insurance required for Mental Health Counseling Students.

Credits: 3

On Occasion

EDC 686 Clinical Mental Health Counseling Internship IV - Advanced Certificate only

This course is a continuation of the advanced internship placement and seminar experience as it consists of supervised experience involving 300 hours in an approved mental health counseling setting. Professional readings are required. However, the student at this level is expected to be self-initiating and able to perform both competently and creatively in considerable depth in achieving the objectives of the course at the practitioner level. Health insurance required for Mental Health Counseling students.

Prerequisite of EDC 685 is required.

Credits: 3

On Occasion

EDC 687 Group Counseling: Theory and Practice

This course will examine the dynamics present in a counseling group and how these forces can be employed in the service of therapeutic change. Leadership styles and skills will be discussed with special consideration given to their application and impact on members. The progressive stages in group development will be identified. Concomitant strategies for addressing relevant issues within the stages will be presented. Practical considerations necessary for screening potential members, beginning/ending groups, process interventions, discussing confidentiality and ethical considerations will be included. A variety of theoretical orientations on groups will be explored.

Credits: 3

Every Fall and Spring

EDC 690 School Counseling Internship I

This course is designed for students in the school counseling specialization. It is taken in the latter part of the graduate program after they have taken considerable theory and coursework in the counseling process and its application within a school setting. The student is required to attend weekly seminar meetings, and to prepare weekly

logs directed toward observation, insight, and evaluation of activities in the field setting. Related professional readings are also required. The student is expected to develop a counseling caseload, participate in group work, attend staff meetings, and meet with the cooperating counselor for evaluation. A minimum of 300 hours in a school setting, acceptable to the department is required.

Pre requisite of EDC 669 and EDC 659, and a pre or corequisite of EDC 614 and EDC 687 are required.

Credits: 3

Every Fall

EDC 691 School Counseling Internship II

This course consists of a supervised experience involving 300 hours in a school setting. Course content and time requirements are the same as 690. A permission form signed by the field supervisor must be on file with the Department of Counseling and Development before the student begins the internship placement.

Prerequisite of EDC 690 is required.

Credits: 3

Every Spring

EDC 700 Independent Study

Independent study involves in-depth development of a project idea as an area of study in a previous course. Permission to take this course is based on the merit of the proposed study and the needs and background of the student. Permission requires the signature of the faculty member sponsoring the study, the Department Chair and the Dean of the College of Education, Information and Technology at LIU Post. Independent Study is not allowed in place of a course offered as part of the program. Hours are arranged.

Credits: 3

On Occasion

EDC 702 Research Methods In Counseling

This is a course in the understanding of the use, process and applications of research findings in counseling. Students will examine recent research studies, explore topics of particular interest to them, and prepare a draft research proposal on an issue of their choosing. This course is project-based, relevant and practical.

Credits: 3

Every Fall and Spring

EDC 750 Special Topics in Counseling

Summer Session institutes and workshops are three-credit courses, one week in length, designed to enrich one's graduate or post-graduate education by focusing on topics that are of timely interest and concern to working professionals. Often institutes are team-taught by experts in their field, offering students a unique opportunity to accelerate their academic progress for personal, professional and career advancement. All courses are open to visiting students and working professionals.

• The Adolescent in Crisis: Detection, Intervention

and Referral

- Cognitive-Behavior Therapy (CBT): Theory, Practice and Techniques
- Counseling the Gay, Lesbian, Bisexual or Transgender Client/Student
- Counseling Through the Creative Arts
- Grief Counseling with Clients Facing Dying, Death, Bereavement, Trauma and Loss
- Helping Parents Help Their Children: Practical Strategies for LMHC Practitioners and School Support Personnel
- Spirituality in Counseling and Psychotherapy: A Dimension of Integrative Healing

Credits: 3

Every Summer

DEPARTMENT OF CURRICULUM AND INSTRUCTION

Phone: 516-299-2374

Fax: 516-299-3312

Chair: Piro

Professor: Dornisch, Piro, Rasheed, Rhee

Associate Professors: Ahmad, Byrne, Choi,

Dunne, Goubeaud, Levine, Ogulnick,

Schneiderman, Tolentino, Woo

Adjunct Faculty: 46

The Department of Curriculum and Instruction offers one of the most comprehensive teacher preparation programs in New York State. Nationally accredited by the Council for the Accreditation of Education Preparation (CAEP), the department's master's degree programs focus on the different stages of child development: infancy, pre-school, early childhood, childhood, middle and high school and teaching English to speakers of other languages. Students are mentored throughout their entire program by expert faculty who oversee their student-teaching assignments, portfolio development, peer- and self-evaluations, and leadership experiences. All teacher education programs lead to New York State teacher certification.

M.S. in Early Childhood Education (Birth - Grade 2)

The Master of Science degree in Early Childhood Education prepares professional teachers and leaders to work with infants, toddlers, preschoolers and younger children in their formative years (Birth to Grade 2). You will be trained to work in a variety of educational settings, including public and private schools, Head Start programs, child development and child care centers and other programs related to the education of children, from ages Birth to 8.

The program is designed for individuals who have earned a bachelor's degree from an accredited university or college and who wish to begin a new career as a certified school teacher. Upon graduation, you will be eligible for Initial Teaching Certification from New York State. In addition, current teachers who have bachelor's degrees in education and Initial Teaching Certification may use this program to expand their expertise to the first through sixth grade levels. This program meets the New York State master's degree requirements for Professional Teaching Certification.

The M.S. degree curriculum comprises 11 education courses (33 credits) plus field experience, supervised student teaching (6 credits), and a culminating experience. In the required courses you will study the physical, intellectual,

emotional and social development of small children, including culturally diverse populations. You will gain an understanding of the theory and practice of teaching language arts -- reading, writing, listening, and speaking -- in the early childhood classroom. The curriculum includes courses in "The Psychological Foundations of Education," "Creative Expression for Early Childhood," "Child Development," and "Beginning Reading and Writing: Emergent Literacy." After completing 12 education credits, students take a seminar in Health & Substance Abuse.

The number of credits required for the program ranges 39 to 42 credits, depending on your culminating experience. You can choose one of three culminating experiences:

Choose from:

- Final Project (0 credits)
- Comprehensive Exam (0 Credits)
- Thesis Seminar (3 credits)

After you complete all degree requirements, successfully pass New York State Licensure tests (Students graduating fall 2013 LAST, ATSW, CST / Students graduating in spring 2014 and later EAS, ALST, CST and edTPA) and you have completed all seminars (Child Abuse, SAVE (Schools Against Violence Education Act), DASA (Dignity for All Students Act), you will be awarded Initial Teaching Certification by the New York State Education Department for Early Childhood: Birth - Grade 2. If you are a certified teacher with three years of teaching experience, you will be eligible to apply for Professional Teaching Certification upon completion of the program.

Please refer to the NYSED certification website (www.highered.nysed.gov/tcert/) for the most up-to-date changes in certification requirements.

ADMISSION REQUIREMENTS

Applicants to the Early Childhood Education (Birth to Grade 2) must meet the following requirements for admission.

- Application for admission.
- Application fee (non-refundable).
- Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
- Applicants must have achieved at least a 2.5 overall and 2.75 in major grade point average or equivalent in a bachelor's program.
- Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is: 79 Internet-based (213 computer based or 550 paper-based) or minimum IELTS score: 6.5.

Send application materials to:

Graduate Office of Admissions
LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Rd.
Brentwood N.Y. 11717

M.S. in Early Childhood Education (Birth - Grade 2)

[Program Code: 26163]

Major Requirements (39-42 Credits)

Required Education Core Courses**

EDI	600	Psychological Foundations of Education	3.00
EDI	601	Social Foundations of American Education	3.00
EDI	604	Early Child Development: Birth to Grade 2	3.00
EDI	643	Education for Cultural Diversity	3.00

****A grade of "B-" or higher is required in all education courses**

Required Pedagogical Core Courses

EDI	615	Early Childhood Curriculum: Birth to Preschool	3.00
EDI	616	Early Childhood Curriculum: K to Grade 2	3.00
EDI	618	Creative Expression for Early Childhood	3.00
EDI	625	Observation and Assessment in Early Childhood	3.00
EDI	639	Play In the Curriculum	3.00

Required Co-Related Content Courses

EDS	605	Beg Read & Writ Emergent Lit	3.00
EDS	610	Literacy Teaching and Learning: Birth-Grade 6	3.00
EDS	633	Accommodating Learners with Special Needs in Inclusive Settings (Includes Technology and Inclusion)	3.00

Required Health & Substance Abuse Workshop

HE	205A	Adolescent Health-Risk Wrkshp	0.00
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Required Student Teaching Course

EDI	713	Supervised Student Teaching and Seminar in Early Childhood Education	6.00
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Culminating Experience (0-3 Credits): Choose one of three culminating experiences:

- Final Project (0 credits), **required if applying for teacher certification**
- Comprehensive Exam (0 Credits)
- Thesis Seminar (3 credits)

Thesis Seminar Course

EDI	705	Thesis Seminar	3.00
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Credit and GPA Requirements

Minimum Total Credits: 39 - 42 credits

Minimum Major GPA: 3.00

**M.S. in Childhood Education
(Grades 1-6)**

The Master of Science degree in Childhood Education prepares professional teachers and leaders to address the intellectual, social and emotional needs of children in the first through sixth grades.

The program is designed for individuals who have earned a bachelor's degree from an accredited university and college and who wish to begin a new career as a certified school teacher. Upon graduation, you will be eligible for Initial Teaching Certification from New York State. In addition, current teachers who have bachelor's degrees in education and Initial Teaching Certification may use this program to expand their expertise to the first through sixth grade levels. This program meets the New York State master's degree requirements for Professional Teaching Certification.

The M.S. degree curriculum comprises 11 education courses (33 credits) plus field experience, supervised student teaching (6 credits) in a public or private school, and a culminating experience. Courses range from "The Psychological Foundations of Education," which covers a wide variety of factors that affect teaching, learning and development, to "Accommodating Learners with Special Needs in Inclusive Settings," which includes instruction in assistive and teaching technologies to help integrate students with disabilities into the classroom. Specific courses are devoted to teaching social studies, mathematics and science in the elementary school grades, and to remedial and developmental reading. After completing 12 education credits, all students take a seminar in Health and Substance Abuse.

The number of credits required for the program ranges 39 to 42 credits, depending on your culminating experience. You can choose one of three culminating experiences:

Choose from:

- Final Project (0 credits)
- Comprehensive Exam (0 Credits)
- Thesis Seminar (3 credits)

After you complete all degree requirements, successfully pass New York State Licensure tests (Students graduating fall 2013 LAST, ATSW, CST / Students graduating in spring 2014 and later EAS, ALST, CST and edTPA) and you have completed all seminars (Child Abuse, SAVE (Schools Against Violence Education Act), DASA (Dignity for All Students Act) you will be awarded Initial Teaching Certification by the New York State Department of Education to teach Childhood: Grades 1 to 6. If you are a certified teacher with three years of teaching experience, you will be

eligible to apply for Professional Teaching Certification upon completion of the program.

Please refer to the NYSED certification website (www.highered.nysed.gov/tcert/) for the most up to date changes in certification requirements.

ADMISSION REQUIREMENTS

Applicants to the M.S. in Childhood Education (Grades 1-6) must meet the following requirements for admission.

- Application for admission
- Application fee: (non-refundable)
- Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended
- Applicants must have achieved at least a 2.5 overall and 2.75 in major grade point average or equivalent in a bachelor's program
- Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is: 79 Internet-based (213 computer-based or 550 paper-based) or minimum IELTS score: 6.5.

Send application materials to:

Graduate Office of Admissions
LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Rd.
Brentwood, N.Y. 11717

M.S. in Childhood Education

[Program Code: 26164]

**Leading to NYS Initial Certification in
Grades 1-6**

Major Requirements (39-42 credits)

Core/Prerequisite Courses**

EDI	600	Psychological Foundations of Education	3.00
EDI	601	Social Foundations of American Education	3.00
EDI	643	Education for Cultural Diversity	3.00
EDI	677	Curriculum Development for the Classroom Teacher	3.00
EDI	700	Introduction to Educational Research	3.00

****A grade of "B-" or higher is required in all education classes**

Co-related Core Requirements

EDS	610	Literacy Teaching and Learning: Birth-Grade 6	3.00
EDS	611	Literacy Assessment for the Classroom Teacher: Birth-Grade 6	3.00

EDS	633	Accommodating Learners with Special Needs in Inclusive Settings (Includes Technology and Inclusion)	3.00
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Pedagogical Core Requirements

EDI	612	Teaching Social Studies in Grades 1-6	3.00
EDI	613	Teaching Mathematics in Grades 1-6	3.00
EDI	614	Teaching Science in Grades 1-6	3.00

Required Health & Substance Abuse Workshop

HE	205A	Adolescent Health-Risk Wrkshp	0.00
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Required Student Teaching Courses

EDI	709	Supervised Student Teaching and Seminar in the Elementary School	6.00
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Culminating Experience (0-3 Credits): Choose one of three culminating experiences:

- Final Project (0 credits), **required if applying for teacher certification**
- Comprehensive Exam (0 Credits)
- Thesis Seminar (3 credits)

Thesis Course

EDI	705	Thesis Seminar	3.00
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Electives

Courses that are not being used to satisfy major or core requirements.

Credit and GPA Requirements

Minimum Total Credits: 39 - 42

Minimum Major GPA: 3.00

**M.S. in Childhood Education /
Literacy (Dual Certification)**

See the **Department of Special Education and Literacy** section of this bulletin for program description, program requirements and admission requirements.

**M.S. in Childhood Education /
Special Education (Dual
Certification)**

See the **Department of Special Education and Literacy** section of this bulletin for program description, program requirements and admission requirements.

M.S. in Adolescence Education (Pedagogy-Only)

Program Registration

The M.S. Adolescence Education Grades 7-12 (Pedagogy Only) Program is registered with the New York State Education Department to award degrees through LIU Post. Students interested in this degree program may attend classes at LIU Brentwood, but will apply to, and graduate from, LIU Post. As such, a minimum of three credits must be taken in residence at LIU Post. Students enrolled in this program may apply for financial aid through LIU Post only.

Overview

The M.S. in Adolescence Education: Pedagogy-only degree is intended primarily for those students who have an undergraduate degree in the content area or 36 credits of study (either undergraduate or graduate) in the content area. In the case of social studies, degrees in history or political science (including 21 credits of history) are acceptable. At least three credits in geography must also have been completed.

In the case of applicants without an undergraduate degree in the content area, certain courses will not be counted toward the 36 qualifying credits. These courses include ungraded credits such as CLEP, advanced placement, pass/fail, and life experience, as well as content area teaching methods courses. Students not meeting these criteria or denied admission to the pedagogy-only degree are encouraged to apply to the joint M.S. in Adolescence Education degree which includes 18 credits in the following content areas: biology, earth science, English, mathematics, social studies and Spanish.

For applicants without a degree in the content area, the following criteria will be used to determine admission to the pedagogy-only degree.

BIOLOGY

Thirty-six credits in Biology with a biology GPA not less than 3.0 are required. A course in genetics is also required. All courses to be counted toward the 36 credits must have grade of B or better.

CHEMISTRY

Please contact the associate dean for the College of Liberal Arts and Sciences for specific requirements.

EARTH SCIENCE

Thirty-six credits in earth science are required, which must include no more than four introductory level courses with no more than two courses in geology or earth science, no more than one course in astronomy, no more than one course in meteorology. Students must have earned at least a B in each of the content courses. Earth science certification includes geology, astronomy, meteorology, and earth science. It does not include environmental science.

ENGLISH

Thirty-six credits in English (not including composition) are required, with grades of B or better in each course. The courses should include 1 course in Shakespeare, 2 courses in British literature of any kind (other than Shakespeare), 2 courses in American literature of any kind, 1 course in world literature survey, or equivalent, 1 course in research, theory, and literary analysis and 5 additional elective courses, not including freshman composition. The English Department believes the student should have as broad a range of English courses as possible, with studies in literature related to various historical periods (from medieval to modern) and genres (poetry, fiction, drama), and with studies also in literary analysis.

GERMAN

Please contact the associate dean for the College of Liberal Arts and Sciences for specific requirements.

ITALIAN

Please contact the associate dean for the College of Liberal Arts and Sciences for specific requirements.

MATHEMATICS

Thirty-six credits in mathematics are required with grades of B or better and should include two semesters of calculus and analytic geometry and at least six semesters of course work from the following list:

1. Multivariable or Advanced Calculus
2. Set Theory
3. Mathematical Logic
4. Euclidean Geometry
5. Probability and Statistics
6. Abstract Algebra
7. Linear Algebra
8. Real Analysis
9. Complex Analysis
10. Differential Equations
11. Discrete Mathematical Structures

SOCIAL STUDIES

Thirty-six credits in social studies to include three credits in U.S. government, six credits in a U.S. history survey, six credits of either a world history or a western civilization survey, six credits of upper-level courses that indicate a level of rigor beyond that of introductory courses and three credits in geography. A social studies GPA of at least 3.0 is required.

SPANISH

Thirty-six credits in Spanish with a minimum of a 3.0 Spanish and 3.0 cumulative GPA's are required. The Spanish credits should include a minimum of 30 credits above level 4 (intermediate) Spanish and should not include Spanish conversation or courses given in English.

Admission Requirements

Applicants to the M.S. in Adolescence Education (Grades 7-12) (Pedagogy-Only) Program must meet the following requirements for admission:

- Application for admission.
- Application fee: non-refundable.

- Official Copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
- Applicants must have achieved at least a 3.0 overall grade point average or equivalent in a bachelor's program.
- Two professional and/or academic letters of recommendation that address the applicant's potential in the profession and ability to complete a graduate program.
- Students for whom English is a second language must submit official score results of Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is .79 internet-based (213 computer-based or 550 paper-based) or minimum IELTS score of 6.5.

SEND APPLICATION MATERIALS TO:

Graduate Office of Admissions
LIU Post
720 Northern Blvd.
Brookville, N.Y. 11548-1300

M.S. in Adolescence Education (Grades 7-12) (Pedagogy Only)

[LIU Post Program Code: 27268]

Major Requirements (36-39 Credits)

Social Studies Sub-Plan Required Course

EDI	660	Methods and Materials of Teaching Social Studies in Secondary Schools	3.00
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Biology Sub-Plan Required Course

EDI	655	Methods and Materials of Teaching Science in Secondary Schools	3.00
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Chemistry Sub-Plan Required Course

EDI	655	Methods and Materials of Teaching Science in Secondary Schools	3.00
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English Sub-Plan Required Course

EDI	658	Methods and Materials of Teaching English in Secondary Schools	3.00
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Earth Science Sub-Plan Required Course

EDI	655	Methods and Materials of Teaching Science in Secondary Schools	3.00
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German Sub-Plan Required Course

EDI	654	Methods and Materials of Teaching Modern Languages in Secondary Schools	3.00
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Italian Sub-Plan Required Course

EDI	654	Methods and Materials of Teaching Modern Languages in Secondary Schools	3.00
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Mathematics Sub-Plan Required Course

EDI	659	Method and Materials of Teaching Mathematics in Secondary Schools	3.00
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Spanish Sub-Plan Required Course

EDI	654	Methods and Materials of Teaching Modern Languages in Secondary Schools	3.00
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Required Adolescence Education Core Courses**

EDI	551	Psychology of the Adolescent Student	3.00
EDI	555	Organizational and Social Foundation of the High School	3.00
EDI	610	Curriculum and Teaching in Middle and High Schools	3.00
EDI	643	Education for Cultural Diversity	3.00
EDI	677	Curriculum Development for the Classroom Teacher	3.00
EDI	700	Introduction to Educational Research	3.00
EDS	612	Literacy Teaching & Learning: Gr 5-12	3.00
EDS	633	Accommodating Learners with Special Needs in Inclusive Settings (Includes Technology and Inclusion)	3.00
EDS	641	Literacy In Content Area 5-12	3.00

****A grade of "B-" or higher is required in all education classes**

Health & Substance Abuse Workshop

HE	205A	Adolescent Health-Risk Wrkshp	0.00
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Required Student Teaching Courses

EDI	712	Supervised Student Teaching and Seminar Grades 7-12	6.00
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Culminating Experience (0-3 Credits): Choose one of three culminating experiences

- Final Project (0 credits), **required if applying for teacher certification**
- Comprehensive Exam (0 Credits)
- Thesis Seminar (3 credits)

Thesis Course

EDI	705	Thesis Seminar	3.00
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Credit and GPA Requirements

Minimum Total Credits: 36 -39
 Minimum Major GPA: 3.00

M.A. in Teaching English to Speakers of Other Languages (TESOL)

Program Registration

The M.A. in Teaching English to Speakers of Other Languages Program is registered with the New York State Education Department to award degrees through LIU Post. Students interested in this degree program may attend classes at LIU Brentwood, but will apply to, and graduate from, LIU Post. As such, a minimum of three credits must be taken in residence at LIU Post. Students enrolled in this program may apply for financial aid through LIU Post only.

Overview

Imagine being in a room where everyone is speaking a language completely unfamiliar to you. Many students in our local schools face this problem on a daily basis. The Master of Arts program in TESOL program prepares you to help children in all grades to overcome language barriers and learn how to speak the English language effectively. You will develop a greater awareness of the special needs of children in multilingual/multicultural school districts. This highly specialized program - which prepares you for New York State certification - also provides advanced training for experienced TESOL teachers, supervisors and administrators.

Students can choose either face-to-face or blended format options. The program is 39-42 credits depending on course selection and the culminating experience.

After you complete all degree requirements, successfully pass New York State Licensure tests (Students graduating fall 2013 LAST, ATSW, CST / Students graduating in spring 2014 and later EAS, ALST, CST and edTPA) and you have completed all seminars (Child Abuse, SAVE (Schools Against Violence Education Act), DASA (Dignity for All Students Act), you will be awarded Initial Teaching Certification by the New York State Department of Education. Please refer to the NYSED certification website (www.highered.nysed.gov/tcert/) for the most up to date changes in certification requirements.

ADMISSION REQUIREMENTS

Applicants to the M.S. in Teaching English to Speakers of Other Languages must meet the

following requirements for admission.

- Application for admission
- Application fee (non-refundable)
- Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
- Applicants must have achieved at least a 2.5 overall and 2.75 in major grade point average or equivalent in a bachelor's program.
- Students are required to have 12 credits in a foreign language (may be waived for bilingual students)
- Students for whom English is a second language must submit official score results of the Test of English as a foreign language (TOEFL). The required minimum acceptable TOEFL score is: **79 Internet-based** (213 computer-based or 550 paper based) or minimum IELTS score: 6.5.

SEND APPLICATION MATERIALS TO:
 Graduate Office of Admissions
 LIU Post
 720 Northern Blvd.
 Brookville, NY 11548-1300

[LIU Post Program Code: 26175]

M.A. Teaching English to Speakers of Other Languages (TESOL)

Major Requirements (39-42 Credits)

Education Courses**

EDI	600	Psychological Foundations of Education	3.00
EDI	601	Social Foundations of American Education	3.00
EDI	643	Education for Cultural Diversity	3.00
EDI	700	Introduction to Educational Research	3.00
EDS	633	Accommodating Learners with Special Needs in Inclusive Settings (Includes Technology and Inclusion)	3.00

****A grade of "B-" or higher is required in all education courses**

Methods & Materials Courses

EDI	650	Methods and Materials in Teaching English to Speakers of Other Languages or Dialects	3.00
EDI	679	Advanced Methods and Evaluation in TESOL	3.00
EDI	689	TESOL in Content Areas: Science, Humanities and Social Science	3.00

Adolescent Health-Risk Workshop

HE	205A	Adolescent Health-Risk Wrkshp	0.00
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Educational Theory & Practice Courses

EDI 630 Second-Language Literature Acquisition 3.00

EDI 680 Bilingual Education and ESL: Theory and Practice 3.00

Co-Related Content Course

ENG 512 Descriptive Linguistics 3.00

(LIN 512 Descriptive Linguistics 3.00)

One of the following Student Teaching or Practicum Course and Elective

EDI 726 Supervised Student Teaching and Seminar in Teaching English to Speakers of Other Languages (K-12) 6.00

EDI 620 Practicum In TESOL and 3 credit elective if student teaching is waived 3.00

EDI Elective in Education 3.00

Culminating Experience (0-3 Credits): Choose one of three culminating experiences:

- Final Project (0 credits), **required if applying for teacher certification**
- Comprehensive Exam (0 Credits)
- Thesis Seminar (3 credits)

Thesis Seminar Course

EDI 705 Thesis Seminar 3.00

Credit and GPA Requirements

Minimum Total Credits: 39 - 42

Minimum Major GPA: 3.00

Curriculum and Instruction Courses

EDI 550 Psychology of the Early Adolescent Student

This course examines various aspects of early adolescent psychological development, including cognition, social relationships, stress, self-esteem, political and moral development. Considerable attention is given to gender, race, ethnicity, the special early adolescent and the "at-risk" student. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 15 hours of fieldwork will be required.

Credits: 3

Every Fall and Spring

EDI 551 Psychology of the Adolescent Student

This course examines various aspects of adolescent psychological development, including cognition, social relationships, stress, self esteem and political and moral development. Considerable attention is given to gender, race, ethnicity, the special adolescent and the "at risk" student. The use of the technology as related to teaching and learning will be examined. This course will require a writing component. Also, 15 hours of fieldwork will be required.

Credits: 3

Every Fall

EDI 554 Organizational and Social Foundation of the Middle School

Foundational aspects of middle school education are explored in this course which traces the development of the middle school, providing theoretical and practical examples of successful proposals and projects. Issues and problems relating to governance, structure, and middle school constituencies are studied. The use of technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 15 hours of fieldwork will be required.

Credits: 3

On Occasion

EDI 555 Organizational and Social Foundation of the High School

This course explores the foundational aspects of high school education. Various perspectives will aid the asking/answering of foundational questions, such as: How do philosophy and culture inform how students at the high school levels think about teaching and learning? What is the teaching-learning connection? Is learning the same as developing? By engaging in dialectical methods of critical inquiry, students will reexamine the philosophical, sociological, historical, political and cultural contexts of their educational pedagogy. To this effect, traditional definitions of race, class and gender will also be explored with emphasis on issues of ethnicity, sexual orientation, religious

affiliation and the relationship between the public and the private notions of identity. This course will further examine the underpinnings of such belief structures and explore alternate ways of knowing. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 15 hours of field work will be required.

Credits: 3

Every Spring

EDI 600 Psychological Foundations of Education

This course is designed to introduce students to psychological theories and principles which affect teaching, learning and development. Students have the opportunity to observe student and teacher behavior as well as classroom environments in order to identify operative psychological theories and principles. The use of the technology and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Credits: 3

Every Fall and Spring

EDI 601 Social Foundations of American Education

This course introduces students to the social, economic, political and intellectual foundations of American education. It describes the development of the American school system in a rapidly changing environment, with emphasis on the relationship between education and society. Main topics to be explored are the structure and purposes of schooling, the professionalization of teaching, educational policy making and school social factors influencing teaching and learning, and the relationship between education and work. Class discussions are based upon both primary and secondary sources. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Credits: 3

Every Fall and Spring

EDI 603 Advanced Topics in the Psychology of Teaching

This course is an analysis of how school conditions, including teachers and behavior, influence students' acquisition and subsequent application of information and abilities. Emphasis is on setting educational objectives and managing classroom variables to help students achieve them. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Credits: 3

On Occasion

EDI 604 Early Child Development: Birth to Grade 2

Scientific findings on the physical, intellectual, emotional and social development of young

children, birth to grade two are examined. The integration of perception, cognition and the growth of the total personality are stressed, and their significance for teaching and guidance processes is emphasized. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of field work will be required.

Credits: 3

On Occasion

EDI 606 Contemporary Issues in American Education

The course offers analyses of selected contemporary issues in American education. The issues are considered in terms of their origin, present institutional manifestations and socio-economic policy implications for schooling or education at the district, state and national levels of American society. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Credits: 3

On Occasion

EDI 610 General Methods of Teaching in Middle and High School

Cross-listed as LIS 625

This course is a study of generic instructional techniques in which the student begins to explore the development of a repertoire of methodologies and materials to match instructional purposes. Students are expected to demonstrate mastery in a variety of teaching methods. The use of technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 20 hours of fieldwork will be required.

Prerequisite of EDI 551, 555, 643, 677 or EDI 551,555,556 are required. Students in Art Education MS and Music Education MS require prerequisites of EDI 600 and EDI 601.

Credits: 3

Every Fall and Spring

EDI 612 Teaching Social Studies in Elementary School Grades

This course examines social studies curriculum development through examination of theory and current practices in the school. Inquiry approach, model development, organizational patterns and teaching strategies are examined through current research. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Prerequisite of EDI 600, 601, and EDS 610 are required.

Credits: 3

Every Fall and Spring

EDI 613 Teaching Mathematics in the Elementary School Grades

Educational and psychological dimensions of

learning and teaching mathematics in grades K-6 are examined in the context of current trends in mathematics education. The development of mathematics concepts and understandings is explored through relevant activities and materials. Model programs and teaching approaches are discussed in light of current recommendations for mathematics education. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Prerequisite of EDI 600, 601, and EDS 610 are required.

Credits: 3

Every Fall and Spring

EDI 614 Teaching Science in Grades 1 - 6

This course is an examination of existing programs, materials and problems of science education in the light of current psychological and philosophical theories. Development of science activities with emphasis on the process of science, conceptual understanding, meeting individual differences, discovery approach and utilization of inexpensive, easily available materials for experiments and demonstrations are covered. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Prerequisite of EDI 600, 601, and EDS 610 are required.

Credits: 3

Every Fall and Spring

EDI 615 Early Childhood Curriculum: Birth to Preschool

Models, principles, curriculum and practices of developmentally appropriate infant, toddler and preschool care giving; emphasis on knowledge, skills and dispositions necessary to plan and facilitate development of infants, toddlers and preschoolers. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Prerequisite of EDI 600, 601 and 604 are required.

Credits: 3

On Occasion

EDI 616 Early Childhood Curriculum: Kindergarten to Grade 2

Models, principles, curriculum and practices of developmentally appropriate kindergarten, first and second grade education; emphasis on knowledge, skills and dispositions necessary to plan and facilitate the development of school-age children. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Prerequisite of EDI 600, 601 and 604 are required.

Credits: 3

On Occasion

EDI 618 Creative Expression for Early Childhood

Techniques for instructing young children to handle various art materials creatively and expressively are examined. Techniques of storytelling, creative dramatics and related language activities for use with young children are included in this course along with the integration of the creative arts into the total curriculum. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Prerequisite of EDI 600, 601 and 604 are required.

Credits: 3

On Occasion

EDI 620 Practicum In TESOL

TESOL Practicum.

Credits: 3

Every Fall and Spring

EDI 625 Observation and Assessment in Early Childhood

Developmental perspective on measurement and evaluation in early childhood years. Considers standardized tests, observations, checklists, rating scales, portfolios and teacher-designed tests and rubrics; their advantages and disadvantages for use with young children; and professional ethical issues pertaining to evaluating young children. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Prerequisite of EDI 600, 601 and 604 are required.

Credits: 3

On Occasion

EDI 630 Second-Language Literature Acquisition

The core of literacy is the construction of meaning, either through the creation of one's own text or the interpretation of texts written by others. This course provides a theoretical and practical background in the issues related to the development of reading and writing for second language/bilingual children, adolescents, and adults in Pre-K to College settings. In particular, we will focus on: how and when to teach literacy skills in native languages; the question of transfer of reading skills from native to a second language; the cultural and socioeconomic dimensions of literacy, biliteracy and illiteracy; teaching and learning strategies affecting literacy acquisition from a native to a second language; and developing advanced literacy through the language arts and literature. We will begin by examining research on children's first and second language literacy acquisition in the settings of home, community and in schools. From there we will move on to what this means for daily work in classrooms with second language learners of various ages and linguistic, ethnic, cultural, and socioeconomic backgrounds. The use of the technology as it relates to teaching and learning will

be examined. This course will require a writing component. Also 10 hours of fieldwork will be required.

Prerequisite of EDI 600, 601, and EDS 610 are required.

Credits: 3

Every Spring

EDI 639 Play In The Curriculum

Students will gain an understanding of the direct link between play and early childhood development. It will explore the connection between how play supports the curriculum and how the curriculum supports play. The focus will be on theories of play with the goal of developing the whole child. There will be a synthesis of theory and practice. 10 hours of fieldwork will be required.

The use of the technology as it relates to teaching and learning will be integrated into the course work. This course will require a writing component.

Prerequisite of EDI 600, 601 and 604 are required.

Credits: 3

On Occasion

EDI 643 Education for Cultural Diversity

The principles and practices of multicultural education are studied in this course, which provides a practical approach to implementation of a culturally diverse Curriculum and Instruction. Major issues covered include human rights, involvement of parents and the community, criteria for multicultural curricula, assessment and evaluation strategies, global issues in education, and formulating an agenda for educational and social action. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also 10 hours of fieldwork will be required.

Credits: 3

On Occasion

EDI 650 Methods and Materials in Teaching English to Speakers of Other Languages or Dialects

This is a basic course in the analysis of the teaching of grammar, pronunciation, reading and vocabulary development to students who speak other languages or nonstandard dialects of English, using the principles and application of descriptive linguistics and including problems of cross-cultural communication, and a survey of methods, materials, techniques and media appropriate for individual and group instruction on the elementary, secondary, adult and college levels. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 15 hours of fieldwork will be required.

Prerequisite of EDI 600, 601, and EDS 610 are required.

Credits: 3

On Occasion

EDI 654 Methods and Materials of Teaching Modern Languages in Secondary Schools

This course is a study of the current methods of instruction in foreign languages. Curriculum materials and instructional devices for the effective teaching of foreign languages in the middle, junior and secondary schools are discussed, examined and appraised. Materials for co-curricular programs such as assemblies, club meetings and other activities are considered. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 20 hours of fieldwork will be required.

Prerequisite of EDI 551, 555, 643, 677 or EDI 551,555,556 are required.

Credits: 3

Every Fall and Spring

EDI 655 Methods and Materials of Teaching Science in Secondary Schools

Existing curricula, trends and issues in science instruction in grades 7-12 are examined in light of recent advances in science content and in teaching for process, planning instruction, assessment strategies, classroom management, and the use of easily available materials for laboratory activities. Demonstration lessons are taught by members of the class. The interaction of science and technology and the implication for the development of values and attitudes in today's youth are discussed. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 15 hours of fieldwork will be required.

Prerequisite of EDI 551, 555, 643, 677 or EDI 551,555,556 are required.

Credits: 3

Every Fall and Spring

EDI 659 Method and Materials of Teaching Mathematics in Secondary Schools

The psychological and educational dimensions of teaching mathematics as a secondary school subject are explored. Detailed analysis of the content of algebra I, algebra II, geometry, coordinate geometry, trigonometry and other branches of secondary school mathematics are explored. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 20 hours of fieldwork will be required.

Prerequisite of EDI 551, 555, 643, 677 or EDI 551,555,556 are required.

Credits: 3

Every Fall and Spring

EDI 660 Methods and Materials of Teaching Social Studies in Secondary Schools

This course is designed to acquaint the student with the content areas which comprise social studies and to examine the methods relevant to its teaching. It is intended that the student becomes aware of a variety of approaches used in dealing with the

subject and creates a method with which to present his or her competence. In addition, the course seeks to provide the understanding that the process of social studies is one of synthesis of the academic areas in the social sciences and that its teaching necessitates creativity. To that end, students are encouraged to enter the public schools for the purpose of observing of teaching styles. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 20 hours of fieldwork will be required.

Prerequisite of EDI 551, 555, 643, 677 or EDI 551,555,556 are required.

Credits: 3

Every Fall and Spring

EDI 658 Methods and Materials of Teaching English in Secondary Schools

The course explores the scope and sequence of instruction in secondary English. Students have the opportunity to design and teach lessons, to videotape their teaching and to observe experienced teachers of English. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 20 hours of fieldwork will be required.

Prerequisite of EDI 551, 555, 643, 677 or EDI 551,555,556 are required.

Credits: 3

Every Fall and Spring

EDI 677 Curriculum Development for the Classroom Teacher

This course examines principles of curriculum construction, planning, development and justification in relationship to historical, theoretical and practical considerations of purpose, content and the organization of educational experiences. Consideration is given to principles of curriculum research and evaluation. The course embraces concerns of the school and non-school settings for educational experiences. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 10 hours of fieldwork will be required.

Prerequisite of EDI 600, 601, and EDS 610 are required.

Credits: 3

Every Fall and Spring

EDI 679 Advanced Methods and Evaluation in TESOL

This course focuses on the application of ESL theory and techniques to the development of specific lesson plans, ESL curriculum and evaluation techniques. The use of testing instruments for diagnostic and evaluative purposes is studied. Observations of teachers working in the field are incorporated into the discussion and evaluation of teaching strategies. A microtaping with videotape is made of student performance. The use of the technology as

it relates to teaching and learning will be examined. This course will require a writing component. Also, 15 hours of fieldwork will be required.

Prerequisite of EDI 600, 601, and EDS 610 are required.

Credits: 3

On Occasion

EDI 680 Bilingual Education & ESL: Theory & Practice

This course covers the history of bilingual education and ESL in the United States. The course is a study of present theories and practices and of available materials in these fields. Discussion of the different types of bilingual and ESL programs and the importance of a bicultural component are covered.

Prerequisite of EDI 600, 601, and EDS 610 are required.

Credits: 3

On Occasion

EDI 689 TESOL in Content Areas: Science, Humanities and Social Science

This course examines current principles, practices and materials in the use of TESOL in the specific content areas. The course includes the development and adaptation of science, humanities and social science curricula to meet the needs of the non-English speaking child. The use of the technology as it relates to teaching and learning will be examined. This course will require a writing component. Also, 20 hours of fieldwork will be required.

Credits: 3

On Occasion

EDI 700 Introduction to Educational Research

This course is designed to provide a broad understanding of the theories and practices of teacher action research in education. Students will be introduced to the theoretical background underlying teacher action research and engage in analytic and practical activities designed to demonstrate a systematic and reflexive inquiry into classroom practice. Components include (1) developing research questions, (2) designing and planning a meaningful research study, (3) collecting and analyzing data in ethical ways, (4) representing findings, and (5) incorporating the findings into practice. By the end of the course, students will know how to use action research in their educational practice.

Credits: 3

Every Fall and Spring

EDI 705 Thesis Seminar

This course is available only to those matriculated master's degree candidates electing to develop and write a thesis under the supervision of an approved faculty member. Registration must be approved by the student's departmental chairperson or designated representative.

Credits: 3

Every Semester

EDI 706 Independent Study

The course, Independent Study, involves in-depth development of a project idea as a result of study in a previous course. Permission to take this course would be based on particular criteria: (1) merit of proposed study; (2) needs and background of student; i.e., ability to carry out such a study.

Permission to take this independent course would necessitate the signature of the faculty member conducting the study and the department chairperson and Dean of the College of Education, Information and Technology. It is understood that the faculty member who would direct the project would be qualified in the area designated by the student and that the choice of faculty (with the previous stipulation) would be made by the student. Curriculum and Instruction Hours arranged with approval of instructor.

Credits: 1 to 3

On Occasion

EDI 709 Supervised Student Teaching and Seminar in the Elementary School

This course is the systematic, extended observation and student teaching experience under supervision in a selected private or public school. Half of the experience is in first through grade three, and the other half is in grades four through six. A weekly seminar integrates theory with practice and provides orientation to the teaching profession.

Prerequisite of EDI 50, 600, 601, 612, 613, 614, 677, 643, 700, EDS 610, 611 & EDS 633.

Credits: 6

Every Fall and Spring

EDI 710 Supervised Student Teaching and Seminar for Childhood/Special Ed or Childhood/Literacy

This course is the systematic, extended observation and student teaching experience under supervision in a selected private or public school. Half of the experience is in first through grade three, and the other half is in grades four through six. A weekly seminar integrates theory with practice and provides orientation to the teaching profession.

Prerequisites of EDI 50, 600, 601, 677, 612, 613, 614, EDS 600, 610, 619, 640, 642 or EDS 600, 610, 617, 630, 631, 632, 633 and 624 are required.

Credits: 3

Every Fall and Spring

EDI 711 Supervised Student Teaching and Seminar in the Middle School

Students preparing to qualify as school teachers are required to spend half of their student teaching experience in grades five to six, and the other half in grades seven to nine. Students are expected to participate in conferences, meetings, and extracurricular activities in the schools to which they are assigned. This is for a full semester, which is from 14 to 15 weeks. A weekly seminar integrates theory with practice and provides orientation to the teaching profession.

Prerequisite of EDI 50, 550, 554, 557, 610, one of

the following courses (EDI 654 or 655 or 656 or 657 or 658 or 659 or 660), 700 and EDS 641 are required.

Credits: 6

On Occasion

EDI 712 Supervised Student Teaching and Seminar Grades 7-12

Students preparing to qualify as adolescence school teachers are required to spend half of their student teaching experience in grades seven to nine, and the other half in grades 10-12. Students are expected to participate in conferences, meetings and extracurricular activities in the schools to which they are assigned. This is for a full semester, which is for 14 to 15 weeks. A weekly seminar integrates theory with practice and provides orientation to the teaching profession.

Prerequisite of (EDI 50, 551, 555, 610, 643, 677, 700, EDS 612, 641) or (EDI 551, 555, 610, 700, EDS 641 and 18 credits in subject area) and one of the following EDI 654 or 655 or 656 or 657 or 658 or 659 or 660 are required.

Credits: 6

On Occasion

EDI 713 Supervised Student Teaching and Seminar in Early Childhood Education

The one semester student teaching experience provides an opportunity for the teacher candidate to integrate theory and practice through development and implementation of learning experiences for young children from birth to grade 2 in two settings. The teacher candidate will integrate theories of child development, family systems, theories of learning, content knowledge, and early childhood curriculum and pedagogy. The student teaching experience also provides the teacher candidate with opportunities to learn how to work in collaboration with field-site staff, to work as a member of an interdisciplinary team, and to reflect on their practice in collaborative relationships.

Prerequisite of EDI 50, 600, 601, 604, 615, 616, 618, 625, 639, 643, EDS 605 and 610 are required.

Credits: 6

On Occasion

EDI 726 Supervised Student Teaching and Seminar in Teaching English to Speakers of Other Languages (K-12)

This course is the systematic, extended observation and student teaching experience under supervision in selected public and private school settings. This course is designed for students who seek certification in teaching in grades kindergarten through 12 (K-12). A minimum of 360 hours with 110 hours in actual teaching under supervision of certified staff in classroom instruction and appropriate school activities are required. Students who qualify would spend half a semester student teaching on the elementary school level and the other half teaching their academic subject area on the secondary level in a TESOL setting. A weekly

seminar integrates theory with practice and provides orientation to the teaching profession.

Prerequisite of EDI 50, 600, 601, 630, 643, 650, 679, 680, 689, 700, ENG 512 or LIN 512 are required.

Credits: 6

Every Fall and Spring

EDI 750 Summer Institute

Summer Institute on a special topic in Curriculum and Instruction.

Credits: 3

On Occasion

Linguistics Course

LIN 512 Descriptive Linguistics

This course is an overview of descriptive linguistics through the study of such components of language as phonemics, morphology, grammar and semantics.

ENG 787 is cross-listed as LIN 512.

Credits: 3

On Occasion

English Course

ENG 512 Descriptive Linguistics

This course is an overview of descriptive linguistics through the study of such components of language as phonemics, morphology, grammar and semantics.

ENG 787 is cross-listed as LIN 512.

Credits: 3

On Occasion

Health Education Course

HE 205A Adolescent Health-Risk Wrkshp

Adolescent Health-Risk Wrkshp

Credits: 0

Every Fall, Spring and Summer

DEPARTMENT OF SPECIAL EDUCATION AND LITERACY

Phone: 516-299-2245

Fax: 516-299-3312

Chair: Kramer-Vida

Full Professors: Cohen, Minge, Mittler,

Pierangelo, Sanacore

Associate Professors: Feeley, Levitt, Kramer-Vida

Assistant Professor: Reinecke

Adjunct Faculty: 33

The Department of Special Education and Literacy prepares students for New York State certification as special education teachers and literacy specialists. Student can select from two Master of Science degree programs: Literacy or Special Education; our Special Education M.S.Ed offers two concentrations: General and Autism. The department also offers dual certification programs which prepare you to become certified in two specialty areas: Childhood Education (Grades 1 to 6) and Special Education or Literacy.

The mission of the Department of Special Education and Literacy is the generation, preservation, dissemination, and application of knowledge and research in the fields of special education and literacy for the benefit of students, public/private schools and agencies in the Long Island and metropolitan New York community. The department provides premier instructional, applied research, and public service programming in an open and welcoming environment. We fulfill our commitment to quality by using advanced instructional technologies, fostering lifelong learning, promoting cultural diversity, and working in partnership with our service communities.

The programs are accredited by the Council for the Accreditation of Education Preparation (CAEP), signifying they meet the highest standards of quality in preparing competent, caring and qualified professional educators who will teach and lead in pre-K through grade 12 schools.

The Special Education Program prepares students to create effective learning environments for three types of students: mentally handicapped, emotionally disturbed, and learning disabled in grades 1 to 6. Coursework includes classroom management, the diagnosis and correction of learning disabilities, and the use of inclusion techniques.

The Literacy Program leads to New York State certification as a Literacy Teacher and prepares students to work in schools and clinical settings as a literacy specialist. Students learn to teach reading and written communications, develop reading curricula, evaluate student progress, and identify students in need of corrective and remedial instruction. Participants develop skills and clinical experience for communicating with parents and the expertise to evaluate district-wide reading programs.

M.S.Ed. in Special Education

General Concentration

Teaching students with special needs in elementary school requires dedication and knowledge. The 30-credit Master of Science in Education in Special Education (M.S.Ed.) will prepare you to create effective learning environments for three types of students: mentally handicapped, emotionally disturbed and learning disabled. These three areas of specialization are incorporated into one comprehensive program that covers grades 1 to 6.

You will study classroom management and the diagnosis and correction of learning disabilities. You will learn about inclusion techniques - a trend toward keeping special education children in regular classes while also providing additional assistance in that setting. Elective courses include the use of technology in special education, understanding the neurologically impaired child, and the psychology and education of autistic children. Supervised student-teaching opportunities will give you real-world experience with this special population.

The M.S.Ed. in Special Education program is accredited by the Council for the Accreditation of Education Preparation (CAEP), signifying the program of study meets the highest standards of quality in preparing competent, caring and qualified professional educators who will teach and lead in public and private schools.

Admission Requirements

Applicants to the M.S.Ed. in Special Education must meet the following requirements for admission.

- Application for admission.
- Application fee: (non-refundable).
- Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
- Applicants must have achieved at least a 3.0 in major and 3.0 overall cumulative GPA in a bachelor's program.
- Initial (or provisional) teaching certificate is required. Special education applicants must hold provisional or initial certification in elementary, early childhood or childhood education.
- A minimum grade point average of B must be maintained for continuation in the program and eligibility for practicum experiences.
- Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is: 79 Internet-based (213 computer-based or 550 paper-based) or minimum IELTS score: 6.5.

Send application materials to:

Graduate Office of Admissions

LIU Brentwood

Michael J. Grant Campus

1001 Crooked Hill Road

Brentwood, NY 11717

Autism / CASE Concentration

Autism is a complex developmental disability that typically appears in the first three years of life. The Centers for Disease Control estimate that as many as one out of every 110 children falls somewhere on the autism disorder spectrum. Helping these children and their families is the goal of the master's degree program in special education with a concentration in autism. The 30-credit Master of Science in Education prepares highly specialized educators to work with autistic children and adults. It also prepares educators to work in teams with psychologists, social workers and families to respond to the special needs of this unique population. The program leads to New York State certification in Special Education for Grades 1-6, and includes three courses certified by the Behavior Analyst Certification Board.

As a student in this program, you will study the assessment and instruction of students with severe disabilities, behavior management for children with autism and developmental disorders, communication development and language disorders in autistic children and other subjects central to the education of children on the autism spectrum. Professors with extensive experience and expertise lead small classes, and the program places considerable emphasis on field study and practicum.

Admission Requirements

Applicants to the M.S.Ed. in Special Education, concentration in Autism, must meet the following requirements for admission.

- Application for admission
- Applicant fee (non-refundable)
- Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
- Bachelor's degree with at least a 3.0 in the candidate's major field and a 3.0 cumulative average in undergraduate studies.
- In addition, a provisional or initial teaching certificate is required. Special education applicants must hold provisional or initial certification in elementary or childhood education.
- Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is: 79 Internet-based (213 computer-based or 550 paper-based) or minimum IELTS score: 6.5.

Send application materials to:

Graduate Office of Admissions
LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Road
Brentwood, NY 11717

M.S.Ed. in Special Education (Grades 1-6)

[Program Code: 27543]

Major Requirements (30 credits)

Special Education Core Course Requirements:

EDS 600	Introduction to the Study of the Exceptional Child & Adolescent	3.00
EDS 617	Literacy for Children with Disabilities: Birth-Grade 6	3.00
EDS 620	Assessment and Diagnosis of Children with Disabilities	3.00
EDS 630	Curriculum-based Assessment and Instruction of Students with Mild Disabilities	3.00

General Concentration

Course Requirements:

EDS 631	Curriculum-based Assessment and Instruction of Students with Severe Disabilities at the Elementary and Secondary Levels	3.00
EDS 632	Instruction and Classroom Management for Children & Adolescents with Emotional and Behavior Problems	3.00
EDS 633	Accommodating Learners with Special Needs in Inclusive Settings (Includes Technology and Inclusion)	3.00
EDS 624	Contemporary Issues and Research in Special Education/Culminating Experience	3.00
EDS 702	Supervised Practicum in Special Education at the Elementary and Secondary Levels	3.00
EDS	Elective in Special Education - Students may choose a Special Education course as an elective	3.00

Autism/CASE Concentration

Course Requirements:

EDS 629	Curriculum-based Assessment and Instruction of Students with Severe Disabilities - Autism	3.00
EDS 635	Behavior Management for Children with Autism & Developmental Disabilities	3.00
EDS 750	Institute	3.00
SPE 681	Language Disorders in Severe Developmental Disabilities and Autism	3.00
EDS 625	Contemporary Issues and Research in Special Education/Culminating Experience (Autism)	3.00
EDS 704	Practicum In Autism	3.00

Credit and GPA Requirements

Minimum Total Credits: 30 credits

Minimum Major GPA: 3.00

M.S.Ed. in Literacy (Birth-Grade 6)

The 30-credit Master of Science program leads to New York State certification as a Literacy Teacher for children from Birth to Grade 6, and prepares you to work in schools and clinical settings as a literacy specialist. The curriculum prepares you to teach reading and written communications, develop reading curricula, evaluate student progress, and identify students in need of corrective and remedial instruction. In addition, you will develop skills for communicating with parents and encouraging them to become intimately involved in their child's reading experience.

Students will gain clinical experience at our on-campus Literacy and Learning Development Center.

ADMISSION REQUIREMENTS

Applicants to the Master of Science program must meet the following requirements for admission.

- Application for admission.
- Application fee: (non-refundable).
- Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
- Applicants must have achieved at least a 3.0 overall and 3.0 in major grade point average or equivalent in an accredited bachelor's program. Applicants must hold provisional or initial teaching certificate. Students who do not meet these requirements are welcome to discuss their options for admissions with the graduate

advisor.

- Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is: 79 Internet-based (213 computer-based or 550 paper-based) or minimum IELTS score: 6.5.

Send application materials to:

Graduate Office of Admissions
LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Road
Brentwood, NY 11717

M.S.Ed. in Literacy (Birth - Grade 6)

[Program Code: 27542]

Major Requirements (30 credits)

Required Literacy Foundation Courses

EDS 600	Introduction to the Study of the Exceptional Child & Adolescent	3.00
EDS 610	Literacy Teaching and Learning: Birth-Grade 6	3.00
EDS 613	Literacy and Children's Literature: Birth-Grade 6	3.00
EDS 619	Literacy and Literature-based Reading Instruction: Birth-Grade 6	3.00
EDS 640	Literacy in the Content Areas: Birth-Grade 6	3.00
EDS 642	Literacy & Language Arts Instruction B - GR 6	3.00

Required Literacy Practicum Courses

EDS 615	Practicum I. Literacy Assessment and Intervention: Birth-Grade 6	3.00
EDS 616	Practicum II. Literacy Intervention: Birth-Grade 6	3.00
EDS 703	Practicum III Overcoming Literacy Difficulties: Birth-Grade 6	3.00

Required Culminating Experience Course

EDS 622	Contemporary Issues and Research in Literacy: Birth-Grade 6 (Culmination Experience)	3.00
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Credit and GPA Requirements

Minimum Total Credits: 30 credits

Minimum Major GPA: 3.00

M.S. in Childhood Education / Literacy (Birth - Grade 6)

Literacy is an important part of a child's social, emotional and intellectual development. The stronger a child's reading and comprehension skills, the greater the child's potential for life-long success. The Master of Science in Childhood Education/Literacy explores the values of reading, writing and technology and will train you to become a New York State certified teacher of children from grades 1 to 6. This 48-credit program will greatly expand your career opportunities by preparing you for dual certification – offered by New York State – in both childhood education and teaching literacy. The program is accredited by the Council for the Accreditation of Education Preparation (CAEP), signifying it meets the highest standards of quality in preparing competent, caring and qualified professional educators in public and private schools.

In your courses, you will explore basic principles of elementary education curricula as well as a full spectrum of instructional strategies and assessment methods. For example, "Social Foundations of American Education" looks at the development of the American school system in a rapidly changing environment, with emphasis on the relationship between education and society, while "Curriculum Development for the Classroom Teacher" examines historical, theoretical and practical considerations of the purpose, content and organization of educational experiences (including non-school settings).

Coursework in literacy covers reading comprehension, selecting appropriate literature for classroom learning, remedial instruction, and current trends in testing and reading techniques. Field work will enable you to work with individual children in classroom settings.

In service to our local community, the Department of Special Education and Literacy offers an on-campus clinic for children with reading challenges: the Literacy and Learning Development Center.

ADMISSION REQUIREMENTS

Applicants to the Master of Science program must meet the following requirements for admission.

- Application for admission
- Application fee: (non-refundable).
- Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
- Applicants must have achieved at least a 3.0 overall and 3.0 in major grade point average or equivalent in an accredited bachelor's program. Students who do not meet this requirement are welcome to discuss their options for admissions with the graduate advisor.
- Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language

(TOEFL). The required minimum acceptable TOEFL score is: 79 Internet-based (213 computer-based or 550 paper-based) or minimum IELTS score: 6.5.

Send application materials to:

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LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Road
Brentwood, NY 11717

M.S. in Childhood Education / Literacy

[Program Code: 26166]

Dual Certification, Leading to NYS Initial Certification

Major Requirements (48 Credits)

Curriculum & Instruction Courses

Requirements:

EDI	600	Psychological Foundations of Education	3.00
EDI	601	Social Foundations of American Education	3.00
EDI	677	Curriculum Development for the Classroom Teacher	3.00
EDI	612	Teaching Social Studies in Grades 1-6	3.00
EDI	613	Teaching Mathematics in Grades 1-6	3.00
EDI	614	Teaching Science in Grades 1-6	3.00
HE	205A	Adolescent Health-Risk Workshop	0.00
EDI	710	Supervised Student Teaching and Seminar for Childhood/Special Ed or Childhood/Literacy	3.00

Curriculum & Instruction Culminating

Experience:

Student is required to take the Final Project or Comprehensive Exam or Thesis (3 credits)

Thesis Course

EDI	705	Thesis Seminar	3.00
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Literacy Courses Requirements:

EDS	600	Introduction to the Study of the Exceptional Child & Adolescent	3.00
EDS	610	Literacy Teaching and Learning: Birth-Grade 6	3.00
EDS	619	Literacy and Literature-based Reading Instruction: Birth-Grade 6	3.00
EDS	640	Literacy in the Content Areas: Birth-Grade 6	3.00

EDS	642	Literacy & Language Arts Instruction Birth-Grade 6	3.00
EDS	615	Practicum I. Literacy Assessment and Intervention: Birth-Grade 6	3.00
EDS	616	Practicum II. Literacy Intervention: Birth-Grade 6	3.00
EDS	703	Practicum III Overcoming Literacy Difficulties: Birth-Grade 6	3.00
EDS	622	Contemporary Issues and Research in Literacy: Birth-Grade 6/Culminating Experience	3.00

Credit and GPA Requirements

Minimum Total Credits: 48 credits

Minimum Major GPA: 3.00

M.S. in Childhood Education / Childhood Special Education (Grades 1-6)

General Concentration

This 48-credit Master of Science program prepares you for New York state certification in both Childhood Education and Special Education. You will learn to develop and teach innovative curricula for children in Grades 1 to 6, and to teach elementary school children with special needs, including mental handicaps, learning disabilities, emotional and behavioral disorders, developmental disorders and physical disabilities. In addition, you will explore the historical, social and legal foundations of special education and receive extensive clinical experience by working with children with special needs. You will learn to identify the characteristics of youngsters with varying levels of learning difficulties and adapt instructional strategies and materials to fit their needs.

In service to our local community, the Department of Special Education and Literacy houses two on-campus clinics for children with reading challenges and disabilities: the Literacy and Learning Development Center and the Center for Community Inclusion.

ADMISSION REQUIREMENTS

Applicants to the Master of Science program must meet the following requirements for admission.

- Application for admission
- Application fee: (non-refundable)
- Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
- Applicants must have achieved at least a 3.0 in

the candidate's major field and a 3.0 cumulative average. A minimum grade point average of B must be maintained for continuation in the program and eligibility for practicum experiences.

- Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is: 79 Internet-based (213 computer-based or 550 paper-based) or minimum IELTS score: 6.5.

Send application materials to:

Graduate Office of Admissions
LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Road
Brentwood, NY 11717

Autism / CASE Concentration

The 51-credit program leads to dual New York State certification in childhood education (grades 1 to 6) and special education with a concentration in autism. Courses include psychological and social foundations of education; math, science and social studies methods; and curriculum and assessment. In addition, students take specialized courses in developmental reading, study of the exceptional child, literacy for children with disabilities, behavior management for children with autism, diagnosis and treatment of autism, language disorders, and curriculum-based assessment. Professors with extensive experience and expertise lead small classes, and the program places considerable emphasis on field study and practicum. A minimum of 150 hours of field experience are required prior to student teaching.

ADMISSIONS REQUIREMENTS

- Application for admission
- Application fee: (non-refundable)
- Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
- Applicants must have achieved at least a 3.0 in the candidate's major field and a 3.0 cumulative average. A minimum grade point average of B must be maintained for continuation in the program and eligibility for practicum experiences.
- Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is: 79 Internet-based (213 computer-based or 550 paper-based) or minimum IELTS score: 6.5.

Send application materials to:

Graduate Office of Admissions
LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Road
Brentwood, NY 11717

M.S. in Childhood Education / Childhood Special Education (Grades 1 - 6)

[Program Code: 26165]

(48-51 Credits)

Required Curriculum and Instruction Courses:

EDI	600	Psychological Foundations of Education	3.00
EDI	601	Social Foundations of American Education	3.00
EDI	677	Curriculum Development for the Classroom Teacher	3.00
EDI	612	Teaching Social Studies in Grades 1-6	3.00
EDI	613	Teaching Mathematics in Grades 1-6	3.00
EDI	614	Teaching Science in Grades 1-6	3.00
HE	205A	Adolescent Health-Risk Workshop	0.00
EDI	710	Supervised Student Teaching and Seminar for Childhood/Special Ed or Childhood/Literacy	3.00

Culminating Experience:

Student is required to do a Comprehensive Exam or Final Project or Thesis (with course).

Thesis Course

EDI	705	Thesis Seminar	3.00
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Special Education Core Course Requirements:

EDS	600	Introduction to the Study of the Exceptional Child & Adolescent	3.00
EDS	610	Literacy Teaching and Learning: Birth-Grade 6	3.00
EDS	617	Literacy for Children with Disabilities: Birth-Grade 6	3.00
EDS	630	Curriculum-based Assessment and Instruction of Students with Mild Disabilities at the Elementary and Secondary Levels	3.00

General Special Education Course

Requirements:

EDS	631	Curriculum-based Assessment and Instruction of Students with Severe Disabilities at the Elementary and Secondary Levels	3.00
EDS	632	Instruction and Classroom Management for Children with Emotional and Behavior Problems	3.00
EDS	633	Accommodating Learners with Special Needs in Inclusive Settings (Includes Technology and Inclusion)	3.00
EDS	624	Contemporary Issues and Research in Special Education/Culminating Experience	3.00
EDS	713	Supervised Student Teaching and Seminar in Special Education	3.00

Autism/CASE Requirements: (51-54 Credits)

EDS	629	Curriculum-based Assessment and Instruction of Students with Severe Disabilities - Autism	3.00
EDS	635	Behavior Management for Children with Autism & Developmental Disabilities	3.00
SPE	681	Language Disorders in Severe Developmental Disabilities and Autism	3.00
EDS	750	Institute: Diagnosis/Treatment Autism	3.00
EDS	625	Contemporary Issues and Research in Special Education/Culminating Experience (Autism)	3.00
EDS	712	Supervised Student Teaching and Seminar in Special Education (Autism)	3.00

Credit and GPA Requirements

Minimum Total Credits: 48 - 51 credits
Minimum Major GPA: 3.00

Advanced Certificate in Students With Disabilities (SWD) (Grades 7-12) Generalist

The Department of Special Education and Literacy announces an Advanced Certificate in Students with Disabilities (SWD) (7-12) Generalist. This certificate requires 15 credit hours and will be offered to graduate students who already possess at least initial New York State Teachers Certification or currently meet the requirements for initial New York State Teacher Certification. The certificate program has been State approved. This program alone will not qualify the candidate for New York State Professional Certification. A master's degree is required for Professional Certification in New York State. This program is geared towards students who already possess initial New York State Certification in some area.

Advanced Certificate in Students with Disabilities (SWD) (Grades 7-12)

[Program Code: 35788]

Program Requirements (15 Credits)

Required Special Education Courses

EDS	600	Introduction to the Study of the Exceptional Child	3.00
EDS	632	Instruction and Classroom Management for Children with Emotional and Behavior Problems	3.00
EDS	633	Accommodating Learners with Special Needs in Inclusive Settings (Includes Technology and Inclusion)	3.00
EDS	702	Supervised Practicum In Special Education	3.00

One of the following:

EDS	630	Curriculum-based Assessment and Instruction of Students with Mild Disabilities	3.00
EDS	631	Curriculum-based Assessment and Instruction of Students with Severe Disabilities	3.00

Electives

Courses that are not being used to satisfy major or core requirements.

Credit and GPA Requirements

Minimum Total Credits: 15 credits

Minimum Major GPA: 3.00

Special Education and Literacy Courses

EDS 605 Beginning Reading & Writing Emergent Literacy

This course is designed for teachers who will learn about the teaching of language arts - reading, writing, listening and speaking in the early childhood classroom. This course will acquaint teachers with scientifically based research, theory, principles, practices, strategies, techniques and tools that are appropriate when considering literacy development in the early years (birth through second grade). The stages of child development and language acquisition will provide the framework for observing children's literacy development and determining appropriate approaches to literacy instruction.

Prerequisite of Early Childhood major required.

Credits: 3

Every Fall

EDI 661 Transforming communities of practice: Technology-rich learning environments

Education, public and private, at all levels of delivery is experiencing major changes directly related to the evolution and implementation of technology in teaching and learning practices. This course introduces concepts and principles for creating technology-rich learning environments. Current practice and trends are explored as students identify and test available tools for delivering learning in diverse ways with, and around, information technologies. Students learn to build a foundation for using technology based learning theory, studying practice and trends that are successful, and using state and national standards. Creating electronic portfolios are developed as a process for documenting student performance. Students produce technology rich, standards based learning activities in collaborative and individual projects. The final project includes a documented rationale for using technology as a form of content delivery. The course utilizes a mix of face-to-face and online/virtual instruction and serves as a model for student work.

Credits: 3

On Occasion

EDI 662 Transforming Communities of Practice: Applications, technologies, & implementation

Education, public and private, at all levels of delivery is experiencing major changes directly related to the evolution and implementation of technology in teaching and learning practices. This course provides students with the knowledge and skills necessary to critically assess and selectively incorporate 21st century learning tools into new learning environments. The focus is on Web 2.0 tools, second-generation Internet tools, that offer increased interactivity allowing teachers and students to easily create, communicate, collaborate, and share information, projects, and ideas. The

course is delivered in a blended format mixing traditional face-to-face and online, asynchronous, learning experiences.

Credits: 3

On Occasion

EDI 663 Technologies in the 21st Century: Applying digital media and multimedia in teaching and learning

Education, public and private, at all levels of delivery is experiencing major changes directly related to the evolution and implementation of technology in teaching and learning practices. Digital media and multimedia provides teachers and students with powerful new ways of expressing, organizing, synthesizing, and evaluating ideas and information. This course provides students with the knowledge and skills necessary to create and use digital media / multimedia for educational purposes. The course will focus on developing skills in digital imaging, audio, and video production; and in combining media in new ways to present information and tell stories. We will examine ways that school based multimedia projects provide students with the opportunity to work collaboratively, engage in multiple modalities of learning and reflective thinking, and use a constructivist approach to learning. Students will work individually and in collaboration on class assignments and projects. The course is delivered in a blended format mixing traditional face-to-face and online, asynchronous, learning experiences.

Credits: 3

On Occasion

EDS 600 Introduction to the Study of the Exceptional Child

A basic introduction to exceptionality. A consideration of emotional, neurological, and physically based etiologies as they relate to exceptionality. Specific reference will be given to an overview of disability and impairment and to a system of classification and criteria of classification.

Prerequisite of EDI 600, 601, 612, 613, 614, 677 are required of all Childhood/Literacy and Childhood/Special Education majors only.

Credits: 3

Every Fall, Spring and Summer

EDS 610 Literacy Teaching and Learning: Birth-Grade 6

A study of strategies and resources in childhood language acquisition and the teaching of literacy for elementary school children. The newest techniques and research findings will be discussed. Students will observe, plan and instruct sample literacy lessons.

Prerequisites of EDI 600, 601, 612, 613, 614, and 677 with co-requisite of EDI 600 and 601 for Childhood Edu programs are required.

Credits: 3

Every Fall and Spring

EDS 611 Literacy Assessment for the Classroom Teacher: Birth-Grade 6

This course will acquaint students with current assessment techniques that can be used to evaluate elementary school children within the general education classroom. An emphasis will be placed on current literacy practices, techniques, and strategies used in treating achievement problems of the elementary school child. Effective integration of technology in support of literacy within the classroom setting will be explored. Students will be involved in developing and discussing case studies.

Prerequisite of EDI 600, 601, and EDS 610 are required.

Credits: 3

Every Spring

EDS 612 Literacy Teaching & Learning: Grades 5-12

This course is designed to introduce the content and methods of literacy instruction for adolescent students. Beliefs and theories which have become the basis for instructional practices will also be discussed, as will the use of technologies which might offer new insight and opportunities for adolescent literacy instruction.

LIU Post Campus

Prerequisite of Adolescent Education major are required.

Credits: 3

Cross-Listings: EDS 612, EDS 612

Every Spring

EDS 613 Literacy and Children's Literature: Birth-Grade 6

A survey of the literature for the school child with emphasis on the quality and characteristics of reading materials suitable for various groups. The changing characteristics of children's reading interests and the presentation of books through various media will be included. A reading file will be developed for a particular age group.

Prerequisite of EDS 610 is required

Credits: 3

Every Fall, Spring and Summer

EDS 615 Practicum I. Literacy Assessment and Intervention: Birth-Grade 6

Lecture: The course will stress diagnostic procedures for reading disabilities; observation and interview procedures; diagnostic instruments; standardized and informal tests; report writing and materials of instruction in these areas. Causative factors contributing to specific reading problems will also be explored and discussed. Clinic: Students will develop case studies with individual clients.

Prerequisites of EDS 610, 613, 619, 640, 642 and co-requisite of EDS 610, 619, 640, 642 are required.

Credits: 3

Every Fall, Spring and Summer

EDS 616 Practicum II. Literacy

Intervention: Birth-Grade 6

The course will stress corrective procedures, planning and management for children with reading disabilities. Major creative techniques and clinical remedial procedures will be included. Clinic: Students will work with individual clients for a minimum of 20 hours under clinical supervision.

Prerequisites of EDS 600, 610, 613, 619, 640, 615, 616 are required.

Credits: 3

Every Fall, Spring and Summer

EDS 617 Literacy for Children with

Disabilities: Birth-Grade 6

This course covers theory, research and effective practices for teaching students with significant reading problems. Specifically, graduates will become immersed in the assessment of literacy problems and their use to provide effective instruction. Both formal and informal instruments will be discussed for determining children's strengths and needs. A variety of instructional approaches will be considered for developing reading strategies and skills in children with disabilities.

Prerequisite or Co-requisite of EDS 600 or 610 is required.

Credits: 3

Every Fall, Spring and Summer

EDS 619 Literacy and Literature-based Reading

Instruction: Birth-Grade 6

Included are the background and description of the various types of literature-based reading programs. This course will be concerned with planning, developing and implementing such instruction. The assessment procedures used by the classroom teacher and the implication of literature-based reading instruction upon the total school program will also be discussed.

Prerequisite or Co-requisite of EDS 610 is required

Credits: 3

Every Fall, Spring and Summer

EDS 620 Assessment and Diagnosis of Children

with Disabilities

An introduction to instruments and valuation strategies used in assessing children with disabilities and the environmental conditions which contribute to their problems in learning. Practice in administration of test interpretation of results, with suggested remedial and therapeutic interventions, is an important facet of this course.

Prerequisite or Co-requisite of EDS 600 is required

Credits: 3

Every Fall and Spring

EDS 622 Contemporary Issues and Research in

Literacy: Birth-Grade 6 (Culmination Experience)

This course involves the study of critical issues in literacy education. Theory, research and practice will be explored through a vast body of knowledge

and field of inquiry related to the perspectives of psychology, sociology, linguistics, and other pertinent areas. Specifically, a wide variety of important topics will be addressed, including balanced reading instruction, phonemic awareness and phonics, multicultural perspectives, literacy learning, basal materials and literature-based resources, traditional and invented spelling practices, process writing, emergent literacy, content literacy, struggling literacy learners, and literacy assessment. Within this context, a diversity of positions and opinions will be considered as students formulate their own views by engaging in activities that encourage critical analysis and independent thinking.

Co-requisite of EDS 615 or 616 or 703 and must be taken in last 9 credits are required.

Credits: 3

Every Fall, Spring and Summer

EDS 624 Contemporary Issues and Research in Special Education/Culminating Experience

This course, an advanced seminar in current issues facing the field of special education, is designed to provide an opportunity for students to research, discuss and understand the topics that are impacting our field and its theoretical base.

Prerequisite of EDS 600, (610 or 620), 617, 630 and must be taken in the last 9 credits.

Credits: 3

Every Fall, Spring and Summer

EDS 625 Contemporary Issues and Research in Special Education/Culminating Experience (Autism)

This course, an advanced seminar in current issues facing the field of special education, is designed to provide an opportunity for students to research, discuss and understand the topics that are impacting our field and its theoretical base.

LIU Post Campus

Prerequisite of (EDS 600, 620, 617, 630, 750 or (Childhood/Literacy and Childhood/Special Education EDS 600, 610, 630, 750 and taken in last 9crs are required.

Credits: 3

Every Fall and Spring

EDS 629 Curriculum-based Assessment and Instruction of Students with Severe Disabilities - Autism

This course focuses on methodologies of: (1) assessment; (2) curriculum development; (3) individualized educational planning; and (4) instructional programming for children with severe developmental disabilities aged 6-12. Emphasis will be given to curriculum-based assessment as it relates to instructional planning. Assistive technology to support the learning process will be addressed.

Accommodations to facilitate the successful inclusion of students with severe disabilities in general education classrooms will also be reviewed. Attention will be directed toward developing skill in task analysis, IEP preparation, and lesson

planning. Case presentations will be utilized to highlight team building and interdisciplinary collaboration in educating children with severe disabilities. The course also includes 15 hours of field observation. Field experiences are required.

LIU Post Campus

Prerequisite of EDS 600 is required.

Credits: 3

Every Fall and Spring

EDS 630 Curriculum-based Assessment and Instruction of Students with Mild Disabilities

The course will examine the complexity of the issues inherent in the teaching learning process with particular reference to students with mild disabilities in inclusive settings. The instructional dimensions that create the conditions of failure for students with learning problems will be characterized. A framework and practical strategies for the use of assessment procedures that focus on effective instructional planning and can reverse the cycle of failure for students with mild disabilities will be emphasized. An assessment model that generates information for the design of an instructional program and provides for the continuous monitoring of student progress in academic areas (such as reading, writing and math) and in content areas (such as social studies and science), will be outlined. Effective instructional strategies and elements of teaching practice that support the learning and growth of students with mild disabilities will also be addressed. The course also includes 15 hours of field observation.

Prerequisite or Co-requisite of EDS 600 is required

Credits: 3

Every Fall, Spring and Summer

EDS 631 Curriculum-based Assessment and Instruction of Students with Severe Disabilities

This course focuses on methodologies of: (1) assessment; (2) curriculum development; (3) individualized educational planning; and (4) instructional programming for children with severe developmental disabilities aged 6-12. Emphasis will be given to curriculum-based assessment as it relates to instructional planning. Assistive technology to support the learning process will be addressed. Accommodations to facilitate the successful inclusion of students with severe disabilities in general education classrooms will also be reviewed. Attention will be directed toward developing skill in task analysis, IEP preparation, and lesson planning. Case presentations will be utilized to highlight team building and interdisciplinary collaboration in educating children with severe disabilities. The course also includes 15 hours of field observation. Field experiences are required.

Prerequisite or Co-requisite of EDS 600 is required

Credits: 3

Every Fall, Spring and Summer

EDS 632 Instruction and Classroom Management for Children with Emotional and Behavior Problems

Focus in this course will be on program development which will include prescriptive remediation based on diagnostic assessment. A consideration of instructional techniques and resources will be of central focus. Fundamental skills in classroom management and in dealing with maladaptive behavior in both inclusive and non-inclusive educational settings will also be surveyed. The course also includes 10 hours of field observation.

Prerequisite or Co-requisite of EDS 600 is required
Credits: 3

Every Fall, Spring and Summer

EDS 633 Accommodating Learners with Special Needs in Inclusive Settings (Includes Technology and Inclusion)

Inclusion represents one of the most significant challenges facing education in recent years. It requires critical changes in attitudes and practice for both general and special educators. This course will explore the concept of inclusion, discuss it from both a theoretical and practical perspective, and present strategies necessary for it to be successful. Included will be discussions of historical and current perspectives, collaboration among professionals, practical classroom administration, instructional adaptations, etc. One specific mechanism to facilitate inclusion will be the use of assistive and instructional technologies with an emphasis on those that can assist in the integration of students with disabilities. The course also includes 10 hours of field observation.

Prerequisite or Co-requisite of EDS 600 is required
Credits: 3

Every Fall, Spring and Summer

EDS 635 Behavior Management for Children with Autism & Developmental Disabilities

This course provides an introduction to the principles of applied behavior analysis (ABA) and its application for children with autism and other developmental disabilities. Procedures applicable to both individuals and groups will be studied, with particular attention to the area of autism. Skill-building techniques and strategies will be covered with attention devoted to data collection for assessment, evaluation and record keeping. Procedures to improve skills and behaviors as well as to reduce maladaptive and/or stereotypic behaviors will be covered. Opportunities to implement ABA procedures will occur in class, as well as outside of class.

LIU Post Campus

Prerequisite of EDS 600 is required.

Credits: 3

Every Fall and Spring

EDS 640 Literacy in the Content Areas: Birth-Grade 6

This course will review expository and narrative

materials in the content areas as well as those skills unique to each content field. Readability of texts will be explored and means of adapting instruction to a variety of levels in reading will be discussed. Schema development and direct instruction will be emphasized.

Prerequisite or co-requisite of EDS 610 is required.

Credits: 3

Every Fall, Spring and Summer

EDS 641 Literacy In Content Area 5-12

In this course, significant issues concerning adolescent literacy across the curriculum will be highlighted. Specifically, information concerning literacy development in adolescents will be explored in the context of varied philosophies, theories, and practical applications. From this context, a range of viewpoints will be discussed and analyzed to provide a foundation for identifying and appraising a variety of perspectives on each issue concerning content area literacy for adolescents.

LIU Post Campus

Co-requisite of EDS 610 is required for all Childhood/Literacy and Childhood/Special Education plans only. No prerequisites for Adolescent plans.

Credits: 3

Every Fall

EDS 642 Literacy & Language Arts Instruction Birth-Gr 6

This course will enable teachers to develop a conceptual framework for the teaching of reading and written communication skills in our schools, focusing on composition, syntax, writing, spelling, and handwriting as interrelated elements of written expression. Instructional practices and materials will be presented, analyzed and evaluated for classroom implementation.

Prerequisite or co-requisite of EDS 610 is required.

Credits: 3

Every Fall and Spring

EDS 702 Supervised Practicum In Special Education

The NYS Department of Education defines the practica as a structured, college-supervised learning experience for a student in a teacher education program through direct experiences with individual students or groups of students.

Prerequisites of EDS 600, 620, 617, 630, 631, 632, 633 or EDS 600, 630, 631, 632, 633 are required.

Credits: 3

Every Fall and Spring

EDS 703 Practicum III Overcoming Literacy Difficulties: Birth-Grade 6

(Open only to students in Literacy specialization.)

Students will have full responsibility for diagnosis, correction and remediation of clients with various types of reading problems. Case studies will be developed and instruction will take place under supervision in the University clinic. A minimum of 30 contact-hours will be required in addition to weekly seminars.

Prerequisites of EDS 615 and 616 are required.

Credits: 3

Every Fall, Spring and Summer

EDS 704 Practicum In Autism

The NYS Department of Education defines the practica as a structured, college-supervised learning experience for a student in a teacher education program through direct experiences with individual students or groups of students.

LIU Post Campus

Prerequisites of EDS 600, 610 or 620, 617, 629, 630, 750 and co-requisite of EDS 625 or 629 or 635 or SPE 681 are required.

Credits: 3

Every Fall and Spring

EDS 712 Supervised Student Teaching and Seminar in Special Education (Autism)

Student Teaching in Special Education will require the student to spend a minimum of 175 hours working with students with disabilities at the childhood level in school settings. Student teaching will occur with ongoing supervision of a school based cooperating teacher (certified in special education), along with supervision by a member of the faculty. A weekly seminar will also be required in Special Education and Literacy which the student teaching experience will be discussed, along with current issues addressing preparation to enter into the profession.

LIU Post Campus

Credits: 3

Every Fall and Spring

EDS 713 Supervised Student Teaching and Seminar in Special Education

Student Teaching in Special Education will require the student to spend a minimum of 175 hours working with students with disabilities at the childhood level in school settings. Student teaching will occur with ongoing supervision of a school based cooperating teacher (certified in special education), along with supervision by a member of the faculty. A weekly seminar will also be required in Special Education and Literacy which the student teaching experience will be discussed, along with current issues addressing preparation to enter into the profession.

Credits: 3

Every Fall and Spring

EDS 750 Institute

Summer Institute on a special topic in the Department of Special Education and Literacy.

Credits: 3

Every Summer

Speech Course

SPE 681 Language Disorders in Severe Developmental Disabilities and Autism

This course presents graduate students in special education and speech language pathology with the

neurological, cognitive and communicative characteristics of people with developmental disabilities and/or autism. The course also addresses social and emotional aspects of language development across the life span. Both traditional and topical methods of intervention will be discussed and contrasted in class discussions. Class participants will be encouraged to share and discuss their work and/or personal experiences as they pertain to course content during the term. Case presentations will that include principles and practices relevant to identification, diagnosis and treatment procedures, as they relate to autism spectrum disorders and other developmental disabilities, will be discussed as consistent with ASHA guidelines.

Credits: 3

Cross-Listings: SPE 681, SPE 681

Every Spring

PALMER SCHOOL OF LIBRARY AND INFORMATION SCIENCE

Phone: 516-299-2866

Fax: 516-299-4168

E-mail: post-palmer@liu.edu

Interim Director: Dent

Administrators:

School Library Program: Baaden

Manhattan Program: Flynn

Public Library Certificate Program: Nichols

Rare Books and Special Collections: Pena

Professors: Baaden, Chen, Chu, Hunter, Koenig,
Livoti, Pena, Regazzi

Associate Professors: Byrne, Schneiderman,
Zhang

Assistant Professors: Jank

Adjunct Faculty: 11

Program Registration

The Master of Science in Library and Information Science is registered with the New York State Education Department at the LIU Post campus and in Manhattan. Selected M.S. courses are offered at LIU Brentwood on Long Island. The M.S. degree program is accredited nationally by the American Library Association. As such, a minimum of three credits must be taken in residence at LIU Post.

Financial Aid

Students in the Palmer School of Library and Information Science have the option to select either LIU Brentwood or LIU Post as their financial aid center. Each campus offers different scholarship and grant opportunities. You may contact the Office of Financial Aid at LIU Brentwood at 631-287-8500 for details on LIU Brentwood scholarship and grant opportunities. You may contact LIU Post's Office of Financial Aid at 516-299-2338 for details on LIU Post scholarship and grant opportunities.

Overview

The Palmer School of Library and Information Science, offers a Master of Science in Library and Information Science (M.S.L.I.S.) and a Doctor of Philosophy in Information Studies (Ph.D.) Students in the M.S.L.I.S. program can take classes at three locations – LIU Post in Brookville, Long Island; LIU Brentwood, Long Island; and at the Bobst Library of NYU, where the school's highly regarded Rare Books and Special Collections area of study is based. The Palmer's School Library Media program is offered in an online and blended format and online format and other master's classes are offered online. The school also offers two advanced certificates (both face-to-face and online) – one in Archives and Records Management, the other in Public Library Administration.

The Ph.D. program, the only one of its kind in the New York City area, prepares individuals to assume positions as researchers, professors, chief

information officers and senior executives in information-driven institutions.

Contact Information

For further details about admission, degrees and careers in Library and Information Science, please call the Palmer School of Library and Information Science at 516-299-2866. For information about the LIU Brentwood location, please call the Office of Admissions at 631-287-8505.

M.S. in Library and Information Science

The 36-credit, ALA accredited master's degree prepares information specialists with solid training through a vibrant and thorough curriculum of classes. The degree requires a total of twelve three-credit courses: four required core foundation courses, one required management elective, an internship, and six electives which reflect individual interests and intended career paths.

Students may follow various areas of study, including: Archives and Records Management (certificate program), School Media Specialist (certificate program), Youth Librarianship: Children's and Young Adult Services, Public Librarianship, Rare Books and Special Collections, Academic and Special Librarianship, Digital Librarianship and Technical Service/Knowledge Organization.

Today's librarians are information professionals who are assuming leadership positions in such areas as marketing, strategic planning, web site development and information architecture, in addition to traditional library settings.

The average length of time to complete the master's degree depends upon each semester's course load, but in general, it is possible to complete the program in one and a half to two years.

INTERNSHIP PROGRAM

One of the most valuable aspects of the Palmer School education is the Internship Program. Every student is offered the opportunity to participate in a capstone internship that provides them with marketable experience, valuable contacts within the field, and essential skills for a competitive job market.

CAREER OPPORTUNITIES

Graduates of the program work in the fields of academic and public librarianship, digital librarianship, health information management, business information, school media librarianship, knowledge organization, museums, archives and records management, and rare books librarianship.

ADMISSION REQUIREMENTS

Students applying to the M.S. in Library and Information Science (if attending at LIU Post or in Manhattan, select Post; if attending in Brentwood, select Brentwood) should submit the LIU Online

Application for Admission at <https://apply.liu.edu/quickapp/>. You will immediately receive an email thanking you for your application and letting you know that within 24 - 48 hours you will receive information about next steps. Once you receive your application acknowledgement email message you may upload your documents at this link:

<https://apply.liu.edu/quickapp/login.aspx> by logging in with the email address you provided on your online application. Your temporary password will be your date of birth (DDMMYYYY Date-Month-Year). Please be sure to reset your password after you first log in.

Applicants to the Master of Science in Library and Information Science must submit:

- Application for Admission
- Non-refundable application fee
- Official copies of the undergraduate and/or graduate transcripts from any college(s) or universities attended.
- Applicants must have achieved at least a 3.0 grade point average. Applicants who have not completed their degrees prior to submitting the admission application should submit a transcript without the final semester's grades. These applicants may be accepted pending receipt of their final degree noted on the transcript.
- Applicants whose undergraduate average is below a 3.0 may be required to submit the results of the Graduate Record Exam or Miller Analogies Test taken in the last five years. Students already holding a master's degree or who can show successful completion of coursework in graduate school will not be required to take the GRE or MAT exams.
- Two professional and/or academic letters of recommendation that address the applicant's potential in the profession and ability to complete a graduate program
- A current résumé
- A written statement that describes the applicant's motivation for seeking the degree, special areas of interest, and career objectives in the profession (250-300 words).
- Students for whom English is a second language must submit the following:
 - Official score results of the Test of English as a Foreign Language (TOEFL) with a minimum score of 100 on the internet based test or 550 on the paper based test or 6.5 on the IELTS.
 - Original official transcripts of university work including degrees received.
 - Official certified translations are required if the records are in a language other than English.
 - Proof of financial support for I-20 issuance (tuition, room and board, and personal expenses).
 - Professional transcript evaluations may be required.

LIMITED ADMISSION

In rare instances, and at the discretion of the Palmer School Admissions Committee, applicants who do not meet the above minimum criteria may be considered for admission on a limited matriculation basis if it is determined that there is potential for success in the program and the field. An unusually high GRE or MAT score, extensive and successful experience in the field, outstanding letters of recommendation for professionals in the field, or a personal interview that demonstrates that the applicant has attained the level of maturity and dedication necessary to pursue study at the master's level are some of the possible proofs of eligibility. Applicants to the program should have general capabilities in technology. Students should be comfortable with the following skills:

- Can perform basic functions of e-mail: compose, send, receive, delete, manage addresses, folders, etc.
- Are comfortable with the various functions of Microsoft Office Suite
- Can perform basic calendar operations and task management
- Can understand and use basic computer hardware (function of monitor, keyboard, etc.; can recognize removable storage devices like USB drives; can operate printer)
- Can understand and use the internet (understand basic structure of WWW; can use browsers; can use navigation buttons, scroll, add favorites, etc.; can download and save files including image, audio and video)
- Can use basic software features (menus, toolbars, taskbar, help menu; can open/close, maximize, scroll, print)
- Can create, open, save or delete files; can select, cut, copy, paste or delete text; can format and spell check documents; can use multiple windows simultaneously; run virus checks; empty trash or restore files from trash
- Can identify available printers, including local vs. networked; can adjust the set-up, preview print jobs and print

M.S. in Library & Information Science

[LIU Post Program Code: 26161]

Major Requirements (36 credits)

General Concentration

Required Library and Information Science Courses

LIS	510	Introduction to Library & Information Science	3.00
LIS	511	Information Sources and Services	3.00
LIS	512	Introduction to Knowledge Organization	3.00

LIS	514	Introduction to Research in Library and Information Science	3.00
LIS	690	Internship/ LIS 691: Internship/School Library Media	3.00
And one (1) of the following management courses is required:			
LIS	513	Management of Libraries & Information Centers	3.00
LIS	622	Management of the School Media Center	3.00
LIS	713	Rare Books and Special Collections Librarianship	3.00
LIS	714	Archives and Records Management	3.00
LIS	741	Public Libraries	3.00
LIS	744	Academic and Special Libraries	3.00

Elective Requirements: Choose Six (6) of the following courses:

LIS	508	Technology for Information Management	3.00
LIS	513	Management of Libraries and Information Centers	3.00
LIS	516	Collection Department	3.00
LIS	517	Emerging Web Technologies	3.00
LIS	519	Great Collections of New York City	3.00
LIS	520	Records Management	3.00
LIS	529	Map Collections	3.00
LIS	602	Children's Literature and Emotional Intelligence	3.00
LIS	606	Information Literacy and Library Instruction	3.00
LIS	610	Readers Advisory	3.00
LIS	611	Film & Media Collections	3.00
LIS	612	Art Librarianship	3.00
LIS	616	Contemporary Artists' Books	3.00
LIS	618	Online Information Retrieval Techniques	3.00
LIS	620	Instructional Design and Leadership	3.00
LIS	622	Management of the School Media Center	3.00
LIS	624	Introduction to Online Teaching	3.00

LIS	626	Teaching Methodologies for K-16 Librarians	3.00
LIS	627	Special Needs Students in K-12 Libraries	3.00
LIS	628	Collection Development for K-12	3.00
LIS	629	Integrating Technology into the K-12 Curriculum	3.00
LIS	650	Web Design and Content Management Systems	3.00
LIS	652	Exhibitions and Catalogs: Library Meets Museum	3.00
LIS	654	Building Digital Libraries	3.00
LIS	657	Introduction to Preservation	3.00
LIS	658	History of The Book	3.00
LIS	662	Library Public Relations	3.00
LIS	669	Government Information Resources	3.00
LIS	695	Master's Project	3.00
LIS	697	Master's Thesis	3.00
LIS	699	Independent Study	3.00
LIS	705	Principles and Practices in Archival Description: DACS/EAD	3.00
LIS	706	Digital Preservation	3.00
LIS	707	Human-Computer Interaction	3.00
LIS	709	Principles and Practices of Rare Book Cataloging and Descriptive Bibliography	3.00
LIS	710	Rare Books School	3.00
LIS	712	Literacy for the K-12 Environment	3.00
LIS	713	Rare Books and Special Collections Librarianship	3.00
LIS	714	Archives and Manuscripts	3.00
LIS	716	Audio Preservation	3.00
LIS	718	Facilitating Online Learning	3.00
LIS	721	Appraisal of Archives and Manuscripts	3.00
LIS	722	Digital Records	3.00
LIS	727	Corporate Informatics & Knowledge Portals	3.00
LIS	728	K-12 Literature	3.00
LIS	729	Young Adult Sources and Services	3.00

LIS	731	Materials and Services for Early Childhood	3.00
LIS	733	Children's Sources & Services	3.00
LIS	735	Storytelling & Folk Literature	3.00
LIS	737	Serving Diverse Populations	3.00
LIS	739	Myth and the Age of Information	3.00
LIS	740	Copyright Law and Information Policy	3.00
LIS	741	Public Libraries	3.00
LIS	744	Academic and Special Libraries	3.00
LIS	749	Health Sciences Libraries	3.00
LIS	755	Information Technologies and Society	3.00
LIS	763	Metadata for Digital Libraries	3.00
LIS	765	Knowledge Representation	3.00
LIS	768	Digital Information Representation	3.00
LIS	770	Information Systems & Retrieval	3.00
LIS	773	Comparative Bibliography	3.00
LIS	774	Information Seeking Behavior	3.00
LIS	775	Technical Services Operations & Systems	3.00
LIS	781	WISE Consortium	3.00
LIS	785	Mentoring Experience	4.00
LIS	901	Special Topics	3.00

Capstone Courses: LIS 690 or LIS 695

LIS	690	Internship	3.00
LIS	695	Master's Project	3.00

Rare Books and Special Collections Area of Study

Required Library and Information Science Courses

LIS	510	Introduction to Library & Information Science	3.00
LIS	511	Information Sources and Services	3.00
LIS	512	Introduction to Knowledge Organization	3.00
LIS	514	Introduction to Research in Library and Information Science	3.00

Rare Books and Special Collections Required Courses

LIS	658	History of The Book (or other course designated as a history of the book)	3.00
LIS	713	Rare Books and Special Collections Librarianship	3.00

Two of the following are strongly suggested as part of the remaining elective credits:

LIS	519	Great Collections of NYC	3.00
LIS	529	Map Collections	3.00
LIS	652	Exhibitions and Catalogs: Library Meets Museum	3.00
LIS	657	Introduction to Preservation	3.00
LIS	709	Rare Book Cataloging and Descriptive Bibliography	3.00
LIS	714	Archives and Manuscripts	3.00
LIS	901	Collecting and Managing Ephemera	3.00

Must take 3 General Elective Courses and 1 Capstone Course

Credit and GPA Requirements

Minimum Total Credits: 36
Minimum Major GPA: 3.00

M.S. in Library and Information Science / School Library Media

Overview

The 36-credit M.S. in Library and Information Science (M.S.L.I.S.) / School Library Media will prepare you for careers in a world transformed by the Internet. More information reaches people today than ever before. The tremendous value of information is now widely recognized by every for-profit and not-for-profit sector, including corporations, industry, schools, organizations and government agencies. As a result, those who can find, analyze and present information are highly valued by employers. People who hold M.S.L.I.S. degrees are uniquely suited to help individuals and organizations find and use the information they need.

Information professionals are assuming leadership positions in such areas as marketing, strategic planning, web site development and information architecture, in addition to traditional library settings.

Accredited by the American Library Association, the 36-credit master's degree fuses traditional library science with information science and state-of-the-art technology. The program comprises 12 courses. Five required core courses provide the foundation upon which students add the electives that will best prepare them for the career path they choose.

Fifteen credits of required coursework include

"Introduction and Information Science," "Information Sources and Services," "Introduction to Knowledge Organization," "Introduction to Research in Library and Information Science" and an internship. An additional 21 credits of electives can be taken from a broad array of courses that are tailored to suit your individual career objectives.

The average length of time to complete the master's depends on the course load each student takes. Full-time students (9 credits/semester) can expect to finish the program in one academic year and a summer session. Students who attend parttime usually complete the degree in two and a half years.

Certification

The School Library Media specialization has the following required courses in addition to the core courses for students entering the program with NYS Teacher Certification or equivalent:

- LIS 620 Instructional Design & Leadership
- LIS 622 Management of the School Media Center
- LIS 626 Teaching Methodologies for the School Media Center
- LIS 629 Integrating Technology into the School Media Center
- LIS 690 Internship/Student Teaching.

Also one (1) of the following:

- LIS 729 Young Adult Sources and Services
- LIS 733 Children's Sources & Services or
- LIS 728 K-12 Literature for School Media Specialists.

Students entering the program without New York State Teacher Certification or equivalent will be required to take this education course in addition to the above requirements: EDS 633 or EDS 600 or LIS 901 Special Education Requirement for NYS Certification.

To qualify for provisional New York State Certification as a School Media Specialist, students must also complete or obtain the following:

1. A two-hour child abuse seminar
2. Violence prevention workshop
3. Qualifying scores on TPA, EAS, ALST and CST
4. New York State fingerprint clearance

Following two years of successful employment in a school library media center, a candidate may apply to the state for professional certification.

Internship Program

Perhaps the most valuable aspect of the Palmer School education is the Internship Program. Every student is offered the opportunity to participate in a capstone internship that will provide them with marketable experience and essential skills for a competitive job market.

Admission Criteria and Procedures

All students entering the School Media Program will be subject to a Transcript Evaluation to determine whether or not they meet the requirements set forth by New York State Department of Education. Please see the Admission Criteria and Procedures section of the

M.S. Library and Information Science in the previous section of this bulletin for additional information on admission criteria and procedures.

Academic Policies

A student must maintain minimum grade point average of 3.0 in the M.S. Library and Information Science Program for continuation in the program and eligibility for practicum experiences. Any student whose cumulative grade point average falls below 3.00 will be evaluated by the Academic Standing Committee of the Palmer School of Library and Information Science, issued a letter of warning, and placed on probation. A student on probation who fails to bring his or her average up to 3.00 in the succeeding semester may be dropped from the program. In addition, a student who receives grades below B in two graduate courses is considered to have an academic deficiency. A third grade below B, after the student receives a formal warning of the deficiency, may cause the student to lose matriculated status or be dropped from the program.

M.S. in Library & Information Science / School Library Media

[LIU Post Program Code: 26160]

Initial Certification

Required Courses (18 credits)

LIS	510	Introduction to Library & Information Science	3.00
LIS	511	Information Sources and Services	3.00
LIS	512	Introduction to Knowledge Organization	3.00
LIS	514	Introduction to Research in Library and Information Science	3.00
EDS OR	610	Literacy Teaching and Learning: Birth-Grade 6	3.00
LIS	712	Literacy for K-12 Environment	3.00

School Library Media Required Courses

LIS	620	Instructional Design and Leadership	3.00
LIS	622	Management of the School Media Center	3.00
LIS	626	Teaching Methodologies for School Media Specialists	3.00
LIS	629	Integrating Technology into the School Media Curriculum	3.00

Elective Courses: Choose one of the following (3 credits)

LIS	728	K-12 Literature for School Media Specialists	3.00
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LIS	729	Young Adult Sources and Services	3.00
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LIS	733	Children's Sources & Services	3.00
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Capstone (3 credits)

LIS	691	Internship - School Media Specialist	3.00
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Special Education Requirement:
EDS 600 or EDS 633 or LIS 627

Credit and GPA Requirements

Minimum Total Credits: 36

Minimum Major GPA: 3.00

Library and Information Science Courses

LIS 508 Technology for Information Management

A comprehensive introduction to digital and communications technologies as the underpinnings for information storage and retrieval systems. These include the theory of digital representation of information (text, graphical images, and sound), the inter-relationship of hardware, operating system software and applications software in stand-alone systems, and extensions of these in networked environments.

Credits: 3

On Occasion

LIS 510 Introduction to Library & Information Science

Overview of the field. Introduction to the history, purpose, functions, and processes of the field, its place in society, practice of the profession in various types of settings, and current issues and trends.

Credits: 3

Every Semester

LIS 511 Information Sources and Services

Philosophy, process, and techniques of information services. Overview of information access and delivery, types of resources and formats used in information services, evaluation and measurement of sources and services, and information seeking processes and behaviors.

Credits: 3

Every Semester

LIS 512 Introduction to Knowledge Organization

Basic principles of bibliographic control and knowledge organization systems. Emphasizes an understanding of catalogs and cataloging, discovery systems and databases, and the organizational structures that underlie them. Introduction to bibliographic utilities, web site organization, RDA, FRBR, descriptive standards, classification systems, tagging, and metadata schemas such as controlled vocabularies, subject headings, authorities, thesauri, and taxonomies.

Prerequisite or Co-requisite of LIS 510 is required.

Credits: 3

Every Semester

LIS 513 Management of Libraries and Information Centers

Principles and techniques of management applicable to libraries and information service organizations. Focuses management theory on organizing for library and information services, collections, facilities management, and measurement and evaluation of services.

Credits: 3

Rotating Basis

LIS 514 Introduction to Research in Library and Information Science

Overview of both quantitative and qualitative research conducted in the field with a focus on gaining the ability to comprehend, evaluate and use the research literature. The scientific approach, from research design to major techniques for data collection and analysis, is discussed from the perspective of library and information science. Students learn and practice research proposal preparation.

Prerequisite or Co-requisite of LIS 510 is required.

Credits: 3

Every Semester

LIS 516 Collection Development

Students will examine the principles, issues and best practices related to the development of a library collection serving an academic or research community in a college, university, public or special library environment. This course will consider methods for identifying the needs of a user community, designing a collection policy, selecting and acquiring library materials in all formats, making decisions related to a collection's management and preservation, and evaluating the quality and appropriateness of an existing collection.

Credits: 3

Rotating Basis

LIS 517 Emerging Web Technologies

With the advent of the new web technologies, an explosion of new social software tools has emerged enabling users to create, organize, share and collaborate in an online space. Today's Web users are organizing their favorite bookmarks, collaborating on shared documents, cataloging their personal collections and sharing their information with others. This course will explore the features and functionality of emerging web technologies such as blogs, wikis, RSS, social bookmarking, media sharing, tagging, folksonomies and more. This course will look at how libraries are implementing these various tools as well as their potential uses.

Credits: 3

Rotating Basis

LIS 520 Records Management

Introduction to the systematic management of business records. Topics covered include: inventorying records, preparation of retention schedules, space management for inactive records, micrographics and digital imaging systems, protection of vital records, and file organization concepts.

Credits: 3

Rotating Basis

LIS 602 Children's Literature and Emotional Intelligence

Students will explore different literary genres and story formats in their relation to emotional IQ and character. A thematic approach will address issues such as: violence, conflict resolution, cooperation,

and tolerance as well as specific character traits such as: courage, integrity, playfulness, empathy, generosity, honesty, and responsibility. Students will develop their own criteria and strategies for evaluating material and will be encouraged to concentrate on themes and issues that interest them.

Pre requisite of LIS 510 is required

Credits: 3

Rotating Basis

LIS 606 Information Literacy and Library Instruction

This course is intended to introduce information literacy and library instruction methods used in a variety of information systems including libraries, archives, and electronic environments. It will include an overview of theoretical and applied research and discusses relevant issues and concepts. The focus of the course is on the process of designing, implementing, and assessing instructional programming.

Prerequisites of LIS 510 & 511 or permission of instructor are required.

Credits: 3

Rotating Basis

LIS 610 Reader's Advisory

This course teaches both traditional reader's advisory skills and the use of print and electronic reader's advisory tools. This course will enhance the skills needed to match the book with the reader. Database such as Ebsco's Novelist, social cataloging tools such as Goodreads and social media e.g., Facebook and Pinterest will be evaluated.

Pre requisite of LIS 510 is required

Credits: 3

Rotating Basis

LIS 611 Film and Media Collections

An introduction to building and maintaining collections and services related to visual media, primarily moving images, sound and ephemera. Topics include: the history of film and media in library collections, collection development, access, equipment, copyright, emerging technologies and management of non-print formats.

Prerequisites of LIS 510 & 511 or permission of instructor are required.

Credits: 3

Rotating Basis

LIS 618 Online Information Retrieval Techniques

A survey of the design and use of computerized information retrieval systems and services, including online catalogs, commercial database searches, and Internet-based search services and electronic resources. Emphasis will be on acquiring a practical understanding of these systems and services to aid in the development of advanced search, selection, and evaluation competencies. Course includes the application of search strategies and techniques to all types of formats of electronic resources, including bibliographic, full-text, and multimedia resources.

Credits: 3

Rotating Basis

LIS 620 Instructional Design and Leadership

(Same as EDU 980) Examines the curriculum consultant and instructional leadership roles of the school media specialist. Opportunities are provided for students to blend recent developments in curriculum and instruction with information literacy objectives and staff development strategies. Collaborative, interdisciplinary approaches to learning are emphasized. NOTE: There will be 25 hours of field experiences (observation) related to the coursework as part of the requirement in SED 52.21 (b)(3)(i). A total of 100 hours of observation must be completed prior to student teaching or practica (internship).

Prerequisites of LIS 510 & 511 or permission of instructor are required.

Credits: 3

Rotating Basis

LIS 622 Management of the School Media Centers

(Same as EDU 981) An examination of developments in the principles and strategies for managing information and school library media centers. This course examines philosophies and practices related to policy development, budgeting, personnel, resource organization, networking, public relations, and facilities planning, including discussion of school library facilities for children with disabilities and special needs. NOTE: There will be 25 hours of field experiences (observation) related to the coursework as part of the requirement in SED 52.21 (b)(3)(i). A total of 100 hours of observation must be completed prior to student teaching or practica (internship LIS 691).

Prerequisites of LIS 510, 511, and 512 or permission of the instructor are required.

Credits: 3

Rotating Basis

LIS 626 Teaching Methodologies for School Media Specialists

This course will present teaching strategies important for the school media specialist in the school library information center "classroom." Learn and practice techniques for using the school information center as a vital part of the instruction occurring within the school. Lesson planning, questioning strategies, and hands-on practice with important educational trends are integral components of this course.

Prerequisites of LIS 510,511,512,620 and 622 or the permission of the instructor are required.

Credits: 3

Rotating Basis

LIS 628 Collection Development for K-12

Survey of nonfiction resources in support of the subject content areas in the modern school curriculum including non-fiction materials. Attention is given to new developments in the curriculum, with emphasis on policies related to collection with selection of library materials.

Prerequisite of LIS 510 or 511 is required.

Credits: 3

Rotating Basis

LIS 629 Integrating Technology into the KJ-12 Curriculum

Students will examine software, hardware, Internet applications, and web sites to see how technology facilitate learning in K-12 libraries; they will also explore ways that hardware and software can be intergrated in the curriculum, including the examination of age-appropriate technologies for children with disabilities and the use of adaptive technology. NOTE: There will be 25 hours of field experiences (observation) related to the coursework as part of the requirement in SED 52.21 (b)(3)(i). A total of 100 hours of observation must be completed prior to student teaching or practica (internship).

Prerequisites of LIS 510,511,512,620 and 622 or the permission of the instructor are required.

Credits: 3

Every Semester

LIS 650 Basic Web Design

This course introduces the development of content for web sites by using major content management system (CMS) applications. Students will learn using current CMS applications to instantly and dynamically update webpages and properties as new content becomes available so that every visit to a website is planning dynamic websites, developing CSS-controlled site templates, and creating database-driven websites through the planning and creation of their own topic-based sites.

Credits: 3

Rotating Basis

LIS 654 Building Digital Libraries

Designed especially for students intending to work with original research materials of cultural interest such as photographs, manuscripts, and printed ephemera, this course introduces the processes of digitizing these materials for wider public access. Topics include: definition of digital libraries in theory and practice, materials selection criteria, digitization and related technical issues, standards and best practices, copyright, and project management. Students will create fully functioning digital libraries.

Pre requisite of LIS 512 is required

Credits: 3

Rotating Basis

LIS 662 Library Public Relations

Examines the principles and practice of public relations; the library image; the news media; special events and programs; exhibits and displays; library publications; publicity; marketing techniques; and discussion of public relations as it applies to all, types of libraries.

Prerequisite of LIS 510 or permission of instructor is required.

Credits: 3

Rotating Basis

LIS 690 Internship

120 hours during a semester at an approved site, working under supervision of a professional in the field. Guided by a Learning Contract jointly approved by faculty and the site supervisor, students augment what they have been taught in formal courses, further their career objective, and enhance their skills, competencies, and abilities. For students with extensive library experience, LIS 695 (Masters Project) is available as an alternative to the internship, with permission from the student's advisor and Director.

Prerequisite :Students should have completed all core requirements and most electives before enrolling; students should have completed at least 27 credits.

Prerequisite of LIS 510, 511, 512, 514 and 15 units of electives are required.

Credits: 3

Every Semester

LIS 691 Internship/School Media Specialist (for School Library certification candidates)

240 hours or 40 days is the required time for student teaching. This must be split between elementary school (120 hours or 20 days) and secondary school (120 hours or 20 days). Secondary school is defined as either a middle school or a high school. It is the student's responsibility to choose the sites, with the guidance of the Director of the School Library program. Sites must be approved by the Director. Student will develop a learning contract which will govern this experience and must have a formal teaching observation. Students will be expected to put the theory or principles they have learned during their coursework into practice.

Pre requisite of LIS 510, LIS 511, LIS 512, LIS 514, LIS 620, LIS 622 and LIS 626 are required

Credits: 3

Every Semester

LIS 700 Principles of Public Library Organization & Management

This seminar explores public library organization and management. Topics include principles of management and organization; the planning process, policy, decision making, and leadership principles. Issues such as assessing community needs, public and governmental relations, cooperative ventures, leadership and management systems, professional ethics, and censorship are also addressed.

Prerequisite of Public Library Certificate majors only.

Credits: 1 to 3

Rotating Basis

LIS 701 Legal Issues in Public Library Administration

This seminar focuses on the legal basis for the public library, sources of the public library's authority and the organizational framework that enables the library to function in society. Attention is given to the laws, rules and regulations on the

local, state, and national level that affect public libraries. Other topics include the roles of the board of trustees and the library director; regulatory agencies and reporting requirements; insurance risk management and liability; library policies and their enforcement and the relationship of the public library to other agencies.

Prerequisite of Public Library Certificate majors only.

Credits: 1 to 3

Rotating Basis

LIS 703 Financial Management of Public Libraries

This course is designed to provide library managers with an understanding of public finance and economic theory. Specific topics such as basic economic theory, public finance, community assessment, budget process and preparation, the audit function, taxation and capital funding are covered.

Prerequisite of Public Library Certificate majors only.

Credits: 1 to 3

Rotating Basis

LIS 704 Administration of Public Library Facilities and Technology

This seminar is designed to prepare the public library administrator to deal with the process and problems of planning, managing and evaluating library facilities. Emphasis is placed on maintenance and operation of public facilities, including space planning and utilization; building and grounds maintenance; security; and branch library issues. The process of defining, specifying, evaluating and selecting automation and telecommunication systems, furniture and other equipment is covered in depth. Other topics include the basics of writing a facilities program, selection of an architectural firm, project manager and building contractor.

Prerequisite of Public Library Certificate majors only.

Credits: 3

Rotating Basis

LIS 707 Human Computer Interaction

In this course you will learn about the human part of computing. It focuses on the design and evaluation of interactive systems from a user-centered perspective. You will learn about how people perceive, process, remember, utilize, share and communicate about information in the work and on-work situations; and you will learn how interaction technologies can take these human issues into account. You will become familiar with design principles and evaluation techniques in the field of human-computer interaction (HCI).

Prerequisite of LIS 510 or permission of instructor is required.

Credits: 3

On Occasion

LIS 712 Literacy for K-12 Environment

This course will develop understanding of the

complexity of literacy for K-12 learners. Linguistic aspects (vocabulary, grammar, genre and text structure), cognitive and metacognitive behaviors (reading strategies), and socio-cultural context (beliefs and attitudes of non-English Learners) will be examined as influences on a learner's development of literacy. This course will provide school and children's librarians with background knowledge of the various issues relevant to literacy instruction. Special emphasis will be given to strategies to use for students with disabilities.

Reading motivation and strategies to incorporate technology into literacy learning will be discussed.

Pre requisite of LIS 620 and LIS 626 for school media is required; LIS 510, 511, 512 and 514 for general/public librarians is required

Credits: 3

Rotating Basis

LIS 728 K-12 Literature for School Media Specialists

A survey course covering various genres, styles, authors, illustrators and trends with emphasis on the role of literature in the school library media center. Students will consider methods of selecting and evaluating children's and young adult literature in terms of readability and interest level and several ways in which the titles can be integrated as the content and vehicle to master the Core Curriculum. Through class discussions and constructing lessons, students will explore a range of topics related to literature, including book talks, author studies, read-aloud techniques and book discussion groups.

Credits: 3

Every Summer

LIS 729 Young Adult Sources and Services

A survey of adolescents and their reading with special emphasis on books written especially for this age group (12-18). The readings will include materials emphasizing multi-cultural characters and settings, and bibliotherapy including stories of persons with disabilities and special needs. Students will attain skills in providing library services for the young adult population, including information and referral, programming, applying new technology advocacy, working with professional staff and administration, partnering with parents and community, school and public library cooperative projects, publicity, evaluation of literature and techniques for introducing literature to the adolescent population. The course requires reading of text, reading and discussion of a number of young adult titles in a variety of genres, small group presentations, oral presentations and bibliography.

Prerequisites of LIS 510 & 511 or permission of instructor are required.

Credits: 3

Rotating Basis

LIS 731 Materials and Services for Early Childhood

Materials and services for the young child, viewed

from a library perspective. Discussion of underlying theories such as services and development of appropriate programs including presentation of age appropriate material for children with disabilities and special needs, use of adaptive toys and equipment, and material. Emphasis on books-their selection, analysis, and presentation, with attention to other materials, e.g., oral tradition, recorded materials, toys and puppets.

Prerequisites of LIS 510 & 511 or permission of instructor are required.

Credits: 3

Rotating Basis

LIS 733 Children's Sources & Services

A survey of literature for children of preschool through elementary school age (pre-K to 11 years) with emphasis on the literary quality and characteristics of fictional and biographical materials. The survey will include materials emphasizing multicultural characters and settings and bibliotherapy including stories of persons with disabilities and special needs. Issues and problems of bringing books to children are also discussed.

Prerequisites of LIS 510 & 511 or permission of instructor are required.

Credits: 3

Rotating Basis

LIS 737 Serving Diverse Populations

A seminar on services for multicultural populations and groups with special interests or needs: Sensory or mobility-impaired; learning disabilities; adult beginning readers; English as a second language; gifted and talented; latchkey children; homeless, aging, etc. Covers federal regulations, materials, professional attitudes, techniques, equipment and programs, at all levels and settings.

Prerequisites of LIS 510 & 511 or permission of instructor are required.

Credits: 3

Rotating Basis

LIS 741 Public Libraries

A study of the philosophy, background, function and place of public libraries in contemporary society. Examines the principles and techniques of public library organization, planning, operation, resources, services and facilities, as well as how to identify and serve groups and organizations in a community. Study of present condition, trends and issues. Emphasis on public service orientation.

Prerequisites of LIS 510, 511, and 512 or permission of the instructor are required.

Credits: 3

Rotating Basis

LIS 901 Special Topics

A special topic not covered in the regular curriculum is explored in-depth.

Students are limited to 6 credits of 901 courses

Credits: 3

Rotating Basis

**COLLEGE OF LIBERAL ARTS
AND SCIENCES**

CRIMINAL JUSTICE

Phone: 516-299-2467

Fax: 516-299-2587

Chair: Professor Kushner

Associate Professor: O'Connor

Assistant Professor: Valentine

Adjunct Faculty: 8

The graduate criminal justice programs provide an ideal foundation for careers in the law and criminal justice. Our professors are renowned experts and published authors with real-world experience. They specialize in all areas of the criminal justice field, from terrorism to organized crime to women in policing.

Our alumni work in all areas related to the criminal justice system, including probation, parole, law enforcement, court administration, corrections, juvenile justice, diversionary programs and security management. Additionally, our programs provide an excellent pathway toward the study of law.

M.S. in Criminal Justice

The 36-credit Master of Science in Criminal Justice offers an in-depth, 21st century curriculum geared toward forensics, law and society, criminal behavior, cybercrime, terrorism and criminological theory. All students must complete a thesis under faculty supervision. The program prepares students for modern-day careers in criminal justice, including cyberspace crime detection, law enforcement management systems and homeland security. Courses are taught by a distinguished faculty that includes published authors, researchers and widely-consulted authorities on the American and world criminal justice systems. Adjunct faculty members are working professionals in the field and include attorneys, judges and law enforcements officials. Our professors will engage and inspire you to exceed your expectations. Alumni of our program are employed in a wide variety of professional positions: law enforcement officers, federal agents, security officers, prosecutors, corrections counselors, judges, attorneys, private security professionals, homeland security agents, forensic technologists, crime lab technicians, emergency managers, FBI agents and social service representatives.

Classes are scheduled to meet on Tuesday evenings and on Saturdays. Tuition will remain constant for the entire 36 credits. The costs include all books, courses, seminars and most fees. Students take courses in "lock-step" which means they must enter, maintain attendance and graduate as a group.

Admission Criteria and Procedures

Applicants to the Master of Science in Criminal Justice must meet the following requirements for admission.

- Application for Admission.
- Application fee: non-refundable.
- Official copies of your undergraduate and/or graduate transcripts from any college(s) or universities you have attended.
- Applicants must have a bachelor's degree with a minimum 3.0 undergraduate cumulative average (students whose GPA is 2.5 or better will be considered on an individual basis).
- Two professional and/or academic letters of recommendation that address the applicant's potential in the profession and ability to complete a graduate program
- Please refer to the Graduate Admission section of this bulletin for details on admissions procedures.

Academic Policies

A student must maintain at least a 3.0 cumulative grade point average in the M.S. in Criminal Justice program. Any student whose cumulative grade point average falls below 3.00 will be evaluated by the Academic Standing Committee of the Department of Criminal Justice, issued a letter of warning, and placed on probation. A student on probation who fails to bring his or her average up to 3.00 in the succeeding semester may be dropped from the program. In addition, a student who receives grades below B in two graduate courses is considered to have an academic deficiency. A third grade below B, after the student receives a formal warning of the deficiency, may cause the student to lose matriculated status or be dropped from the program.

M.S. Criminal Justice

[Program Code: 14768]

Major Requirements

Required Criminal Justice Courses

All of the following:

CRJ	555T	Technology and the Criminal Justice System	3.00
CRJ	675T	Critical Issues in Law and Society	3.00
CRJ	690T	Theories of Crime Causation	3.00
CRJ	699T	Foundations of Scholarship	3.00
CRJ	700T	Research Design and Methods	3.00
CRJ	707T	Thesis Research	3.00
CRJ	708T	Thesis Consultation	3.00

Elective Criminal Justice Courses

Five courses/fifteen credits from all CRJ or CSA

courses

Credit and GPA Requirements

Minimum Total Credits: 36

Minimum Major GPA: 3.00

Criminal Justice Courses

CRJ 523T Computers and the Criminal Justice System

This course is an explanation of the application of basic computer technology in the criminal justice system. This course includes a discussion of more effective and efficient use of computer systems in various aspects of agency work.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 529T Effectiveness of Prevention and Treatment Programs

This course is a review of the basic concepts and strategies in evaluative research. Topics include topologies of treatment and prevention programs, what works, measuring effectiveness, types of evaluative research designs and exemplary projects.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 530T Victimology

The criminal justice system is discussed with emphasis on treatment of the victims as well as how criminal justice agencies hinder or encourage the victim in reporting a victimization and processing the crime.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 552T Communications and the Criminal Justice System

This course is a discussion of the role of mass media in facilitating and hindering the functioning of the criminal justice system-exposing deviant behavior, communicating information for arrest and crime prevention, prejudicing court procedures, misrepresentation, libel and defamation.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 555T Technology and the Criminal Justice System

This course is an analysis of high-tech society, the impact of advanced technology on the crime scene and its application in criminal justice management.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 560T Funding and Grant Evaluation

This course is a survey of the sources for criminal justice funding. The criteria and standards for meaningful evaluation of grants and reporting responsibilities of both agencies and independent evaluators are examined.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 565T Interpersonal Relations in Administration

This course is an analysis of group behavior in organizations, the dynamics of group membership and leadership as they relate to administration of business enterprise and contributions made by the behavioral sciences.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 570T Seminar in Criminal Justice

The seminar focuses on the major components of the criminal justice system. Special attention is given to the functions and role of the police, correctional institutions, courts, probation and parole. Integration of agencies, bureaucratic structures and value systems is also studied.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 577T Police and Professionalism

This course is an analysis of the concept of professionalism and its relation to social control with special reference to the police. Subject matter explores how professionalism may be functional or dysfunctional, the further accountability and ethical consideration in policy making, the control of police abuses and the self-regulation system.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 585T Seminar in Court Administration

This course is an overview of the administration and management of the court system. The purpose and functioning of a criminal court jurisdiction and the management of intake and control of the participating parties is covered.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 600T Advanced Standing in Criminal Justice I

This course is an independent study in a selected area of criminal justice under the supervision and direction of a member of the criminal justice faculty.

Credits: 3

On Occasion

CRJ 630T Forensic Psychology

This course examines the part that psychology plays with all facets of the police, courts, and corrections. The course probes the interaction of all components and the role of psychological interaction with these components.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 635T The Mass Murderer and the Violent Criminal

This course studies the biological, psychological, and environmental cases of the violent criminal. An in-depth study of individual offenders is made to analyze causation.

Credits: 3

On Occasion

CRJ 640T Seminar in the Administration of Juvenile Justice

This course is a comprehensive study of the juvenile justice system. The seminar deals with apprehension, adjudication, treatment and prevention as these relate specifically to the administration of juvenile justice.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 647T Forensic Investigation of Fire, Arson and Explosions

A safe and systematic investigation and analysis of fire and explosion incidents. Specific procedures will be presented to assist in these investigations.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 650T Class and Social Structure

This seminar examines American cultural pluralism and social structure and their impact on the criminal justice system.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 652T Seminar on the Grand Jury and the Petit Jury

This course is a study of the grand and petit juries and the present-day statutory and constitutional mandates affecting those institutions. Consideration is given to the alternatives to a grand jury system, the possible elimination of the grand jury as presently constituted, the waiver of grand jury presentment, as well as the functions performed and the safeguards, if any, achieved by our present system.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 656T Managerial Supervision

This course is a study of the theories, methods and practices in the administration of punishment. Among the topics covered are trends in punitive policy practices on the local, state and national levels.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 658T Crisis Intervention in Criminal Justice

This course is a survey of the application of crisis negotiation techniques as they apply to probation,

parole, corrections and law enforcement agencies.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 660T Principles and Methods of Rehabilitation of Offenders

This course is an overview of the methods used in the rehabilitative process. The synthesis of theory with primary emphasis on social and cultural milieus is considered.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 665T Criminal Justice Response to Domestic Violence

The course deals with the historic, social, and legal forces that have shaped the criminal justice response to domestic violence.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 670T Narcotic Addiction, Alcoholism and Crime

This course is a survey of the multi-factorial causes of chemical abuse; primarily, addiction to narcotics and alcohol, the characteristics of the addict and abuser and the legal sanctions developed for its control.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 675T Critical Issues in Law and Society

This course is an analysis of the ways laws evolve along with social change, the applicability of laws in relation to the criminal justice system and the structure of society and the viability of laws in relation to changing moral standards.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 686T Seminar in Justice

This course is a comprehensive examination of the organization and management of criminal justice agencies. Particular attention is paid to organization principles and practices, structure, supervision, administrative communications and the fiscal management of the criminal justice budget.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 689T Planning and Management

This course is a systematic analysis of parole and probation management at the administrative, supervisory and line levels.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 690T Theories of Crime Causation

This course is a survey of the theoretical implications of criminal acts in relation to behavioral systems. It is an analysis of sociogenic, psychogenic, economic, anthropological and physical-type theories.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 697T Workload Management

This course examines the workload management for probation and parole staff at the administrative, supervisory, and line levels.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 698T Crime and Criminality in Cinematography

This course is an overview of the various components of the criminal justice system as seen through the case studies presented through the medium of cinematography. Films dealing with court procedures, juries, police practices, prosecutorial problems, sentencing procedures, prisons, causes of crime and corrections are explored.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 699T Foundations of Scholarship

This course must be taken in the student's first semester of attendance in order to develop tools for conducting research and for writing papers in the field of criminal justice. The course explores approaches to writing a research paper, forms of documentation, library resources, data sources, and computer usage.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 700T Research Design and Methods

This course must be taken in the student's first or second semester of attendance. It is a survey of research designs, analytical techniques and the preparation of research papers.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 707T Thesis Research

This course is taken prior to CRJ 708. It is an advanced study of the scientific method in the discipline of Criminal Justice, together with the preparation of a master's thesis proposal and an outline of the thesis. CRJ 707 and CRJ 708 must be taken consecutively in the student's last two semesters of study after maintaining a 3.00 or better GPA.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 708T Thesis Consultation

This course is the actual writing of the master's thesis. CRJ 707 and CRJ 708 must be taken consecutively in the student's last two semesters of study after maintaining a 3.00 or better GPA.

Criminal Justice Majors Only

Credits: 3

On Occasion

CRJ 734T Forensic Homicide Investigation

Students gain knowledge of the crime regarded as the most heinous of all criminal acts. Investigative techniques used, the importance of the medical examiner's autopsy, and the time factors involved in the solution are discussed.

Credits: 3

On Occasion

CRJ 760T Terrorism

This course is a survey of terrorism within the United States. Topics include the threat of domestic and international terrorism, terrorist groups, and counter-terrorism strategies, among other related topics.

Criminal Justice Majors Only

Credits: 3

On Occasion

CSA 571T Private Security Administration

This course is the study of the organization, administration and management of security, plant protection, and loss prevention. Policy and decision-making, personnel, budgeting, safety and fire prevention programs in business, industry and government are covered.

Credits: 3

On Occasion

CSA 581T Security of Intellectual Property

This course is a discussion of the clarification and classification of intellectual property. Particular attention is paid to the use of management skills in stating and implementing company security policy safeguards.

Credits: 3

On Occasion

CSA 582T Instructing Security Trainers

This course covers instructional techniques for security trainers in the preparation and presentation of loss prevention and loss control knowledge and skills; and is a course in training the trainers.

Credits: 3

On Occasion

CSA 587T Institutional Security Planning

This course is the comparative analysis of relevant security problems in public and private institutional settings.

Credits: 3

On Occasion

HEALTH CARE AND PUBLIC ADMINISTRATION

Phone: 516-299-2716

Fax: 516-299-3912

Email: hepa@cwpost.liu.edu

Chair: Professor Figliola

Associate Professor: Forman

Assistant Professors: Henderson, Mullins, Perez, Vila

Adjunct Faculty: 21

The Master of Public Administration (M.P.A.) degree in Health Care Administration provides the comprehensive curriculum needed to succeed in a highly complex, competitive and ever-changing health care environment. Courses examine both practical and theoretical problems in the field and provide an understanding of a wide range of topics including organizational structures, administrative techniques, policy analysis, and program management. Taught by dedicated faculty, the curriculum stresses leadership, effective performance, problem-solving skills, ethical concerns, and program analysis and implementation in a student-centered environment.

M.P.A. in Health Care Administration

Admission Requirements

Applicants to the M.P.A. in Health Care Administration must meet the following requirements for admission:

- Application for admission
- Application fee (non-refundable)
- A bachelor's degree with a minimum GPA of 3.0 from an accredited college or university or successful completion of another Master's degree. Students who do not meet these requirements are welcome to discuss their options for admission with the graduate advisor. Applicants who have attended institutions outside the United States must hold a degree equivalent to a U.S. bachelor's degree.
- Official copies of your undergraduate and/or graduate transcripts from any colleges or universities you have attended
- Two professional and/or academic letters of recommendation that address the applicant's potential in the profession and ability to complete a graduate program
- Students for whom English is a second language must submit official score results of the Test of English as a Foreign Language (TOEFL). The required minimum acceptable TOEFL score is: 85 Internet-based (223 computer-based or 563 paper-based) or minimum IELTS score: 7.0.

Send application materials to:

Office of Graduate Admissions
LIU Brentwood

Michael J. Grant Campus
1001 Crooked Hill Rd.
Brentwood, N.Y. 11717

M.P.A. in Health Care Administration

[Program Code: 82074]

Major Requirements

Required Health Care Administration

Foundation Courses

All of the following:

MPA	501	Principles of Public Administration	3.00
MPA	502	Organizational Theory and Behavior in the Health & Public Sectors	3.00
MPA	503	Economic Environment and the Public Sector	3.00
MPA	505	Analytical Methods	3.00
MPA	506	Computer Based Management Systems	3.00
MPA	507	The Policy Process in Health Care and Public Administration	3.00

Required Health Care Administration

Advanced Core Courses

All of the following:

HAD	602	Human Resource Administration in the Health Sector	3.00
HAD	603	Foundations of Budgeting and Finance in The Health Sector	3.00
HAD	604	Administrative Responsibility and the Legal Environment in the Health Sector	3.00

Required Health Care Administration

Capstone Seminar Courses

All of the following:

MPA	707	Thesis Research Consultation	3.00
MPA	708	Thesis Research Consultation	3.00

Students must choose from a concentration in General Health Care Administration or Gerontology.

General Health Care Administration Concentration

Elective Health Care Administration

Concentration Courses

Three courses/nine credits of the following:

HAD	701	Hospitals and Health Care Organizations	3.00
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HAD	702	Epidemiology and Public Health	3.00
HAD	709	Legal Aspects in Health	3.00
HAD	710	Gerontology: Processes of Aging	3.00
HAD	711	Long-Term Care Administration	3.00
HAD	712	The Management of Senior Community Programs	3.00
HAD	713	Rehabilitation and Restorative Programs	3.00
HAD	714	Planning and Marketing in Health Care	3.00
HAD	715	Mental Health Administration	3.00
HAD	723	Economics of Health	3.00
HAD	724	Managed Care Administration	3.00
HAD	725	Financial Management of Health Care Institutions	3.00
HAD	727	Entrepreneurship in Gerontology	3.00
HAD	780	Current Issues in Health Administration	3.00
MPA	701	Managerial Communications	3.00
MPA	704	Intergovernmental Relations	3.00
MPA	705	Training and Development	3.00
MPA	706	Work, People and Productivity	3.00
MPA	710	Labor Relations in the Public Sector	3.00
MPA	712	Managing Diversity in the Workplace	3.00
MPA	713	Grant Writing and Administration	3.00
MPA	721	Quality Improvement and Strategies	3.00
MPA	724	Organizational Change and Development	3.00
MPA	777	Critical Issues in Health, Public and Private Sectors	3.00
MPA	785	Independent Study	3.00
MPA	788	Graduate Internship in Administration	3.00

Gerontology Concentration

Elective Gerontology Concentration

Courses

Three courses/nine credits of the following:

- | | | |
|---------|---|------|
| HAD 709 | Legal Aspects in Health | 3.00 |
| HAD 710 | Gerontology: Processes of Aging | 3.00 |
| HAD 711 | Long-Term Care Administration | 3.00 |
| HAD 712 | The Management of Senior Community Programs | 3.00 |

Credit and GPA Requirements

Minimum Total Credits: 42 (both concentrations)

Minimum Major GPA: 3.00

Healthcare and Public Administration Courses

HAD 602 Human Resource Administration in the Health Sector

This course explores the theories and practices of human resource administration in health service organizations such as merit systems, unionism, bureaucratic trends, personnel recruitment, testing, and performance evaluations. Other topics include equal employment opportunity, employee rights and occupational safety.

Credits: 3

On Occasion

HAD 603 Foundations Of Budgeting and Finance in the Health Sector

This course familiarizes the student with the principles of budgeting and finance in the health sector. Topics include budgetary systems, methods, processes and cycles, preparation, justification and financial information systems. The course includes a survey of the federal prospective payment system and other current developments in reimbursement methods.

Credits: 3

On Occasion

HAD 604 Administrative Responsibility and the Legal Environment in the Health Sector

This course considers the authority and procedures utilized by health care agencies in the administration of their services. The course includes an analysis of problems of accountability and the reconciliation of the administrative process with medical, political, social, statutory and regulatory mandates.

Credits: 3

On Occasion

HAD 701 Hospital and Health Care Organizations

This course reviews the organization and management of hospitals within a regional context of primary care. Included are the elements of hospital structure and organization, and a focus on problem solving and development of administrative skills.

Credits: 3

On Occasion

HAD 709 Legal Aspects In Health

This course applies legal principles to the health delivery system. Topics discussed include, but are not limited to: hospital code; consents; patients' rights; admission and discharge of patients; malpractice; liability of hospitals, physicians, and nurses; medical records; immunity of hospitals; medical staff rights and privileges; medical ethics issues relating to abortion, sterilization and artificial insemination.

Credits: 3

On Occasion

HAD 710 Gerontology: Processes Of Aging

This course is a survey of gerontology, including theories of aging, health and physiological aspects of aging, psychological and psychiatric problems, family and sex roles of the aged, the middle years, retirement, and institutional placement in long-term care facilities.

Credits: 3

On Occasion

HAD 711 Long Term Care Administration

This course considers the unique organizational and administrative aspects of the various types of long-term facilities as distinct from acute-care hospitals. The course includes the special federal and local code requirements pertinent to facility construction, administration, medical-nursing care, and other numerous therapeutic modalities required by the geriatric and convalescent patient. Note: When HAD 602, HAD 603, HAD 709, HAD 710, HAD 711 are taken as part of the total Health Care Administration curriculum, program graduates should meet the educational requirements for eligibility to take the State Board Examination for a Nursing Home Administrator's license.

Credits: 3

On Occasion

HAD 713 Rehabilitation & Restorative Programs

This course is a study of the functions of the various services and programs, both free-standing or in health facilities, that concern themselves with restoration from chronic disease, orthopedic disabilities, post-cardiovascular and other disabling conditions. The course includes familiarization with the workman's compensation system.

Credits: 3

On Occasion

HAD 714 Planning and Marketing in Health Care

This course examines the issues pertinent to the role of the planning and marketing functions in a health organization. Principles of planning, the relationship between health planning and the development of a marketing plan, and action planning are explored as a means to provide coordination in meeting health needs and providing health services.

Credits: 3

On Occasion

HAD 723 Economics of Health

This course reviews health delivery as an economic activity. Determinants of demand for health services are analyzed and the supply of resources is examined, along with the various approaches to bring the two into equilibrium. Particular attention is given to public involvement in health services in the form of licensure, regulation, financing and planning.

Credits: 3

On Occasion

HAD 724 Managed Care Administration

This course analyzes various forms of managed care systems in terms of legislation, organization, administration, financing, marketing and legal aspects. An analysis of the essential ingredients in the success of prepaid systems is included.

Credits: 3

On Occasion

MPA 501 Principles Of Public Administration

This course is a prerequisite or co-requisite for all other courses in the program. This course is an introduction to the field of Public Administration and includes organization and management concepts and the political process. The origin, growth and interrelationships within the public sector are discussed. This discussion falls within the broader context of public policy processes with special attention to the topics of bureaucracy and intergovernmental relations.

Credits: 3

On Occasion

MPA 502 Organizational Theory & Behavior in the Health & Public Sectors

This course examines and analyzes organizational theories with emphasis on the informal and formal aspects of the administrative process. Topics include individual behavior patterns, group dynamics, communication, motivation, decision-making, and leadership as they relate to the public health and nonprofit sector.

Credits: 3

On Occasion

MPA 503 Economic Environment & the Public Sector

This course examines the role of the public sector in economic decision-making. The nature of public goods is described as it relates to the allocation, stabilization, and distribution functions of the economic system. The role of private investment, the relations between government and business, and the use of national income accounts are examined. Opposing views about the reasons, methods and institutions influencing governmental regulation, fiscal and monetary policy and action are presented.

Credits: 3

On Occasion

MPA 505 Analytical Methods

This course is an introduction to the methods, tools and uses of applied research. The course surveys basic data gathering, analytical concepts and techniques as they apply to administrative problems. Skills and issues related to research are also considered.

Credits: 3

On Occasion

MPA 506 Computer-based Mgmt Systems

This course is an introduction to current concepts in information systems design and management. The use of these systems and implications for

managers are covered. Topics include the information systems life cycle and dimensions of computer-assisted management (e.g., office automation, electronic spreadsheets, data base management and word processing).

Credits: 3

On Occasion

MPA 507 Policy Process In Health and Public Admin

This course is an analysis of the policy process in terms of the development and implementation of programs as they relate to the health care and public sectors. The impact of special interests is examined as an integral part of the process. A variety of timely subject/case studies are explored.

Credits: 3

On Occasion

MPA 701 Managerial Communication

In this course, theory and practice in written and oral communication as applied to the public, health and nonprofit sectors are examined. Report writing, memo writing, correspondence and oral presentations are included.

Credits: 3

On Occasion

MPA 705 Training and Development

This course is devoted to the kinds of activities and problems encountered by an agency's director of training and development. Such items as the role of the training director in organizational development, the relationship with line managers, the relationship with the president, and the techniques of training are examined by case studies, lectures and outside speakers.

Credits: 3

On Occasion

MPA 706 Work, People & Productivity

This course focuses on learning and practicing practical management and supervisory techniques for improving individual, group and organizational performance. Students learn the principles of behavioral management which they apply in a project at their own work place. They learn and practice giving effective positive and corrective feedback, and to manage inter-group and interpersonal conflict. Students learn to analyze their own work style, and the styles of others, and discuss how to allocate tasks based upon that knowledge. They learn how to conduct effective meetings, and how to lead work groups through a problem-solving process.

Credits: 3

On Occasion

MPA 710 Labor Relations In Public Sector

This course examines the interaction of the labor movement with management in the political setting of government. This course also examines collective bargaining in relation to public bodies, and the impact of bargaining on a fiscal budget. Other policy processes as well as the role of the

administration are covered and include strategies of bargaining and the role of public opinion.

Credits: 3

On Occasion

MPA 712 Managing Diversity in the Workplace

This course examines the role and function played by diversity, civil and human rights, and administrative agencies at the federal, state and local levels. The course analyzes the governmental response to diversity issues. Topics include a review of current legislation and the respective agencies established to address the problems of discrimination.

Credits: 3

On Occasion

MPA 713 Grant Writing & Administration

In this highly experiential course, students locate available federal, state, local and foundation sources of funding for a specific project, write a letter proposal to a foundation or private sector organization, and follow-up with a full grant proposal, following the request for proposal (RFP) guidelines to a federal, state or local agency. Topics addressed include effective research, creating a plan for the program, elements of a good proposal, components of the proposal package and strategies for getting a proposal read by a foundation or corporation officer. Administration, evaluation and reporting functions, as well as accountability are described and discussed.

Credits: 3

On Occasion

MPA 721 Quality Improvement and Strategies

This course prepares students with the theory, knowledge and skills to implement program evaluation and quality improvement (e.g., Total Quality Management) strategies and measurements. The focus of the course is on applications in Health Care Human Services and Public Sector Organizations.

Credits: 3

On Occasion

MPA 785 Independent Study

The student is expected to research one specific phase of a problem in considerable depth under the supervision of a faculty advisor, and to prepare a well-documented evaluative report expressing his/her own assessment of the impact and significance of both the problem and of one or more solutions.

Credits: 3

On Occasion

MPA 788 Graduate Internship in Administration

An opportunity for students without administrative experience to work in an organization based upon a plan approved by the head of the program and the agency. Students prepare a substantial research and/or analytical paper concerning their experience and participate in an internship seminar.

Credits: 3

On Occasion

PAD 602 Human Resource Administration in the Public Sector

This course is an exploration of the theories and practices of human resource administration in the public sector, including the merit system, civil service and unionism. Bureaucratic trends, personnel, recruitment, testing, and performance evaluation are discussed. Other topics include equal employment opportunity, employee rights and occupational safety.

Credits: 3

On Occasion

PAD 603 Foundations of Budgeting and Finance in the Public Sector

This course familiarizes the student with the principles of budgeting, accounting and auditing in the public sector. Topics include budgetary systems, methods, processes and cycles, preparation and justification of financial information.

Credits: 3

On Occasion

PAD 604 Administrative Responsibility & the Legal Environment in the Public Sector

This course considers the authority and procedures utilized by government agencies in the administration of public affairs. It includes the analysis of problems of accountability and the reconciliation of the administrative process with constitutional, statutory, and regulatory mandates.

Credits: 3

On Occasion

PAD 725 Government Regulation of Land Use

This course examines various forms of governmental power (zoning, eminent domain, urban renewal) to regulate the use of land.

Credits: 3

On Occasion

**SCHOOL OF HEALTH
PROFESSIONS AND
NURSING**

NURSING

Phone: 516-299-2320

Fax: 516-299-2352

Email: Post-Nursing@liu.edu

Chair: Dr. Mary Infantino

Professors: Wysoker

Associate Professors: Ballestas, Infantino, Kapp, Knapp, Messina

Program Director, Nursing Education: Dr. Barbara Messina

Program Director, Family Nurse Practitioner: Dr. Susan Marks

Adjunct Faculty: 10

The Department of Nursing in the School of Health Professions and Nursing offers two accredited graduate programs that prepare nurses to become strong, effective leaders who excel in clinical management and nursing education. The School offers Master of Science degrees in Family Nurse Practitioner (FNP), and Nursing Education (NED). Also offered are post-master's advanced certificates in Family Nurse Practitioner and Nursing Education. The Master of Science in Nursing Education is delivered in an innovative blended format whereby all the courses in the program are offered half online and half face-to-face. The Master of Science programs in Nursing are fully accredited by the Commission on Collegiate Nursing Education (CCNE).

The core curriculum for the M.S. degree includes coursework in nursing theory, issues in professional nursing for advanced practice nurses and nurse educators, and nursing research. As part of their admission requirement, students are required to complete a research proposal, 9 credits of core courses, and 24 credits of specialty courses.

We offer individualized attention and small classes to accommodate the needs of the Registered Nurse. Faculty members are available to answer questions and prospective students are encouraged to contact the Department of Nursing for further information about the programs of study.

M.S. in Family Nurse Practitioner

LIU Brentwood offers the LIU Post Master of Science for the baccalaureate prepared registered nurse, who is interested in pursuing the role of a Family Nurse Practitioner (FNP). This 46-credit program is fully accredited by the Commission on Collegiate Nursing Education (CCNE) and is registered with the New York State Department of Education. The design of the program is for

students to complete the requirements in six semesters of part-time study. Graduates of the program are eligible for New York State certification as a FNP and are eligible for national board certification through the national certifying agencies (American Nurses Credentialing Center and American Academy of Nurse Practitioners Certification Program). Family nurse practitioners in New York State practice autonomously. They have the authority to diagnose illnesses and physical conditions, treat and prescribe medications, and perform therapeutic and corrective measures within their scope of practice. The FNP program serves to increase the opportunity for registered nurses to obtain an advanced practice degree and deliver care to families.

LIU Post also offers a 27-credit post-master's Advanced Certificate at LIU Brentwood for those who have a clinical Masters of Nursing degree and desire to become a FNP.

ADMISSION REQUIREMENTS

Applicants to the M.S. in Family Nurse Practitioner must meet the following requirements for admission.

- Application for Admission (Application deadline for the following spring semester is November 1st)
- Application fee (non-refundable)
- Official copies of all undergraduate and/or graduate transcripts from any college(s) or universities attended
- A minimum overall GPA of 3.0
- A Baccalaureate degree in Nursing is required
- International students are also required to achieve a minimum Test of English as a Foreign Language (TOEFL) score of 85; Internet-based (a minimum listening score of 22 is also required); 225 Computer-based; or 563 Paper-based. An International English Language Testing System (IELTS) score of 7.5 or above is also acceptable.
- Prerequisite undergraduate courses include:
 - Statistics* - This course must be completed before the start of the program.
 - Research* - This course must be completed before the start of the graduate research course, which is offered in the second semester.
 - Health Assessment* - This course must be completed prior to the start of the second year of study.
- Possess a current New York State Registered Nurse license.
- Preferred one year recent experience in a clinical area requiring acute care skills, such as hospital setting, specialty office practices, family medicine, internal medicine, community clinics, or home care.
- A minimum of two letters of recommendation are required. These reference letters must be from a practicing Adult or Family Nurse Practitioner, MD, or DO. Letters from other individuals not listed above will be accepted, but they will not fulfill the reference

requirement for the program.

- The Director of the Family Nurse Practitioner program or their designee will interview all applicants. The applicant will receive a "reflection questionnaire" from the Department of Nursing to be completed and submitted with their Resume / Curriculum Vitae before the interview.
- Individuals who are accepted as a "full matriculant" into the Family Nurse Practitioner program and have submitted their deposit will have a reserved seat for the semester/year their application indicates.
- Individuals who are accepted as a "limited matriculant" into the Family Nurse Practitioner program will have a reserved seat for the semester/year their application indicates if they submit their deposit and provide a written and signed plan of action within thirty days of being accepted. The plan of action is to indicate how the applicant will complete the requirement(s) that is/are lacking in order to progress through the program successfully.

Send application materials to:

Office of Graduate Admissions
LIU Brentwood
Michael J. Grant Campus
1001 Crooked Hill Rd.
Brentwood, N.Y. 11717

M.S. in Family Nurse Practitioner

[LIU Post Program Code: 20726]

Major Requirements

Core Courses

NUR	501	Issues in Professional Nursing for Advanced Nurses and Nurse Educators	3.00
NUR	604	Advanced Clinical Pathophysiology Across the Lifespan	3.00
NUR	615	Advanced Pharmacokinetics & Pharmacotherapeutics	3.00
NUR	760	Evidence-based and Translational Methods	3.00
NUR	606	Advanced Health Assessment Across the Lifespan (90 lab Hours)	4.00
NUR	621	The Family: Social, Ethical and Policy Issues	3.00

Specialty Courses

NUR	770	Diagnostic and Clinical Reasoning (25 lab Hours)	4.00
NUR	775	Diagnostic and Clinical Reasoning Practicum (90 Hours)	2.00
NUR	660	Diagnosis & Management I: Adult-Geriatric Health	3.00

NUR 665	FNP Practicum I: Primary Care of Families (Adult-Geriatric) (180 Hours)	4.00
NUR 670	Diagnosis and Management II: Pediatric & Women's Health	3.00
NUR 675	FNP Practicum II: Primary Care of Families (Pediatrics & Women's Health) (180 Hours)	4.00
NUR 780	Diagnosis and Management III: Management of Chronic Complex Medical Conditions Across the Lifespan	3.00
NUR 785	FNP Practicum III: Management of Chronic Complex Medical Conditions Across the Lifespan (180 hours)	4.00

Credit and GPA Requirements

Minimum Total Credits: 46

Minimum Major GPA: 3.00

Students must receive a "B" or better in all courses to remain in good standing.

Advanced Certificate in Family Nurse Practitioner

The post-master's Advanced Certificate in Family Nurse Practitioner is a 27-credit program offered to RNs who hold a master's degree in nursing and wish to be certified as Family Nurse Practitioners. Candidates for this certificate will complete course work and preceptored clinical practice in settings providing primary health care to families.

The program is designed to be completed in four semesters of part-time study. Candidates for the certificate will be required to complete course work in pharmacology, family theory and three semesters of preceptored clinical practice in settings providing primary health care to families. Coursework in pathophysiology and advanced health assessment are required for admission. Qualified candidates may challenge from 3 to 11 credits for advanced standing in the program through presentation of acceptable courses from an accredited nursing program taken within the last five years.

The program is accredited by the Commission on Collegiate Nursing Education.

ADMISSION REQUIREMENTS

Applicants to the Advanced Certificate in Family Nurse Practitioner program must meet the following requirements for admission.

- Application for Admission (Application deadline for the following spring semester is November 1st)
- Application fee (non-refundable)

- A Master's degree in Nursing is required (with a minimum 3.0 GPA) from an accredited school of nursing
- Official copies of all undergraduate and graduate transcripts from any colleges or universities attended
- A minimum overall GPA of 3.0
- International students are also required to achieve a minimum Test of English as a Foreign Language (TOEFL) score of 85; Internet-based (a minimum listening score of 22 is also required); 225 Computer-based; or 563 Paper-based. An International English Language Testing System (IELTS) score of 7.5 or above is also acceptable.
- Prerequisite undergraduate courses include: *Statistics* - This course must be completed before the start of the program. *Research* - This course must be completed before the start of the graduate research course, which is offered in the second semester. *Health Assessment* - This course must be completed prior to the start of the second year of study.
- Possess a current New York State Registered Nurse license.
- Preferred one year recent experience in a clinical area requiring acute care skills, such as hospital setting, specialty office practices, family medicine, internal medicine, community clinics, or home care.
- A minimum of two letters of recommendation are required. These reference letters must be from a practicing Adult or Family Nurse Practitioner, MD, or DO. Letters from other individuals not listed above will be accepted, but they will not fulfill the reference requirement for the program.
- The Director of the Family Nurse Practitioner program or their designee will interview all applicants. The applicant will receive a "reflection questionnaire" from the Department of Nursing to be completed and submitted with their Resume / Curriculum Vitae before the interview.
- Individuals who are accepted as a "full matriculant" into the Family Nurse Practitioner program and have submitted their deposit will have a reserved seat for the semester/year their application indicates.
- Individuals who are accepted as a "limited matriculant" into the Family Nurse Practitioner program will have a reserved seat for the semester/year their application indicates if they submit their deposit and provide a written and signed plan of action within thirty days of being accepted. The plan of action is to indicate how the applicant will complete the requirement(s) that is/are lacking in order to progress through the program successfully.

Send application materials to:
Office of Graduate Admissions
LIU Brentwood

Michael J. Grant Campus
1001 Crooked Hill Rd.
Brentwood, N.Y. 11717

Advanced Certificate in Family Nurse Practitioner

[LIU Post Program Code: 20727]

Major Requirements

Prerequisite Courses (typically completed prior to commencing specialty courses)

NUR 604	Advanced Clinical Pathophysiology Across the Lifespan	3.00
NUR 606	Advanced Health Assessment Across the Lifespan (90 lab Hours)	4.00

Core Courses

NUR 615	Advanced Pharmacokinetics & Pharmacotherapeutics	3.00
NUR 621	The Family: Social, Ethical and Policy Issues	3.00

Specialty Courses

NUR 770	Diagnostic and Clinical Reasoning (25 lab Hours)	4.00
NUR 775	Diagnostic and Clinical Reasoning Practicum (90 Hours)	2.00
NUR 660	Diagnosis & Management I: Adult-Geriatric Health	3.00
NUR 665	FNP Practicum I: Primary Care of Families (Adult-Geriatric) (180 Hours)	4.00
NUR 670	Diagnosis and Management II: Pediatric & Women's Health	3.00
NUR 675	FNP Practicum II: Primary Care of Families (Pediatrics & Women's Health) (180 Hours)	4.00
NUR 780	Diagnosis and Management III: Management of Chronic Complex Medical Conditions Across the Lifespan	3.00
NUR 785	FNP Practicum III: Management of Chronic Complex Medical Conditions Across the Lifespan (180 hours)	4.00

Credit and GPA Requirements

Minimum Total Credits: 33

Minimum Major GPA: 3.00

Students must receive a "B" or better in all courses to remain in good standing.

Nursing Courses

NUR 501 Issues in Professional Nursing for Advanced Practice Nurses and Nurse Educators

This course addresses the current professional and legal issues that influence advanced nursing practice, nursing education and the health care delivery system. Health care policy, changes in the economics of health care, and their impact on nursing will be considered.

Credits: 3

Annually

NUR 505 Nursing Research Project

This course examines a research problem under the guidance of a member of the Department of Nursing faculty. Open only to matriculated students. Students may register only once for this course. Credit value is restricted to 1, 2, or 3 credits and requires the approval of the chairperson.

Credits: 1 to 3

On Demand

NUR 604 Advanced Clinical Pathophysiology Across the Lifespan

The pathophysiology underlying diseases is studied to enable the student to form a basis for clinical judgment and diagnosis. The key principles and facts underlying present knowledge of tissue and organ systems, their specialized function and interrelationships will be studied.

Credits: 3

Annually

NUR 606 Advanced Health Assessment Across the Lifespan

The student will build upon basic physical assessment skills in this course. Comprehensive physical examination of the client as well as psychosocial, spiritual, developmental, occupational and cultural aspects of health assessment are studied in depth, in order to develop an evidence-based comprehensive health assessment and plan of care for clients, which includes the selection and interpretation of appropriate laboratory and other diagnostic tests. The promotion and maintenance of health management in the care of the client will be emphasized. Concurrently, students will complete a laboratory practicum where theoretical content will be integrated into the students' experience. A case study approach will be utilized.

Prerequisites of NUR 604 & NUR 615 or equivalent

Credits: 4

Annually

NUR 615 Advanced Pharmacokinetics & Pharmacotherapeutics

The focus of this course is to prepare Family Nurse Practitioner (FNP) students in the role of independent prescriber of pharmaceutical and non-pharmaceutical treatments for the myriad of illnesses and diseases found in the primary care environment. To this end, FNP students will be

provided with:

- The principles of clinical pharmacokinetics and pharmacotherapeutics
- The scientific and practical basis of appropriate drug therapies
- Practical information on the clinical pharmacology of major drug classes and their use in the primary care environment
- The therapeutic objectives, strategies and evidence-based guidelines for managing both acute and chronic medical illnesses found in primary care
- The foundation to critically evaluate and effectively use pharmaceuticals from current evidence-based clinical pharmacology and therapeutics sources

Open to FNP MS and CRT students only.

Credits: 3

Not Set

NUR 621 The Family: Social, Ethical and Policy Issues

Through the exploration of family theory and the examination of cultural, social, ethical, legal, and family policy issues which impact upon the family, the student will develop a comprehensive view of issues which need to be considered in the delivery of quality health care to families.

Credits: 3

Annually

NUR 660 Diagnosis and Management I: Adult-Geriatric Health

This is the first of three diagnosis and management courses that builds on the previous core courses providing the student the opportunity to integrate both advanced theoretical and practical (patient centered) knowledge in order to deliver safe, evidence-based care to the adult population, which includes the geriatric population. The main focus during this semester is the continued skill development in assessment, diagnosis and management of both acute and chronic conditions in the primary care setting in adult clients across their lifespan as well as utilization of primary, secondary and tertiary prevention techniques. Critical thinking, diagnostic reasoning, and use of evidence-based protocols will be developed throughout the course.

A pre requisite of NUR 615, NUR 621 and a co requisite of NUR 665 are required.

Credits: 3

Annually

NUR 665 FNP Practicum I: Primary Care of Families (Adult-Geriatric Health)

This practicum is taken concurrently with Diagnosis and Management I (NUR 660). Students are assigned preceptors (a nurse practitioner or a physician) in a primary care setting for their practicum experiences in adult health medicine. Students are introduced to practice protocols and essential competencies necessary to provide safe primary health care to a diverse adult client population across their lifespan. Comprehensive

health management, including a holistic client approach, health promotion, disease prevention, and evidence-based decisions, is emphasized in this practicum. (180 hours)

A co requisite of NUR 660 is required.

Credits: 4

Annually

NUR 670 Diagnosis and Management II: Pediatric & Women's Health

This course focuses on two important segments of the population – specifically women's health and the pediatric population. In the first summer session, the assessment, diagnosis, management, and prevention strategies of common gynecologic conditions / illnesses found in women in the primary care setting will be discussed and reviewed (non-gynecologic women's health issues will be discussed in both NUR 660 and NUR 780). In the second summer session, the diagnosis and management of common acute and chronic diseases/conditions and preventative strategies within the pediatric population will be discussed and reviewed. Each area of focus will require students to use appropriate evidence-based practice protocols. The twelve-week summer session is utilized in order to provide enough time to complete both lectures and required clinical hours. *A pre requisite of NUR 660 and a co requisite of NUR 675 is required.*

Credits: 3

Annually

NUR 675 FNP Practicum II: Primary Care of Families (Pediatrics & Women's Health)

This practicum is taken concurrently with Diagnosis and Management II (NUR 670). Students are assigned preceptors (a nurse practitioner or a physician) in both pediatric and women's health primary care office settings for their practicum experiences in pediatric and women's health medicine. Students are introduced to practice protocols and essential competencies necessary to provide safe primary health care to both pediatric and gynecology clients. Comprehensive health management, including a holistic client approach, health promotion, disease prevention, and evidence-based decisions, is emphasized in this practicum. The twelve-week summer session is utilized in order to provide enough time to complete both lectures and required clinical hours. (180 hours)

A co requisite of NUR 670 is required.

Credits: 4

Annually

NUR 760 Evidence-Based and Translational Methods

The emphasis for this course is on the elements of evidence-based practice. Focus is placed on the cyclical process of identifying clinical questions, searching and appraising the evidence for potential solutions/innovations, planning and implementing practice changes, evaluating the outcomes, and

identifying additional gaps in knowledge. Integration of existing evidence with clinical judgement, patient preferences, inter-professional perspectives, and other resources forms the basis for the clinical decision-making process that is inherent in improving patient, population, and organizational outcomes. Processes for leading/managing practice changes are explored. *A pre requisite of NUR 501 and NUR 601 are required.*

Credits: 3
Annually

NUR 770 Diagnostic and Clinical Reasoning

This course is taken prior to students entering the three Diagnosis and Management didactic courses and practicum courses. During the course, students will integrate what has been learned in the previous courses of advanced pathophysiology, pharmacology and health assessment with the clinical skills and critical understanding required to provide competent care within the primary care clinical setting (adults, pediatrics, women’s health, and geriatrics) as a licensed independent health care provider. In addition, the students will prepare for the role of the NP in the following skills and learning disciplines that are imperative to master for primary care practitioners:

- Information technology and use of Electronic Medical Records
- Use of coding and procedures for billing purposes
- Administrative issues in primary care, i.e., collaborating with various health care disciplines and insurance companies to provide the best care through advocating for patients
- Ordering and interpreting appropriate diagnostic tests, i.e., CXR, ECG, PFT, MRI, CT Scan, laboratory tests
- Utilizing evidence-based national guidelines for diagnosis and management of both acute and chronic medical conditions
- Acute care interventions, i.e., suturing
- Chronic care interventions, i.e., diabetes management
- Leadership issues, i.e., promoting nurse practitioners practice policy both locally and at the state level, advocates for improved access, quality and cost effective health care

Thus, this course provides a forum for students to start developing their critical thinking skills in diagnosing and managing diseases as well as developing strategies in understanding and utilization of the myriad of non-clinical requirements placed on nurse practitioners in the clinical setting.

A pre requisite of NUR 615, NUR 621 or Department Consent and a co requisite of NUR 775 are required.

Credits: 4
Annually

NUR 775 Diagnostic and Clinical Reasoning Practicum

This practicum course is taken in conjunction with NUR 770 and prior to students entering the three Diagnosis and Management didactic courses and practicum courses. During this practicum course, students will integrate what has been learned in the previous courses of advanced pathophysiology, pharmacology and health assessment with the clinical skills and critical understanding required to provide competent care within the primary care clinical setting (adults, pediatrics, women’s health, and geriatrics) as a licensed independent health care provider. In addition, the students will prepare for the role of the NP in the following skills and learning disciplines that are imperative to master for primary care practitioners through practical experiences in:

- Information technology and use of Electronic Medical Records
- Use of coding and procedures for billing purposes
- Administrative issues in primary care, i.e., collaborating with various health care disciplines and insurance companies to provide the best care through advocating for patients
- Ordering and interpreting appropriate diagnostic tests, i.e., CXR, ECG, PFT, MRI, CT Scan, laboratory tests
- Utilizing evidence-based national guidelines for diagnosis and management of both acute and chronic medical conditions
- Acute care interventions, i.e., suturing
- Chronic care interventions, i.e., diabetes management

Thus, this practicum provides a forum for students to start developing their critical thinking skills in diagnosing and managing diseases as well as developing strategies in understanding and utilization of the myriad of non-clinical requirements placed on nurse practitioners in the clinical setting. (90 hours)

A pre requisite of NUR 770 is required.

Credits: 2
Annually

NUR 780 Diagnosis and Management III: Management of Chronic Complex Medical Conditions Across the Lifespan

This is the final course of the diagnosis and management courses that builds on the previous core courses and two diagnosis and management courses. This course, along with the practicum (NUR 785), focuses on clients with chronic complex medical conditions. It provides the student the opportunity to integrate both advanced theoretical and practical (patient centered) knowledge in order to deliver safe, evidence-based care and manage clients across the lifespan who have chronic complex medical conditions and who are in need of:

- Tertiary prevention strategies in addition to continued monitoring for primary and secondary prevention strategies;

- Treatment for acute medical conditions in addition to their chronic conditions; and,
 - Treatment for new chronic conditions in addition to their current chronic conditions.
- Thus, this course and practicum prepares the Family Nurse Practitioner student for independent practice as well as know when to refer patients to appropriate specialists due to the complexity of the patient’s condition(s). Critical thinking, diagnostic reasoning, and use of evidence-based protocols will continue to be developed throughout the course. *A pre requisite of NUR 670 and a co requisite of NUR 785 is required.*

Credits: 3
Annually

NUR 785 FNP Practicum III: Management of Chronic Complex Medical Conditions Across the Lifespan

This is the final practicum course of the diagnosis and management practicum courses that builds on the previous core courses and two diagnosis and management course practicums. This practicum, along with the course (NUR 780), focuses on clients with chronic complex medical conditions. It provides the student the opportunity to integrate both advanced theoretical and practical (patient centered) knowledge in order to deliver safe, evidence-based care and manage clients across the lifespan who have chronic complex medical conditions through practical hands-on experiences in their clinical practicums. Focus will those clients who are in need of:

- Tertiary prevention strategies in addition to continued monitoring for primary and secondary prevention strategies;
- Treatment for acute medical conditions in addition to their chronic conditions; and,
- Treatment for new chronic conditions in addition to their current chronic conditions.

Thus, this practicum and course prepares the Family Nurse Practitioner student for independent practice as well as know when to refer patients to appropriate specialists due to the complexity of the patient’s condition(s). Critical thinking, diagnostic reasoning, and use of evidence-based protocols will continue to be developed throughout the course. (180 hours)

A co requisite of NUR 780 is required.

Credits: 4
Annually

LIU BRENTWOOD APPROVED PROGRAMS

New York State Education Department Inventory of Registered Programs

Enrollment in other than registered or otherwise approved programs may jeopardize a student's eligibility for certain student aid awards.

College of Liberal Arts and Sciences

Major	Hegis Code	Degree
Criminal Justice	2105	BA, MS

College of Education, Information and Technology

Major	Hegis Code	Degree
Childhood Education "1-6"	0802	MS
Childhood Education / Special Education	0808	MS
Special Education "1-6"	0808	MSEd
Students With Disabilities (SWD) "7-12" Generalist	0808	Adv.Crt.
Early Childhood Education "B-2"	0823	MS
Childhood Education / Literacy "B-6"	0830	MS
Literacy "B-6"	0830	MSEd
Clinical Mental Health Counseling	2104.10	MS, Adv.Crt.
School Counselor	0826.01	MS

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