Long Island University, Brooklyn Campus BASW Program

Three-Party Affiliation Agreement (Student Signature Page)

Statement of understanding involving the Brookl	yn Campus BASW Program,
	(Student)
	_ and
(Agency)	(Field instructor)

EXPECTATIONS OF STUDENTS

I agree to:

- 1. Inform myself of and adhere to the policies and requirements of the BASW Program and field site in which I am placed.
- 2. Be committed to the welfare of clients while conducting myself in a professionally responsible manner.
- 3. Implement social work values and professional standards of behavior in accordance with the NASW Code of Ethics and the International Federation of Social Workers/ International Association of Schools of Social Work Ethics in Social Work Statement of Principles.
- 4. Participate fully and actively in my own learning by expressing my needs, evaluating my work and acknowledging my areas of strength as well as those areas in need of further attention, development and change.
- 5. I agree to the following responsibilities:
 - a. Arrange an initial interview with the assigned field site in order to meet Field Instructor, clarify agency location and purpose, starting date and hours, and understanding of the nature of the student role and assignments in the agency.
 - b. Keep confidential those interactions that I conduct, whether written or verbal, between the client, the agency and myself in accord with the spirit of the NASW Code of Ethics.
 - c. Complete assigned tasks on time and in accord with agency and school requirements.
 - d. Submit to my Field Instructor all process recordings as indicated (minimum two per month) as well as my Learning Contract. Raise specific learning needs, questions or dilemmas that I feel I need to confer on.
 - e. Notify my Field Instructor of lateness or absence at once and arrange to make up this time within two weeks.
 - f. Arrange for coverage of my clients during vacation periods and at the end of my placement.
 - g. Attend all meetings called by the director of field education, field liaison or field supervisor.
 - h. Inform Field Instructor and director of field education of any difficulty, personal or professional which affects my work time and/or performance
 - i. Engage fully in the evaluation process including the final evaluation
 - j. Behave professionally by adhering to the Code of Ethics, respecting others, being punctual and dependable, prioritizing responsibilities, and completing assignments on time.
 - k. Study the ways in which my values, attitudes, beliefs, emotions and past experiences affect my thinking, behavior and relationships.
 - 1. Be willing to examine and change behavior when it interferes with working with clients and other collaborative professional relationships.

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Student Signature			Date	