## THE ELECTRONIC FEDERAL PROCESS

This handout demonstrates the electronic process of attaining a Personal Identification Number (PIN), which is needed by students wishing to complete a FAFSA or Renewal FAFSA, take an Loan Entrance Interview or sign a electronic loan promissory note.

## A PIN - The Key to Your Financial Aid

A Personal Identification Number **(PIN)** was sent to every student, via mail or e-mail, by the federal government after completing the FAFSA or Renewal FAFSA. To apply for or retrieve a lost PIN go to <a href="www.pin.ed.gov">www.pin.ed.gov</a> (See below for details).

## A Personal Identification Number (PIN) allows you to:

- 1. Sign FAFSA applications electronically
- 2. Complete your Loan Entrance Counseling
- 3. Sign your MPN
- 4. Log-in to view and keep abreast of your loan accounts
- 5. Electronically sign the Federal Perkins Promissory Note if awarded

## To Apply for a PIN:

- 1. Log-in to www.pin.ed.gov
- 2. You will need SS#, date of birth and full name, home and/or email address (If you complete the process with your email, you will receive within 1-4 days; regular mail within 7-10 days).
- 3. If you are a dependent student one of your parents will need their own PIN to sign either your FAFSA and/or their MPN.



