



# Department of Nutrition

  

## Undergraduate

# STUDENT HANDBOOK

Disclaimer: This student handbook serves as a guide for students. Official University publications take precedence over the information contained in this handbook.

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Welcome to the Department of Nutrition at LIU Post. This handbook provides information about our undergraduate program. It will help you make informed decisions about your undergraduate education.

LIU Post has many resources for information at the University, School and Department levels. It is necessary that students seek out other relevant sites and not rely solely on the material contained in this handbook. Additional information about the Department of Nutrition can be found on our website at:

<http://www.liu.edu/CWPost/Academics/Schools/SHPN/Dept/Nutrition.aspx>.

The administrative leadership in the Department of Nutrition is as follows:

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The faculty of the Department of Nutrition is as follows:

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## **Mission Statement**

The mission of the Didactic Program in Dietetics\* (DPD) parallels that of LIU Post and meets the Standards of Excellence set forth by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) and the Standards of Professional Performance (SOPP) of the Academy of Nutrition and Dietetics. We are committed to disseminating evidence-based information to students to improve lifestyle choices for health promotion and disease prevention amongst those they will serve. Our program includes an extensive study in nutrition and dietetics, and a broad liberal arts and science education that provides the foundation for students to develop intellectual awareness, cultural appreciation and social responsibility. Through the integration of a variety of learning experiences, our program prepares graduates who have a thorough understanding of dietetics theory and practice, and research methodology. Innovative academic opportunities for students help to develop critical and expressive abilities, as well as to provide students with the ability to utilize emerging technologies and to adapt to change. Our challenging but supportive environment fosters personal growth and civic responsibility. In doing so, the program promotes the ability to collaborate with others as well as develop a respect for diverse societies and viewpoints. Our program's ultimate aim is to prepare students to meet the challenges and rigors of a dietetic internship, and emphasizes life-long learning as a means for dietetics professionals to remain informed and knowledgeable in an evolving profession.

*\*The DPD refers to an academic program designed to meet the foundation knowledge for dietetics practice. This program must be located in a U.S. regionally accredited college or university and requires completion of a degree. The DPD may be designed at the baccalaureate or advanced degree level. Courses for the DPD must be part of the university requirements for whichever degree will be granted. The DPD does not have a supervised practice component for registration eligibility. However, completion of a DPD enables the individual to apply to a supervised practice program leading to eligibility for the registration examination for dietitians. (This information was adapted from <http://www.eatright.org/ACEND/>.)*

## **Program Goals**

The DPD has goals that reflect the program's mission and are accomplished through activities conducted by the faculty and graduates. The program:

- Prepares graduates who will have a broad educational background in communication, the physical and biological sciences, the social sciences, research, food, nutrition and resource management that will lead to careers in foods, nutrition and dietetics.
- Current students and graduates of the program will be satisfied with the supportive teaching environment at LIU Post and the ability of faculty to impart knowledge, by integrating evidence-based research and technical skills into the curriculum.

## **Program Status**

The DPD at LIU Post is accredited by the ACEND of the Academy of Nutrition and Dietetics, 216 W. Jackson Boulevard, Chicago, Illinois, 60606-6995, telephone no. (312) 899-5400.

## **Program Status Requirements**

Transfer students must have an overall grade point average (GPA) of 2.8 to be admitted to the nutrition program. Grades of C- or below will not be accepted for transfer credit.

Continuing students must maintain a GPA of 2.8 in nutrition (NTR) courses to remain in the program and to successfully complete the program.

Students who receive a grade of “C-” or below in a required NTR course must repeat that course and receive a grade of “C” or better.

Applicants who have completed a baccalaureate degree in another major and have chosen to continue their studies in the field of nutrition through the dual BS/MS program must have a GPA of at least 3.0 to be admitted into the program.

### **Academic Advisors/ LIU Promise Success Coaches**

All freshman and transfer students with less than 30 credits will be assigned an LIU Promise Success Coach. An academic advisor is assigned to all other students. The student is responsible for planning his/her course schedule in consultation with the academic advisor/ Success Coach for the first year of the program. After that time, online registration is required. If you have been assigned a Success Coach, you may contact the coaches at telephone no.: 516-299-3737; E-mail address: [liupromise@liu.edu](mailto:liupromise@liu.edu).

Please visit the LIU Promise website to learn more about the promise program:

<http://www.liu.edu/CWPost/StudentLife/LIU-Promise>.

For all other students, the Academic Advisor for the Department of Nutrition is Ms. Staci Siegel, telephone no.: 516-299-2582; E-mail address: [staci.seigel@liu.edu](mailto:staci.seigel@liu.edu). Please visit the following website for more information about academic advising:

<http://www.liu.edu/CWPost/StudentLife/Services/Counseling/Acad-Advis-Syllabus.aspx>.

All students are able to track their progress towards completion of their degree requirements and academic plan of study through the Advising Module of MyLIU. Students are encouraged to review their degree audit each semester. These degree audits will clearly show a student’s progress toward his/her degree by including not only completed courses, but courses currently registered for, major and cumulative GPA and the application of any transfer credits.

### **Program Completion Requirements**

The Academic Standing Committee is the final arbiter of all matters of academic standing, such as waivers and substitutions to meet program requirements.

#### *Minimum Requirements for Graduation from the Nutrition Program*

A minimum of 129 credits is required for graduation, with the final 32 credits earned in academic residence (i.e., at LIU Post). Nine (9) of these 32 credits must be in nutrition (NTR). A minimum of nine (9) credits of the requirements for a minor must be completed at LIU Post. Full-time undergraduate students are expected to complete their degree requirements within five (5) years.

#### *Minimum GPA for graduation:*

Cumulative average:	2.5
Nutrition (NTR) courses:	2.8

If a student does not maintain a GPA of 2.8 in NTR courses in their final semester, the student cannot graduate. Courses must be repeated until the NTR GPA is at least 2.8. In addition, the cumulative GPA must be at least a 2.5.

For students enrolled in the dual BS/MS Nutrition program at LIU Post, continued enrollment is contingent upon:

- Maintaining a minimum GPA of 3.0 in nutrition
- Earning a “B” or better in graduate courses.

Any BS/MS student that receives grades below “B” in two (2) graduate courses is considered to have an academic deficiency. A student who earns a third grade below “B” in a graduate course may lose their matriculation status or be dismissed from the graduate program.

### **Eligibility Requirements for Graduation**

Diplomas are dated three times a year: September, January and May. Commencement exercises in May are open to students who completed their degree requirements in September (of the previous year) and January, and those who are graduating in May. Students who are candidates for graduation must file an application at least three months prior to graduation. (This date changes each year; therefore, students are responsible for checking the Academic Calendar at <http://www.liu.edu/CWPost/About/Offices/Registrar/Academic-Calendar.aspx> for the deadline.) To apply for graduation, a student must complete the Degree Application Form at <http://www.liu.edu/CWPost/About/Offices/Registrar/Graduation.aspx> and submit it to the Registrar's Office in Kumble Hall on or before the deadline. If a student files an application after the deadline, the degree will automatically be awarded at the next conferral date (regardless of the date of completion or requirements) and the student's name **will not** appear in the May commencement program. In addition, we strongly encourage students to utilize the degree audit system to ensure that their academic degree requirements have been fulfilled. Furthermore, all outstanding financial commitments (e.g., library debts, security fines, etc.) must be met. Check the “HOLDS” link on your MyLIU account to view holds, if any, on your student record.

### *Graduation with Honors*

Summa cum laude requires a cumulative GPA of 3.9 or higher; magna cum laude 3.7 to 3.89; and cum laude 3.5 to 3.69. For the student to qualify for honors, at least 56 credits (not including courses taken on a pass/fail basis or Life Experience credits) must be earned in academic residence at LIU Post.

### **Formal Assessment of Student Learning in the DPD**

Credit is granted for courses completed with a grade of A, A-, B+, B, B-, C+, C, C-, or D. A grade of C- or lower in a NTR course signifies that the course must be repeated and a grade of C or better must be obtained (see page 10 for the University's policy on formal assessment of student learning). Mid-semester reports are completed by the course instructor for any student who is having difficulty in the course(s).

### **Assessment of Prior Learning and Credit Towards Program Requirements**

Students who wish to request assessment of courses completed at another institution are required to contact the DPD Director, Ms. Jodi Wright, for evaluation. Documentation may include any or all of the following: academic transcripts, course descriptions, course syllabi, assignments and projects, and any other materials that will sufficiently establish that DPD competencies for a specific course or courses have been fully met. If it is determined that such competencies have been met, a course waiver will be completed as needed and sent to Academic Standing in

accordance with university policy. Copies of documentation will be retained in the Nutrition Department and by the student to substantiate eligibility for issuance of the DPD Verification Statement at program completion.

### **Lateness and Absenteeism**

All students must adhere to the Academic Calendar for LIU as listed in the Schedule of Classes. Regulations concerning attendance in a particular course are at the discretion of the instructor; however, class attendance is expected if students are to meet the objectives of the course. Therefore, it is in the student's best interest to attend class regularly and to arrive on time. Responsibility for class attendance and punctuality rests with the student.

Lateness and absence from NTR classes and/or laboratories may affect the student's final grade. Three (3) latenesses may result in a 2% grade reduction and three (3) unexcused absences may result in a 3% reduction. Implementation of this policy is at the discretion of the instructor. Ordinarily, work missed through absences must be made up. However, permission to complete such work is not automatic, and it is given at the discretion of the instructor. In the event a student is absent during an exam, there will be no make-up given unless the student provides **written evidence** of a documented illness or emergency situation. The information listed on the course syllabi supersedes this policy, if present.

### **Becoming a Registered Dietitian (RD)**

Entering the profession of dietetics as a RD requires successful completion of the following:

- ACEND approved DPD coursework
- ACEND accredited Dietetic Internship (DI) or Coordinated Undergraduate Program (CUP). (NOTE: LIU Post does not have a CUP.)
- Pass a national examination administered by the Commission on Dietetic Registration (CDR)--the Registration Examination for Dietitians.

Accredited DI programs are available across the U.S. Each program must adhere to the Academy of Nutrition and Dietetics requirements for an accredited DI; however, the concentration of each program may be different (e.g., clinical nutrition, research, community, etc.). Applicants are encouraged to research the various programs and apply to the ones that best meet their interests and needs. The DI at LIU Post is an accredited post-baccalaureate 1200-hour program. Acceptance to the DI is made on a competitive basis through a computer matching process that occurs in April of each year.

Currently, there are more applicants for DIs than positions available in the U.S. Acceptance to a DI is highly competitive. The national acceptance rate is about 50%. Therefore, it is essential that students prepare for the DI application process early in their academic career and develop a strong record of academic achievement, obtain work experience in areas relating to foods and nutrition, and develop faculty and professional relationships.

Although DI programs have varying selection criteria, successful applicants usually have an overall GPA greater than 3.0 (based on a 4.0 scale), employment and volunteer experience (preferably in the field), and strong letters of recommendations from faculty, academic advisors

and employers. Some DI programs require students to take the Graduate Record Examination (GRE). However, the DI program at LIU Post does not require the GRE.

### **The Dietetic Internship Application**

LIU Post participates in the Dietetic Internship Centralized Application Service (DICAS). The DICAS Online offers applicants a convenient, state-of-the-art, web-based application service that will allow them to apply to any number of participating dietetic internship programs by completing a single online application. The DICAS Online was specifically designed by DICAS to simplify and streamline the application process while providing considerable flexibility, electronic submission of applications, ongoing communication with applicants, and excellent customer support. The DI application can be retrieved online at <http://portal.dicas.org>.

#### *Academic Performance for the DI Application*

The DI Selection Committee evaluates the student's overall GPA in NTR courses to assess academic performance. It is highly recommended that students obtain a grade of "B" or better in all nutrition (NTR) courses. Students who do not meet these academic recommendations are encouraged to repeat the course, if they want to improve their chances of acceptance into a DI.

#### *Employment Experience for the DI Application*

Work experience, either volunteer or paid, is recommended to demonstrate to the DI Selection Committee that the student is motivated, productive, and reliable. This work experience can be obtained in a foodservice, clinical or community environment.

#### *Organizational Involvement for the DI Application*

Students are advised to participate in university, professional and community activities. Participation in these activities with identified leadership involvement is recommended for preparation to a DI program and for a career in the profession of dietetics. Students who are involved and who take on leadership roles on campus and in professional and community organizations display a commitment to the dietetic profession.

#### *References for the DI Application*

References are an integral part of the DI application process. For the LIU Post DI, three letters of recommendation are required for each application. Letters of recommendation may be requested from no more than two faculty members in the Department of Nutrition. Professors, academic advisors and employers are desired references for most applications. Students are encouraged to ask for letters of recommendation before the end of the Fall semester so that sufficient time is given to write the letter(s). This request should be made in person, not by e-mail or text. The letters of recommendation will be completed during the early part of the spring semester, unless a program has an application deadline before mid-February. The student must inform the individual writing the letter of recommendation of the earlier deadline.

If a faculty member agrees to write a letter of recommendation, the student must complete the departmental Student Information Form, which is distributed at the DI informational workshop. (Copies of this form are also available in the Nutrition Department.) Include the NTR courses you completed with the instructor who will write the letter of recommendation and the grades you received. The student should also attach a copy of an updated resume.



## **Dietetic Internship Informational Sessions**

Every Fall semester, the Nutrition Department organizes two informational internship application workshops for interested students in their senior year. (Dates and times of these workshops will be announced in class several weeks in advance and posted throughout the department.) All students who are interested in applying to a DI are strongly encouraged to attend these meetings. Topics discussed include: (1) how to find an accredited DI program; (2) how to obtain and complete the DI application; (3) how to write a personal statement; (4) how to request letters of recommendation; (5) how to order college transcripts; and (6) how to list your DPD courses, etc. The workshops will also include a discussion on computer matching, requesting a Declaration of Intent to Complete Degree Form, a Verification Statement Form, and application deadlines.

### *Declaration of Intent to Complete Degree Form*

Students who are applying to a DI and have not yet completed the DPD coursework must request a Declaration of Intent from the DPD Director. The deadline for submission of this form to the DPD Director will be provided during the DI informational session, which is held during the Fall semester. Submission of this form after the due date will incur a \$25 late fee, payable to Long Island University. This form lists the courses to be completed, the date the courses will be completed, and the date the degree will be granted. Once these courses are listed and confirmed, the DPD Director will submit the form online. The DPD Director will share the completed form with the student electronically and the student has to approve the form with an electronic signature.

### *Program Completion Verification Statement*

Upon successful completion of the DPD and clearance to graduate by the Office of the Registrar, students will receive, by postal mail, six (6) signed copies of the Verification Statement from the DPD Director. This form is needed to prove that the DPD requirements have been met. If the student is planning to attend a DI, he/she must submit a Verification Statement to the DI Director. If the student is attending the DI at Post, the DPD Director will give the Verification Statement directly to the DI Director. The other copies of the Verification Statement should be kept in a safe place for future use (e.g., application to take the RD exam, application for State Certification, Academy of Nutrition and Dietetics membership, etc.). The Verification Statement requires an original signature in blue ink; copies are not acceptable.

For students enrolled in the BS/MS program at LIU Post, the name and location of the college or university where the student received his/her undergraduate degree and the year of graduation must be provided to the DPD Director along with the date the DPD requirements were met. The student will be issued an ACEND Verification Statement upon completion of appropriate coursework. A student may then apply to the DI. Graduate credits from the DI are applied to the BS/MS degree.

Students who attend Post for the purpose of receiving a Verification Statement to meet the Academy of Nutrition and Dietetics requirements for completion of the DPD program must take a minimum of nine (9) credits at Post and receive a grade of “B” or better to receive a Verification Statement. These courses are at the discretion of the DPD Director.

### **Acceptance to the DI**

When a student is accepted to the DI at LIU Post, he/she receives personal matching results from D&D Digital Systems in mid-April. The student is required to confirm acceptance to the program by signature on the D&D Matching Form. The agreement between D&D Digital and the Academy of Nutrition and Dietetics is as follows: “When applicants are notified of acceptance, they are required to notify the LIU Post DI Director by 5 PM on the Wednesday of that same week. The DI Director has no obligation to hold a place beyond this time. Failure to notify the DI Director will result in removal of the applicant’s name from the acceptance list.”

If a person declines a place in the internship and then re-applies to the program at a later date, the DI Selection Committee will review and determine the merit of the application. Because of the competitive nature of the application process, it is unlikely that re-application by a candidate will result in acceptance to the LIU Post DI in the future, unless there were extenuating circumstances (e.g., illness or pregnancy).

### **Organizations and Activities**

Student participation in university and community activities is strongly encouraged. Participation in a variety of activities and a clear, identified leadership role in one or more groups is an essential part of your preparation as a professional in the field of nutrition. Involvement in organizations such as the ones listed below will enhance your opportunities for placement in supervised practice in food service, community and clinical settings, for acceptance into a DI and for future employment.

#### *Nutrition Club*

The LIU Post Nutrition Club is an organization made up of students who would like to use their knowledge and experience to serve the community. The Club organizes many events throughout the academic year including networking opportunities with peers, professionals in the field and community service programs. The Club also runs food drives, raises funds for worthy causes and promotes social interactions. At the beginning of every school year, the Club hosts a Fall Open House—a welcome gathering for all students and faculty of the Nutrition Department.

The Club has an executive board elected every year by fellow students. Elections are held in the Spring semester for the upcoming academic year. Meetings are held twice a month during Common Hour. Meeting dates are posted on the bulletin board in front of the Nutrition Department, LS 338. A schedule of activities and minutes from all meetings are also posted on the bulletin board.

#### *Academy Student Membership*

Nutrition students are encouraged to become student members of the Academy of Nutrition and Dietetics. Application forms and membership information are available on the bulletin board outside the Nutrition Department, LS 338 and from the Academy’s website, <http://www.eatright.org/BecomeanRDorDTR/content.aspx?id=8141-.UCvVQmh4UeE>. The current cost of an annual student membership is \$50.

*Long Island Dietetic Association (LIDA)*

LIDA is always looking for students to become involved in the activities of the organization. It is a great way to network, make professional contacts, and make new friends. Students are encouraged to join and become active with the LIDA because it is also a great way to stay current and up to date in the field. For more information about LIDA membership, visit their website at <http://www.eatrightli.org/students.html>.

**Scholarships**

The Academy of Nutrition and Dietetics' Foundation awards scholarships to students enrolled in undergraduate nutrition programs who are student members of the Academy. Eligibility information is also available on the Academy's website. The annual deadline for submitting applications is in mid-February and scholarships are awarded for the following academic year.

## **LIU Post Policies**

LIU Post has an extensive system of services described on its website ([www.liu.edu](http://www.liu.edu)). Students are strongly encouraged to learn of the many services available and to ask questions of their academic advisors, professors and the university's support staff in seeking out information and appropriate solutions to problems, if they arise. Students are also encouraged to review the LIU Student Handbook, which contains various policies and procedures of Long Island University and information about the Office of Student Affairs, student life on campus, solving academic and non-academic disputes, etc. This handbook is available at the Information Desk at Hillwood Commons.

### **Tuition and Fees**

A schedule of tuition and fees for undergraduate students at LIU Post can be found at <http://www.liu.edu/About/Administration/University-Departments/SFO/Tuition.aspx>.

### **Academic Appeals Policy**

Students may appeal a final grade, evaluation or another incident through the following Grievance Procedure:

1. The student must first make an effort to resolve the matter with the instructor. If there is no resolution with the instructor, the student must file a formal grievance with the DPD Director within ten (10) days from meeting the instructor.
2. The DPD Director will schedule a meeting with the student to make an attempt to resolve the matter. The DPD Director will then consult with the instructor to discuss the matter and attempt to resolve the issue. (The DPD Director does not have authority to change a grade.) If no resolution is accomplished, the student must make an appointment with the Department Chair within ten (10) days of meeting with the DPD Director. Prior to the meeting with the Chair, the student must submit a written request to the Chair that details the nature of the complaint and all methods that have been attempted to resolve the issue.
3. If there is no resolution of the matter after the student meets with the Department Chair, the student must make an appointment with the Dean of the School of Health Professions and Nursing. The student must make an appointment with the Dean within ten (10) days of meeting with the Chair. Prior to meeting with the Dean, the student must submit a written request to the Office of the Dean that details the nature of the complaint and all methods that have been attempted to resolve the issue.
4. The student will discuss the issue with the Dean. If no resolution of the problem is achieved, a meeting of the Dean's Academic Standing Committee may be convened. The committee will review the situation and will make a decision within three (3) weeks.
5. If no decision is made or if the decision is unsatisfactory to the student, he/she may petition the Campus Academic Standing Committee.
6. The final recourse rests with the Vice President for Academic Affairs.

### **Disciplinary/Termination Procedures**

#### *Academic Conduct*

All LIU Post students are expected to conduct themselves within the bounds of accepted social behavior. Misbehavior that interferes with educational efficiency of a class is not tolerated and will be considered sufficient cause for suspension of a student from class, temporarily or permanently. In cases of classroom misconduct, a student may also be charged with a violation

of the LIU Post Code of Conduct, as described at the following website:  
<http://www.liu.edu/CWPost/StudentLife/Services/Student-Conduct/Code-of-Conduct.aspx>. In such cases, the Student Judicial Officer may also handle the matter.

Academic dishonesty is unacceptable and condemned in the strongest possible terms. It undermines the bonds of trust and honesty between members of the community and defrauds those who may eventually depend upon our knowledge and integrity. Such dishonesty consists of any of the following:

- Cheating – using or attempting to use unauthorized materials, information, or study aids in any academic activity.
- Fabrication – unauthorized falsification or invention of any information or citation in an academic activity.
- Plagiarism – representing the words or ideas of another as one’s own in any academic activity.
- Facilitating academic dishonesty – helping or attempting to help another to cheat, fabricate, or plagiarize.

Academic dishonesty may be punishable by a range of penalties, including failure in the course and expulsion from the University. (See the *2012-2013 Undergraduate University Bulletin*, page 15). In the Nutrition Department, if a student is found cheating, fabricating, plagiarizing or facilitating in academic dishonesty, it will result in a grade of zero for that assignment (and may lead to an "F" for the entire course). If a student is suspected of dishonesty, the issue will be brought to the nutrition faculty where it will be discussed and consequences decided.

### **Student Grievance Policy**

The School of Health Professions and Nursing (SHPN) faculty members are committed to assist students with any academic difficulties. A student who wishes to submit a grievance has the right to do so by utilizing the procedures outlined by the school. Information about the SHPN grievance policy can be found on the website:

<http://www.liu.edu/CWPost/Academics/Schools/SHPN/Grievance-Policy>

### **Formal Assessment of Student Learning at LIU Post**

Credit is granted for courses completed with a grade of A, A-, B+, B, B-, C+, C, C-, D, or P. A grade of “F” signifies failure. A grade of incomplete (INC) indicates that some of the course requirements have not been completed. “W” indicates a student-initiated withdrawal from a course after the change of program period through the last day of grade change options (as noted in each semester’s Academic Calendar). “UW” indicates an unauthorized withdrawal. Students who receive grades of W, UW, INC, or Pass/Fail in the Fall or Spring semester are not eligible for inclusion on the Dean’s or Honor’s List for that academic year.

A permanent grade of “INC” will remain on a student’s transcript if the work is not completed by the end of the following full semester. If an unusual extension of time becomes necessary to complete the work, the faculty member, the chairperson, and the dean must approve the grade change. The grade “I” is printed on the transcript along with the final earned grade and the date the work was completed.

Students with an excessive number of unexcused absences for a class (as defined by the instructor) may receive a grade of “F” or “UW” for the semester. Except as noted below, any grade may be removed from the student’s cumulative average by repeating the course at LIU Post.

Students have the option to repeat any course. Credit will be earned only once, and although the original grade remains on the student’s permanent record, the second grade (whether higher or lower) will be used in computing the GPA. No student who has taken a course and received a passing grade in it may repeat that course for credit after he or she has taken a related course containing content of a higher level. No course may be repeated more than once, except with the prior approval of the Academic Standing Committee. If a course is taken more than twice, all grades after the first will be computed into the student’s GPA. To be considered for graduation with honors, the student’s average shall include only the grade given to that student the first time he or she has taken any specific course.

Grades of “P” will not be computed into the student’s overall GPA and major averages, but will count towards graduation credits. A grade of “F” will be computed in the student’s overall GPA and major averages. Grades for courses taken at another college or university do not enter the computation of cumulative or major average. All Long Island University courses taken at any branch campus will be computed into a student’s cumulative and major averages. The average grade in the major field is computed from all of the courses the student has taken in the major. Required courses in which a grade of “F” was earned must be repeated within one year. Students are encouraged to repeat such courses, provided they are offered, during the subsequent semester; this applies particularly to those students who are on academic probation. The Academic Standing Committee will evaluate the status for any student who fails the same required course twice.

Students are responsible for monitoring their major and cumulative averages to ensure that they are meeting their requirements for graduation, as well as the requirements for satisfactory academic progress. (See the *2012-2013 Undergraduate University Bulletin*, page 13).

### **Liability for field trips**

LIU is not liable for any safety or travel-related matters. Students are responsible for their own transportation and car insurance.

### **School Closings**

In the event of inclement weather, power outages and other emergencies, students should call (216) 299-EMER (3637) for information about class or event cancellations. You may also sign up for emergency text alerts from LIU to keep you informed in the event of severe weather or other emergency situations that require campus closures at <https://webapps.liu.edu/EmergencyContact/Login.aspx>. You may also visit [www.weatherclosings.com](http://www.weatherclosings.com) or tune in to a popular radio station for closing information.

