

## Services Available

It is the mission of the DSS office to ensure that students with disabilities have equal access to all aspects of university life. Reasonable accommodations are determined on a case-by-case basis according to documented need and are coordinated primarily between the student and the individual faculty member. Typical accommodations may include extended time for testing, separate location for testing, readers and/or scribes for exams, note takers, digital audiobooks and/or alternate format, sign language interpreters for the deaf or hard of hearing or CART services and assistive technology. Accessible classrooms and residence hall facilities can be arranged when necessary.

The DSS office is committed to providing assistance and advocacy to students with disabilities as well as education for the campus community.

This brochure is available in an alternate format upon request.

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## ABOUT LIU POST

LIU Post is one of the most beautiful, historic and scholarly settings in the United States. Our 307-acre campus is located on the North Shore of Long Island in the Village of Brookville, N.Y., which is ranked among the most desirable communities in America. The campus is just 50 minutes from the corporate and entertainment capital of the world, New York City. LIU Post offers more than 260 bachelor's, master's and doctoral programs to 8,700 students from every part of the world. Our academic programs carry elite accreditations, signifying they meet the highest standards of quality.

LIU Post faculty members possess impeccable credentials, with 90 percent holding a doctoral degree or the highest equivalent in their field. They will engage and inspire you to achieve your personal best. LIU Post's internship and cooperative education program is nationally recognized, and the campus is an arts and cultural center featuring the world-renowned Tilles Center for the Performing Arts. LIU Post's 550 student-athletes compete at the NCAA Division II level in 15 varsity sports. Our extensive financial aid and scholarship program ensures that all students have access to an excellent private education.

# D.S.S.

DISABILITY SUPPORT SERVICES



**Learning Support Center**

**LIU**  
Post



## Disability Support Services

The Office of Disability Support Services (DSS) assists students with disabilities to ensure equal access to all programs, services and facilities at the LIU Post campus and the university's regional campuses. The Learning Support Center, of which DSS is a part, provides free assistance to students that is consistent with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. It is the collaboration among the student with a disability, the faculty/staff member and the DSS office that best contributes to student success.

### Who is Eligible for Services?

Under federal and state laws, a person with a disability is someone who has an impairment that substantially limits one or more major life activities. Such disabilities include, but are not limited to, physical, learning, psychological, social, medical and sensory, as well as temporary impairments.

### Procedure for Receiving Accommodations

Accommodations are determined on a case-by-case basis, taking into account the needs of the student and the course standards. The determination of an appropriate and reasonable accommodation is based on approved documentation and through interaction with the student.

**1) Documentation:** A student with a disability who desires accommodations must submit a Request for Accommodations form together with appropriate documentation of his or her disability to the DSS office. In most cases, appropriate documentation should be no older than three years and must include a diagnosis of a disability, the testing and results that explain the nature of the disability, the way it currently impacts the student academically or otherwise, and suggestions of accommodations that might work for the student.

**2) Evaluation of Documentation:** Appropriate professional staff in the DSS office will review and evaluate the disability documentation that a student submits. Confidential files will be established for documented students with disabilities.

**3) Meeting with the DSS office:** After the documentation has been reviewed, appropriate professional staff will meet with the student and provide the Request for Accommodations forms for the student to present to professors. If needed, the DSS office will notify the campus departments of special accommodations.

**4) Accommodations:** Each academic department will provide the accommodations needed by the student. These academic accommodations may include, but are not limited to, extended time for tests, note takers, recording class lectures, reading exam questions to a student, a scribe to record a student's answers to test questions, and the use of a computer for an essay exam. It is the policy of LIU Post to have faculty provide test accommodations within their department. Other campus departments will be responsible for making accommodations as necessary.

*We strongly encourage students to contact the DSS office well in advance so that appropriate accommodations can be arranged.*