



Office of Residence Life & Housing
 1 University Plaza, Brooklyn, New York 11201
 Office: 718.488.1046 ▲ residencelife@brooklyn.liu.edu

SFS Stamp	
Date Received:	_____
App. Fee:	_____
Semester:	_____
Assignment:	_____

On-Campus Housing Application

R.L. Conolly Residence Hall ▲ Hoyt Street Residence Hall ▲ 490 Fulton, The Graduate Apartments

This application will not be activated without a \$300 deposit. Full time enrollment is mandatory for housing during the academic year. Please type or print clearly. Answer all questions as fully and accurately as possible. You will receive an e-mail confirmation once we've received your application. The e-mail will include instructions regarding housing.

Application Period: Fall Spring Year _____

I am a*: New Resident Returning Resident New Freshman Transfer Graduate Student

Student Status: I will be an incoming, (class standing) at the start of the upcoming academic year:

Freshman (0-29 credits) Sophomore (30-59 credits) Junior (60-89 credits) Senior (90+ credits) Graduate Student

Gender: Female Male

Personal Information

_____, _____ / ____ / ____
 Family Name, First Name (M.I) D.O.B

 Home Address (Permanent) Apt # City State Zip

 Permanent Phone # Cell Phone #
 100 [][] [][]

 Email Address Student I.D. Number

Health Insurance Requirement: LIU requires all resident students to have health insurance. All residents will be automatically billed for the university-sponsored health insurance plan on their bursar account. You have an opportunity to waive this charge by complying with the waiver procedures. If you wish to waive the charge, log into your MyLIU account at www.liu.edu and click on the "Student Health Insurance" link from the Student Center Home Page. **If you do not waive coverage, you will be automatically enrolled in and charged for University Health Insurance.**

Fire, Theft, Vandalism: The LIU is not liable for personal items lost or damaged by fire, theft, vandalism, water, breakage or otherwise. LIU urges students to purchase tenant property insurance (Information about property insurance is available in the Office of Residence Life & Housing).

Consolidation: LIU reserves the right to consolidate residents, on written notice. When vacancies are created and no waiting list for housing exists, residents who live alone in a triple or double room will be offered the option of maintaining their location at the single or double room rate. If the resident declines rate option, they may identify a new roommate to fill the vacant space in their room. If the resident declines the option and is unable to identify a preferred roommate they will be consolidated to another triple or double occupancy space within their building. Should a resident receive a notice of consolidation and fails to comply, their account will be adjusted to reflect the double / single rate retroactive to the date of the original option being first offered.

Cancellations: The \$300.00 deposit is refundable until July 1st for the Fall Semester and January 1st for the Spring Semester. Students who cancel after occupancy are eligible for room refunds as follows. There are no refunds for meal plans and meal plans are automatically cancelled when a room is cancelled. All cancellations must be submitted in writing to the Office of Residence Life & Housing. **Withdrawals During Fall/Spring Semester ▲ 1st Calendar Week 90% ▲ 2nd Calendar Week 75% ▲ 3rd Calendar Week 50% ▲ 4th Calendar Week No Refund**

Agreed To and Accepted: My signature below and acceptance of LIU Brooklyn accommodations indicates that I understand and agree to comply with all terms, conditions, regulations and responsibilities described in the University Policies, the Student Handbook, Residence Life & Housing Code of Conduct, Housing Contract, and all other Residence Life & Housing and University publications.

 Student's signature (please complete all portions of this application) Date

 Parent's signature (if student is under 18 years of age) Date

Room Assignment & Preference Information

The following information will be used by the Office of Residence Life in assigning students as roommates. We make every effort to meet students' preferences; however, based off occupancy and availability of certain settings may preclude meeting all preferences. The LIU assigns roommates without regard to race, color, religion/belief, sexual orientation, age, physical characteristics or national origin. **All rooms are air-conditioned, wireless/internet and cable ready.**

Residence Hall Room Rates, Floor Plans and Meal Plan can be found on our website at: liu.edu/brooklyn/housing

Conolly Hall: ***All incoming freshmen are placed in 3-Person Standards*

Freshmen Assignment

- 3-Person Standard
 2-Person Standard

Sophomore Assignment

- 4-Person Suite
 3-Person Suite
 2-Person Suite

Juniors Assignment

- 4-Person Apartment
 2-Person Apartment
 3-Person Apartment

Hoyt Street: (Break Housing) Junior / Senior Assignment

- Double Suite Triple Suite Quad Suite Double Apartment

490 Fulton, The Graduate Apartments: Graduate Students Only *Rank your apartment style with 1 being your first choice and 6 being your least choice

- ___ Studio Apartment ___ 1 Bedroom Apartment ___ 2 Bedroom Apartment ___ 3 Bedroom Apartment
___ 4 Bedroom Apartment ___ 5 Bedroom Apartment ___ 6 Bedroom Apartment

Price varies in accordance with unit/bedroom size ± All prices are based per-person, per private bedspace

Room Descriptions:

Standard: Large single room for three students (**Community bathroom on floor**)

Suite: Large single room with bathroom and study room for 2, 3, or 4 students (**Quad suites have 2 separate sleeping areas**)

Apartment: Large single room, bathroom and full kitchen for 2, 3, or 4 students (**Quad apartments have 2 separate sleeping areas**)

Break Housing: Upper-classpersons who wish to stay on campus during break periods must live in Hoyt, weekly rates will apply

Are you requesting a specific roommate(s)/apartmentmate(s)? Yes No **If yes, please give name(s):**

Please note: All requests must be mutual to be considered for room assignment. If the roommate(s) you requested have not applied for housing by the preference deadline date and are not of the same eligible class standing, your request may not be granted.

The following questions are intended to provide information about you and your preferences for a roommate. Your honesty in answering these questions is greatly appreciated. Please check all that apply. ***ALL RESIDENCE HALLS ARE SMOKE-FREE ***

Describe yourself:

- non-smoker
 smoker
 neat
 not organized
 quiet/reserved
 outgoing/social

I prefer to have a roommate who is:

- non-smoker
 smoker
 neat
 not organized
 quiet/reserved
 outgoing/social
 9:00pm-10:30pm
 early riser
 in complete silence

- no preference
 no preference
 no preference
 no preference
 no preference
 no preference
 10:30pm-midnight after midnight
 nite owl
 with TV with music

When do you usually go to sleep?

Are you an early riser/nite owl?

How do you like to study?

Is there any other information about yourself or your preferences for a roommate(s) that you feel we should know about before placing you? Please use the space provided below to explain.

MEAL PLANS

The Carte Blanche meal plan is **mandatory** for all Conolly residents not assigned to an apartment. The Carte Blanche Meal Plan offers unlimited All-You-Can-Eat meals in the Blackbird cafeteria (located on the 1st floor of the Residence Hall) and a nominal amount of declining dollars that can be used at other campus eateries. All other residential students are required to choose the Declining Dollar Only meal plan.

Meal Plan Options:

- Carte Blanche Declining Dollars Only

Student's signature (please complete all portions of this application) *Date*

Return this application, along with your \$300.00 application fee to the following address:

**Long Island University
Bursar's Office
1 University Plaza
Brooklyn, New York 11201**