

IMPORTANT VISA INFORMATION

This document indicates the important information of Chinese visa application. Please follow the instructions when applying for your visa. Please be advised that it is each student's responsibility to ensure that he/she applies for and obtains a Visa at a Chinese Embassy or Consulate General to gain entry to China, prior to their departure.

VISA

We encourage our students **to apply for and obtain a Short-term Student Visa (X2 Visa)** to enter mainland China, no matter how long you plan to study at the China Center. A tourist visa is acceptable for late applicants, but additional visa fees might apply after arrival.

X2 Visa is issued to those who intend to study in China for a period of no more than 180 days. **X2 Visa** holders might obtain single entry, double entries or multi-entries, depending on the policy of each Embassy/Consulate. Please also note that it is possible that your regional China Embassy/Consulate might still grant you a **X1 Visa**, a Long-term Student Visa with study duration more than 180 days.

After You Enter China Holding X2 Visa,

→ **If you will be attending China Center for TWO semesters (a full academic year)**, before the end of first semester, the Center Staff will assist you in obtaining a Study Residence Permit (SRP), which extends your stay in China for the second semester and allows the multiple entries/exits during the permit validity. As SRP is only issued to the international students who will have their enrollment statuses of more than 180 days, only the students enrolled for two semesters at the China Center will be able to obtain an SRP.

→ **If you will be attending China Center for ONE semester only (Fall or Spring)**, no further actions are needed unless you hold a single entry visa but need to exit and re-enter China during your validity of visa. In this case, you might have to renew or re-apply your visa within China, in which extra application fees might apply.

STEPS TO TAKE TO APPLY FOR CHINESE STUDENT VISA

Before Submit Your Visa Application

Step 1 - Apply Online with Zhejiang University for your student Visa sponsorship documents (**Enrolment Letter and JW201/202 Form**).

You will need to fill out and submit the [ZJU Online Application Form](#). Please follow [ZJU Instruction for New Applicants](#) to complete the form. After submission, please take a screenshot of confirmation page and save it.

Once you complete the online form, please also email *the followings* to danyang.zheng@liu.edu as soon as possible.

-  A photocopy of "your information page of your passport"
-  The confirmation letter of successful application submission. Or the screenshot the confirmation page of your submission including your application Number, showing that you have successfully submitted the application
-  Your Primary mailing Address for documents shipping

Link of ZJU Online Application Form: <http://isinfosys.zju.edu.cn/recruit/login.shtml>

Deadline for Submission: May 15 for fall semester and **November 15** for spring semester

**Note: It is of vital importance that you stay on time with enrollment application process since Zhejiang University operates on a different schedule from LIU and you must submit these on time and leave enough time for them to process the letter. If you miss the deadline to apply for the enrollment letter, you might have to apply for a Tourism Visa (L visa) instead to enter China. However, you might need to renew or change your L Visa, and an extra cost might apply.*

Step 2 - Receive your Enrollment Letter and JW202 Form.

After successfully submitting your online application, The China Center will work with Zhejiang University to process your visa sponsorship documents: **Enrolment Letter and JW201/202 Form** and ship them to the primary mail address you have provided. Please note that the processing time might take up to six weeks, along with additional 3-5 days for shipping. The China Center will e-mail a notification including the shipping number so you will be able to track it.

If you don't receive Enrollment Letter and JW201/202 Form by late July for Fall semester or Early January for Spring semester, please contact the China Center. If you need any assistance in obtaining your visa documents or have any question about the process, please contact Ann (danyang.zheng@liu.edu) at the China Center.

Submit Your Visa Application

Step 3 - Prepare the Required Application Documents.

You will need to prepare the following documents and bring them for visa application. Please follow exactly the requirements when preparing the documents.

Required Documents for Chinese Student Visa Application

- **Passport:** original passport plus a photocopy of the passport information page (name page). Your passport should be valid with an expiration date of no less than: 1) **ONE year** if you plan to stay at China Center for two semesters; or 2) **SIX months** if you plan one semester study only; And 3) at least **ONE** blank visa page¹ for EVERY entry you plan to make into China.
- **Photo:** attached one recent passport-sized color photo (bare-head, full face against a light background) with your full name and passport number written or printed on the back. For more photo requirements, you can refer to photo specification requirement at : <http://www.china-embassy.org/eng/visas/zyxx/P020161206204655391310.jpg>
- **Visa Application Form:** Fill out the electronic *Visa Application Form V.2013* ([Download](#)), print a hard copy and sign it. If a section doesn't apply, please type in "None" or "N/A". Please check for errors before you print out the form. Incomplete forms or corrections in handwriting might not be acceptable. Please refer to *Sample – China Visa Application Form* to fill it out. The Application Form can also be obtained at the Visa Office of any Embassy/Consulate or Visa service provider.
- **Enrolment Letter and JW201/202 Form:** Along with your visa application, you need to submit the Enrolment Letter and JW201/202 issued by Zhejiang University (our Chinese Host University) specifying your planned study and duration.

¹ The last 3 pages in US passports are NOT visa page.

Step 4 - Submit Your Visa Application.

Once you have all the required documents ready, you can visit and submit your application to the Visa Office of Chinese Embassy/ Consulate General based on your State of residence. Find a Visa Office that serves your state at <http://www.china-embassy.org/eng/zmzlljs/t84229.htm>.

Or you can also find the detailed contacts of Chinese Embassy or Consulate in your region in the document *[China Consulates and Embassies](#)*.

Please check the processing time with the Visa Office in your region, and schedule properly your application submission. It is highly recommended that you start visa application as soon as you get the enrolment letter. You may entrust others (relatives, friends or visa agents) to submit visa applications or pick up the visa.

When visiting the office of Chinese Embassy or Consulate, make sure you bring the following with you:

1. The documents from Zhejiang University (Enrollment Letter & JW 202 Form)
2. Completed Visa Application Form
3. Passport
4. One recent Passport size photo with white background
5. Visa application fee of **USD \$140**

Step 5 - Collect Your Visa and Inform the China Center.

You need to pick up your visa at the Embassy or Consulate where you have submitted your visa application. You may entrust others (relatives, friends or visa agents) to pick up the visa. Once you have your visa, please check your information, the type (X Visa), and validity and make sure they are correct. Please also update the China Center about your visa status.

OTHER INFORMATION

Visa Service: Students should be aware that they might want (or need) to use a visa service provided by travel/visa agents.

Visa Information: For more information about China visa types and requirements, please refer to Instruction on the Chinese Embassy's official website: <http://www.china-embassy.org/eng/visas/hrsq/>

Visa Office: Please note that the Chinese Embassy and Consulates General in the United States no longer accept mailed visa applications. All visa applicants must go to the visa office of the embassy or consulate general in which the person resides. Applicants may entrust others (relatives, friends or visa agents) to submit visa applications or pick up the visa. No appointment is necessary to apply for the visa. To determine the proper consular jurisdiction in the United States, please visit this website for a list: <http://www.china-embassy.org/eng/zmzlljs/t84229.htm>

Visa Fee: The application fee is subject to change and depends on the type of visa. Currently the fee is **USD\$140** for American citizens. This fee does not include an expedited service. More details of the visa fee can be found at <http://www.china-embassy.org/eng/visas/fees/>

Processing Time: The processing time usually takes four working days. However, the student should allow at least seven to ten days for completing the visa application process in the event of unforeseen delays. An additional fee of **USD\$30** will be applied for expedited processing in two to three working days.