

**Harriet Rothkopf Heilbrunn School of Nursing
Long Island University
Faculty Clinical Requirements Checklist**

All of the items below **MUST** be completed for the Harriet Rothkopf Heilbrunn School of Nursing. Documents from other employers will **NOT** be accepted. If you are employed by more than one school that uses CastleBranch, it is your responsibility to contact CastleBranch to have your documents transferred to the LIU account.

- Completed Health Clearance Form (including physical exam, annually) – must be on LIU form
- Measles vaccine (2) or proof of positive titer (lab print out required)
- Mumps vaccine (2) or proof of positive titer (lab print out required)
- Rubella vaccine (2) or proof of positive titer (lab print out required)
- Varicella vaccine (2) or proof of positive titer (lab print out required)
- Hep B vaccine (3) or proof of positive titer (lab print out required) or proof that you are in the process of receiving the series
- Tetanus, Diptheria, and Pertussis (Tdap) within 10 years
- Two step TB skin test **OR** annual results from previous 2 years **OR** Quantiferon Gold (annually). If there is a history of receiving the BCG vaccine or a history of a positive PPD a copy of a recent chest x-ray or quantiferon gold blood test or t-spot blood test **AND** a completed TB screening form is necessary (screening will expire one year from the date received)
- CPR card (signed or e-card) from the American Heart Association (AHA BLS for the Healthcare Provider)
- Background Check (annually)*
- Drug Screen (annually)*
- Health Insurance - name must be on card (annually)
- Confidentiality statement signed and dated
- HIPAA and OSHA training (annually)^
- Faculty health information release (signed)
- Flu vaccine (annually, declination not acceptable)
- Valid New York State Professional Registered Nurse License

*Must be completed through CastleBranch once logged in. If completed for another university using CastleBranch, results can be transferred to your LIU account.

^ Can be completed through CastleBranch once logged in. Employer sponsored training will be accepted on a case by case basis. Completion certificates must clearly state HIPAA and OSHA training was complete. Generic “mandatory education” will **NOT** be accepted.