



DRONE OPERATING POLICY

PURPOSE

Unmanned aircraft systems (UAS) or “drones” have become a popular and affordable form of entertainment and commercial endeavor. Long Island University (“LIU”) allows the use of drones for recreational and educational purposes, and in some instances commercial purposes, subject to the terms and conditions in this policy. LIU’s official policy concerning drone usage ensures the safety of LIU students, faculty, administrators, and the community. Please read this policy carefully before operating a drone on campus or at any LIU sponsored events. LIU requires everyone subject to this policy to read and understand their responsibility for proper drone usage and completely comply with any and all federal, state, local laws and LIU requirements.

STATEMENT OF POLICY

Anyone who intends to, or does, operate a drone on any of LIU campuses and/or at any LIU sponsored events must register their drone with LIU at the Public Safety office and sign a damage waiver. The registered user and/or operator of the drone is subject to all liabilities and damages caused by their operation of a drone. The registration form is enclosed with this policy and otherwise available at the campus safety building. The Office of Public Safety will administer all registration and insurance issues related to drone usage.

All persons operating a drone must follow all Federal Aviation Administration (FAA), state and local government laws, and LIU rules when using a drone on any of LIU campuses and/or at any LIU sponsored off-campus events. Any person who uses a drone for commercial reasons (*e.g.*, is paid for operating a drone) and does so on a LIU campus and/or at a LIU sponsored off-campus event must have a valid FAA license and present an insurance certificate before using the drone. All persons operating a drone must agree to:

- maintain a visual of the drone at all times (first person camera view does not meet this requirement);
- fly only during daylight hours;
- maintain a minimum altitude of 15 feet above ground level when flying over people;
- not exceed a ground speed of 50 mph or an altitude of 300 feet above ground level;
- yield the right-of-way to LIU aircrafts;
- land in the event a manned aircraft is operating in the area (such as a medical helicopter);
- not operate the drone in a careless or reckless manner;
- not operate the drone if experiencing any physical or mental condition that would interfere with safe operation;
- ensure not to operate the drone under the influence of any drugs that would impair the

operators ability to safely operate the drone;

- be in a stationary position (*e.g.*, not control the drone from a moving vehicle);
- not operate the drone inside any buildings;
- not use the drone to monitor or record areas where there is a reasonable expectation of privacy such as, but are not limited to, restrooms, locker rooms, individual residential rooms, changing or dressing rooms and health treatment rooms.
- not use the drone to monitor or record sensitive institutional or personal data such as, but not limited to, information on a computer or other electronic display; and
- not to operate the drone to harass, stalk or make any person uncomfortable (such as “buzzing” a person).

All drones operating on a LIU campus or at any LIU event must meet the following requirements:

- weigh less than 4 lbs.;
- have a valid registration with the FAA;
- be in good working condition;
- be in a safe condition with working:
 - guidance and GPS systems;
 - operating lights;
 - radio connection between control station and drone; and
 - sufficient battery charge.

LIU-owned drones may only be flown by individuals licensed according to FAA rules (or someone supervised by an FAA licensed drone pilot). A copy of the license must be submitted to LIU Public Safety, and the user must keep a copy on his or her person while flying. Moreover,

- All LIU owned drones must be registered with LIU Public Safety with a registration certificate affixed to the drone control station.
- All LIU drones may be flown off campus as long as the user follows FAA and LIU regulations, and secures written permission from the owners of the locations where the flight will take place. If the location is public property, the pilot does not need to secure written permission, but must be aware of, and follow, all applicable area laws relating to drone usage and privacy.
- When operating an LIU-owned drone on campus, users should make an effort not fly over or record private property surrounding the campus without written permission from the property owner.

All drone owners planning to fly for hobby, recreational or educational use must sign a waiver taking responsibility for all damages and injuries caused by their drone. All drone owners planning to fly for commercial purposes must submit a certificate of insurance as proof of liability and property damage coverage for up to \$1,000,000, listing LIU as an additional insured.

Upon registration with LIU, the drone owner will receive a registration certificate that must be kept in

their possession when operating the drone on LIU campuses. Those wishing to operate privately-owned drones for hobby or recreational use do not need to be licensed per FAA regulations, however they must still register their drone with LIU and abide by all other rules listed in this policy.

If the drone will be recording photographs or video, the operator must obtain a photo and video location release from LIU.

Under no circumstances should a drone be used to look through windows, follow any person, stalk and/or harass anyone for any reason. Questions about drone usages at LIU, should be addressed to the Office of Public Safety at Post-PublicSafety@liu.edu or (516) 299-2222.

POLICY TYPE: OPERATIONS