



LONG ISLAND UNIVERSITY

TRANSCRIPT REQUEST POLICY

PURPOSE

To establish conditions under which students may request an academic transcript.

STATEMENT OF POLICY

Official transcripts must be requested by the current or former student. Requests by students who owe the University any funds or have certain blocks on their accounts cannot be processed.

The University adheres to the Family Education Rights and Privacy Act of 1974. A student's record will not be released without prior written consent from the student. Enrolled students may use the secure student portal (My LIU) (<https://my.liu.edu>) to check their financial and academic status. Students have the following options to secure transcripts.

PROCEDURES

See *Transcript Request Procedures*

POLICY TYPE: STUDENT AFFAIRS