



DIRECTORY INFORMATION (FERPA)

Center for Student Success & Coaching
Post Campus (516) -299-3456
Brooklyn Campus (718) - 488-1037

AUTHORIZATION TO WITHHOLD DIRECTORY INFORMATION

Student Name: _____ Student ID or Social Security # : _____
(Please Print)

The following is considered "Directory Information" at Long Island University and will be made available to the general public unless the student notifies the Center for Student Success & Coaching in person or in writing before the last day to add classes.

Name, Dates of Attendance, Date and Place of Birth, Class, Major, Awards, Honors, Degrees conferred, Enrollment Status, Past and present participation in officially recognized sports and non-curricular activities, Physical factors (height, weight) of athletes, Previous educational institutions most recently attended

- Under the provisions of the Family Educational Rights and Privacy Act of 1974, you have the right to withhold disclosure of such Directory Information. Long Island University will honor your request to withhold Directory Information.
- Please consider carefully the consequences of any decision to withhold such Directory Information. Should you decide not to release any of this information; any requests for such information from Long Island University will be refused.
- This signed request must be completed and notarized and returned to the Center for Student Success & Coaching by 4:45 p.m. on the last day to add classes as listed in the Academic Calendar. This authorization is valid until a written request to rescind is received by the Office of the Registrar.

I hereby request that Long Island University not release any Directory Information from my academic records. I have read the above paragraphs and understand the consequences of my action.

Student Signature: _____ Date: _____

To be completed by a Long Island University Administrator:

Received by: _____ Date: _____

Signature Witnessed by: _____ Date: _____

Photo ID Presented: _____ Date: _____

Entered into PeopleSoft by : _____ Date: _____