

# LIU High School Scholars Program

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[liu.edu/post/hsscholars](http://liu.edu/post/hsscholars)

## DROP and/or ADD Form

### **ALL INFORMATION MUST BE COMPLETED TO PROCESS THE REQUEST TO DROP AND/OR ADD A COURSE.**

All requests to drop or add a course (only if you are already registered) must be received in the Early Collegiate Program office **BEFORE** the drop date ~ **NOVEMBER 15** for fall semester and full year courses, **March 15** for spring semester courses. After these dates: **NO DROPS ARE PROCESSED & NO REFUNDS ARE MADE.** Students will remain registered for the course, receive a grade, and be responsible for the **FULL TUITION.**

### **High School Scholars Office Use ONLY**

Received: \_\_\_/\_\_\_/\_\_\_

Drop and/or Add processed: Y N

Initial: \_\_\_\_\_

EMPL ID: \_\_\_\_\_

### **Student Information:**

Student ID Number: \_\_\_\_\_ Name: \_\_\_\_\_  
Last First MI

Home Address: \_\_\_\_\_  
Number and Street Town State Zip

Home Telephone: \_\_\_\_\_ High School: \_\_\_\_\_

Please include all courses you wish to **DROP** in the box below Please include all courses you wish to **ADD** in the box below

<u>Semester &amp; Year</u>	<u>Course</u>	<u>Teacher</u>	<u>Period</u>

<u>Semester &amp; Year</u>	<u>Course</u>	<u>Teacher</u>	<u>Period</u>

Signature of Student: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Please keep a copy for your records as proof of change to registration.**