Faculty-Led Study Abroad

**What is a faculty-led study abroad (FLSA) program?**

- Academic courses initiated, organized, and carried out by LIU faculty, with assistance from the LIU Global office.

- May involve classroom meetings and coursework before and/or after travel abroad.

- Experience-rich, with cultural activities, visits to museums and performances, field studies, guest lectures, and more.

- Counts for direct LIU credit.

- International program fee covers international travel, housing, ground transportation, some meals (optional), cultural activities, and other local arrangements. Tuition and student travel health insurance are billed separately.

- Financial aid may apply.

Interested students are encouraged to attend a faculty-led study abroad information meeting for your specific course. Contact the designated faculty leader for meeting dates.

**Application Information**

Students interested in participating in a FLSA must turn in the completed FLSA Application to the designated faculty leader of the program.

Students: Please include your destination(s) and LIU ID # in the subject line of your email and your full name and ID on all attachments.

- After review by the faculty leader(s), successful applicants will receive instructions with necessary follow-up forms and a deposit form. A non-refundable deposit is required with your FLSA application. You must pay the deposit ($500) by the due date in order to secure your place in the program (payment instructions provided after program sign up).

- All hard copies of the application should be submitted to the office of the Dean of the school where the FLSA is based. All application materials can be submitted as scanned documents or in hard copy format. Scanned documents should be emailed to the faculty leader for your program.

Questions? Contact the faculty leader for your program for additional information.
**General Information and Getting Ready**

- Arrange financial aid, if necessary.
- Get a passport. Applications available at travel.state.gov. The process can take between 30-90 days.
- Register and submit deposit for course. Your instructor will arrange registration in the appropriate section. You are required to remain registered throughout the duration of the course, including travel portion, and will be held responsible for tuition and fees associated with the course(s).
- Apply for host country entry visa, if required. You can learn more about which countries require visas and the visa process at travel.state.gov.
- Pay tuition according to regular LIU schedule.
- Return all pre-departure forms to the instructor.
- Attend MANDATORY pre-departure orientation session.

All LIU students travelling internationally are automatically enrolled in Study Abroad Travel Insurance, and pay the associated fee. These charges are not included in student tuition, and will appear separately on a student’s bill.
Faculty-Led Study Abroad Application

A COMPLETED APPLICATION FOR ALL PROGRAMS CONSISTS OF SEVERAL PARTS:

□ The Two-Page FLSA Application □ Photo Release form □ Dean of Students Release form

[Non-LIU students only] Official Copy of Your Academic Transcript: You must have completed at least one semester of college-level work prior to applying to study abroad. Students are accepted based on their GPA at the time of their application.

1. Biographical Information:

First Name ___________________ Last Name ___________________

LIU Student ID # ___________________

Date of Birth ___/___/____ (mm/dd/yyyy) Place of Birth

Home Address: _____________________________________________

________________________________________________________________________

Telephone # ________________________________

Email __________________________________________

2. Your Current Academic Status and Major/Degree

Program: ___ Freshman ___ Sophomore ___ Junior ___ Senior ___ Graduate Student

Major/Degree Program: ________________________________

3. Current Citizenship ______________________________

4. Passport # and Expiration date (Make sure to have a valid passport for at least one year following the planned date of return to your country of origin.)

________________________________________________________________________

City ___________________ State ___________________ Country of Issue

5. Program to which you are applying:

Country ___________________ City ___________________

Program Title & Course Number __________________________
7. Term/Year of Study: (check one and indicate calendar year)
   January______Spring_______ Summer ______

8. Session Dates: __________________________

9. How did you first hear about the overseas program?
   __________________________

10. Will you be applying for federal or state financial assistance?_____ If yes, briefly describe:
    __________________________

I, the undersigned, acknowledge that I have read this Study Abroad Application and that all statements are correct to the best of my knowledge. In addition, I, the applicant, authorize the release of my transcript(s) and recommendations to the academic institutions involved in the program for which I have applied.

Applicant’s Signature __________________________

Date: ______________________

______Check here if you do not wish to have your name and address released to other program participants.

☐ Approved for FLSA program participation to __________________________

☐ FLSA Program Director Name & Signature __________________________

☐ Date ______________________
Photo/Audio/Text/Video Release

I authorize LIU to record and/or duplicate my original photo(s)/ image/voice/text (or that of my minor child named below). I give LIU and any persons or entities acting in accordance with LIU’s authority all rights to use these images/text. I understand that the images/text will be used for educational, advertising, and promotional purposes in all conventional and electronic media, as well as any future media. I understand and agree that these images/text and/or recordings may be duplicated, distributed, with or without charge, and/or altered in any manner without future/further compensation or liability.

Name of Subject: ___________________________ Date: ___/___/___

Signature: ____________________________________________

(Parent or legal guardian must sign here if subject is under 18 years old.)

Address: ________________________________

________________________________________

Phone: ________________________________

Email: ________________________________

LIU Affiliation (check one): ___ Student ___ Staff ___ Faculty ___ Alumni ___ Other (explain)
DEAN OF STUDENTS RELEASE FORM

Student Name: ____________________________ LIU ID: ____________________________

Study Abroad Program/Course #: ____________________________

Program Date(s): ____________ Faculty Leader(s): ____________________________

I give the Dean of Students office permission to release information concerning my conduct records to ____________________________ (name of Faculty Leader).

Student Signature: ____________________________

Date: ____________

Do not write below this line.

________________________________________________________

Dean of Students Office: Please complete this portion of the form and return to the faculty leader named above.

___This student has no conduct file.

___This student has a conduct file.

___This student has a pending student conduct issue awaiting adjudication by the Dean of Students office.

Name of D.S.O. representative completing this form: ____________________________

Signature: ____________________________ Date ____________